



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

November 7, 2022

**DIVISION MEMORANDUM**  
 No. 609 s. 2022

**DESIGNATION ORDER**  
**AS DIVISION CHILD PROTECTION POLICY COORDINATOR**

To: **Sollie B. Oliver**  
 SGOD Chief

1. In the exigency of service, the undersigned hereby designates you as the Division Child Protection Policy Coordinator. As stipulated in DepEd Order 003, s. 2021...*in the Division Level, the lead office for child protection shall be the Schools Governance and Operations Division (SGOD).*
2. In view thereof, you shall perform the following functions, duties and responsibilities:
  - a. Attend council meetings
  - b. Coordinate with external agencies/offices when it comes to matters on Child Protection and Welfare
  - c. Monitor the adoption of anti-bullying policies in all public and private elementary schools within the Division, maintain a repository of such policies, and submit reports on compliance to the Regional Office
  - d. Encourage and support activities and anti-bullying campaigns initiated by stakeholders and
  - e. Monitor the establishment of CPP manual in schools
3. This memorandum shall take effect immediately upon issuance unless appropriately revised or revoked by a competent authority through a memorandum.
4. This recalls earlier designation to other personnel on matter pertaining the subject Child Protection Policy.
5. For your information and compliance.

**DepEd Schools Division of Digos City**  
**RECORDS SECTION**

**RELEASED**

DATE: NOV 10 2022 TIME: 9:59am

BY: [Signature]

[Signature]

**CRISTY C. EPE**  
 Schools Division Superintendent

[Signature]



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