



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



REQUEST FOR QUOTATION

Company Name _____
Address _____
Contact No. _____
TIN No. _____

RFQ No. **22-10-130-A**
Date: **November 3, 2022**
Date and Time of Opening: **November 9, 2022, 1:30 PM**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

NOTE:

- ALL ENTRIES MUST BE LEGIBLY WRITTEN.
- DELIVERY PERIOD MUST BE ON **NOVEMBER 11-12, 25-26 AND DECEMBER 2-3, 2022.**
- PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
- PAYMENT TERM: WITHIN 30 DAYS
- BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

- Mayor's/Business Permit
- PhilGEPS Registration
- Income/Business Tax Return
- Omnibus Sworn Statement (ORIGINAL)

NOTE: For CY 2022, bidders shall submit these documents to DepEd Digos City Division only ONCE.

6. Approved Budget: **P 108,000.00**

BASILIO P. MANA-AY, JR., EdD

BAC CHAIRMAN

For and in the absence of the BAC Chairperson:

Cherry Rossette E. Oliva
CHERRY ROSSETTE E. OLIVA
BAC VICE-CHAIR

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
	Procurement of Meals and Snacks for K to 12 Training for Untrained Teachers				
	Batch 1: November 11-12, 2022				
	126 - Participants				
	12 - Resource speakers				
	Batch 2: November 25-26, 2022				
	123 - Participants				
	12 - Resource speakers				
	Batch 3: December 2-3, 2022				
	268 - Participants				
	12 - Resource speakers				
Lot 1	Snacks for Participants (2068 - 517 pax for 2 days with 2 snacks/day)	head	2068		
	Meals and Snacks for Facilitators/Resource Speakers (12 Facilitators x 3 Batches)	head	36		
	Specifications:				
	For Participants:				
	Day 1				
	AM Snacks: Fresh fruit juice and siopao				
	PM Snacks: Juice and sandwich				
	Day 2				
	AM Snacks: Fresh fruit juice and meat bread				
	PM Snacks: Fresh fruit juice and empanada				
	For Facilitators/Resource Speakers:				
	Day 1				
	AM Snacks: Fresh fruit juice and siopao				
	PM Snacks: Juice and sandwich				
	Lunch: Steamed rice, chicken adobo, fish tinola (tuna), vegetable salad, beef steak, fresh juice, fruits				
	Day 2				
	AM Snacks: Fresh fruit juice, meat bread				
	PM Snacks: Fresh fruit juice and empanada				
	Lunch: Steamed rice, Grilled tuna, Chicken adobo, mixed vegetable salad, fresh fruit juice and fruits in season				
	Inclusive of water with dispenser and tarpaulin				
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

RUBEN EVARRETTA / DOMINADOR ESPACIO / DIANA GRACE V. AMIGO

Date

Company Name

Telephone/Cellphone Number

Printed Name/Signature of Authorized Representative

Date: _____