



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

November 7, 2022

DIVISION MEMORANDUM
No. 700, s. 2022

DIVISION CHILD PROTECTION COMMITTEE

To: Assistant Schools Division Superintendent
 SGOD Chief
 Legal Officer
 Medical officer
 Division YFP coordinators
 All others concerned

1. In reference to DepEd Order No. 003, s. 2021 known as Creation of Child Protection Unit and Child Rights Education Help Desk in the Department of Education and DepEd Order No. 40, s 2012 or the DepED Child Protection Policy, this office announces the organization of the Division Child Protection Committee.
2. The said committee shall be composed of the following:

Chairperson	Sollie B. Oliver, JD, MATE	SGOD Chief
Co-Chairperson	Atty. Clarisse L. Arnaez	Legal Officer
Vice-Chairperson	April Rose Alcala	YFP Coordinator designate
	Maria Leonora Salazar	YFP Coordinator designate
Members	Dr. Jasmine Asarak	Medical Officer
	Rofelia De Mesa	Guidance Counselor

3. The said committee shall discharge the following functions and responsibilities:
 - a. Conduct the information-dissemination activities and in-service training for teachers on the protection of children in school from abuse, violence, exploitation, discrimination, bullying or peer abuse and other related cases;
 - b. Undertake advocacy campaigns and capability building activities to enable the schools to do the following:
 - Apply positive and non-violent discipline
 - Formulate and implement guidelines and procedures to emphasize the role of all stakeholders and other persons in the prevention and reporting of cases of bullying, and
 - Provide conflict resolution or peer mediation, including referral to appropriate service providers, if needed;
 - c. Organize and conduct the capacity building activities for members of the Child Protection Committee and Guidance Counselors/teachers; including, but not limited to the identification of students who may be suffering from significant harm based on any physical, emotional or behavioral signs



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- d. Develop strategies to address the risk factors that contribute to the commission of acts of abuse, violence, exploitation, discrimination and bullying;
 - e. Consolidate the reports on incidents and cases of all schools and submit a Division report to the Regional Office
 - f. Monitor and evaluate the implementation and enforcement by public and private schools of this Department Order and such other related laws and regulations relative to abuse, exploitation, violence and discrimination of children
 - g. Exercise disciplinary jurisdiction, where appropriate pursuant to the Revised Rules of Procedure of the Department of Education in Administrative Cases and other existing laws, rules and regulations;
 - h. Give recommendations to the Regional Office and devise measures to address and prohibit abuse, exploitation, violence and discrimination, and bullying or peer abuse of children, consistent with the Department Order
 - i. Utilize resources, coordinate with appropriate office and other agency or instrumentality for such assistance as it may require in the performance of its functions;
 - j. Encourage and support activities and campaigns initiated by stakeholders; and
 - k. Perform such other functions, as may be assigned
4. This memorandum shall take effect immediately upon issuance unless appropriately revised or revoked by a competent authority through a memorandum.
 5. This recalls earlier designation to other personnel on matter pertaining the subject Child Protection Policy.
 6. Immediate dissemination of this memorandum is desired.

CRISTY C. EPE
Schools Division Superintendent *11/8/22*

JepEd Schools Division of Digos City
RECORDS SECTION

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