

Department of Education

OFFICE MEMORANDUM

OSDS-2022- 071

To :

ATTY. CLARISSE JOY C. ARNAEZ-LLABAN- SDO Lawyer

Subject:

ATTENDANCE TO QUARTERLY MEETING WITH SDO

LAWYERS/LEGAL SECTION IN-CHARGE

Date :

December 1, 2022

This is in reference to the Regional Memorandum ORD- 2022-057 dated November 23, 2022, re: Attendance to Quarterly Meeting with SDO Lawyers/Legal Section In-Charge.

In view thereof, Division Lawyer and Legal Unit Staff are hereby directed to join the Quarterly Meeting on December 14, 2022 at the Regional Office-Waling-Waling Hall, DepEd, ROXI, F. Torres St., Davao City.

Lunch and snacks shall be chargeable to Regional Office funds while travelling expenses and other incidental expenses relative to the conduct of this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For strict compliance of concern.

CRISTY C. EPE

Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

PATE: DEL DI 2022 TIME: 840



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 **Telephone No:** (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375



Department of Education

DAVAO REGION

REGIONAL MEMORANDUM ORD- 2022-057

To

School Division Superintendents

Division Lawyers and Legal Assistants Regional Legal Unit Attorneys and Staff

Subject

ADVISORY: QUARTERLY MEETING WITH

SDO LAWYERS/LEGAL SECTION IN-CHARGE

Date

November 23, 2022

As part of the effort of the Regional Legal Unit in improving prompt and efficient resolution of administrative cases, and in enhancing collaboration among Division lawyers, and the Regional Lawyers and Legal Unit staff, a regular meting among the aforementioned personnel is deemed important.

In view thereof, all Division Lawyers or SDO Legal Section - In charge, Regional Lawyers and Legal Unit Staff are hereby directed to join the Quarterly Meeting on December 14, 2022 at the Regional Office- Waling-waling Hall, DepEd, ROXI, F. Torres St., Davao City.

Lunch and snacks shall be chargeable to Regional Office funds while travelling expenses and other incidental expenses relative to the conduct of this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For strict compliance.

ALLAN G. FARNAZO

Director IV 18. tales

By the Authority of the Regional Director

DEPARTMENT OF EDUCATION ROX

Enclosed: As stated

ORD/LU 1/lcp

MARIA INES C. ASUNCION

Director III

Office of the Assistant Regional Director

TIMBE 220 Date:



Department of Education

DAVAO REGION

3rd REGIONAL QUARTERLY MEETING OF LAWYERS/ LEGAL OFFICERS AND LEGAL PERSONNEL

Program of Activities December 14, 2022

TIME	PARTICULARS	DETAILS
8:00-9:00AM	Call up Time	
9:00-9:30 AM	Preliminaries National Anthem Invocation Regional Hymn Recitation: Quality Policy	AVP
10:00-10:30 AM	Acknowledgement of Participants	Atty. Lorenza C. Pitulan
	Director's Time	RD Allan G. Farnazo
10:30-12:00 NN	Meeting Proper 1. Update-Complaints with Reference Numbers and Admin Cases 2. Update-Resolved cases 3. Special Prosecutors- (Motu Proprio Cases- elected a Formal Investigators) 4. Other Matters/Reminders	Atty. Lorenza C. Pitulan
	SDO updates: 1. Active Complaints and Cases 2. Controversial/Abuse related complaints/cases 3. School Site Concerns 4. Other Concerns	PPT should be emailed ahead or saved in USB (5 mins. per presenter)
12:00-1:00 PM	Lunch Break	
1:00- 5:00PM	Conduct a Formal Investigation on Administrative Cases Special Prosecutor (Motu Proprio Cases)	Atty. Carla Blanca S. Maiso- Maribao
	Draft a Fact Finding/ Preliminary Investigation Report	Atty. Annalene A. Dacumos



Department of Education DAVAO REGION

LIST OF PARTICIPANTS

Office	Names	Numbers
REGIONAL OFFICE	ATTY. LORENZA C. PITULAN	
	ATTY. SHEMELYN D. GAMOROT- BILBAO	
	CECILLE MARIA SHEELAH C. BALBAS	4
	JOAN C. JUNIA	
DAVAO CITY	ATTY. IMMACULATE G. CLARK	2
	BABY GIRL BEOYO	
DIGOS CITY	ATTY. CLARISSE JOY C. ARNAEZ- LLABAN	2
	CATHERINE N. MORAL	
IGACOS	DIANNE JEAN DUMDUM-MONDAL	1
DAVAO ORIENTAL	ATTY, JIMAR C. BALO	2
	RIEN SANCHEZ BAUTISTA	
DAVAO DE ORO	ATTY, BILLY ANJO A. LABRADORES	- 2
	JOMAR M. DUMOPOY	
DAVAO DEL NORTE	ATTY, VEVIRLIE GALLO	1
DAVAO DEL SUR	ATTY. MARULI ALI G. SANCHEZ	- 2
	APRIL NIÑA LOU D. BELTRAN - REBOSURA	
DAVAO OCCIDENTAL	ATTY. BERLYN MAE SANTELLA	1
MATI	ARNOLD C. COSTELO ILLUMINADO D. BOISER	2
TAGUM	ATTY. CARLA BLANCA S. MAISO- MARIBAO	1
PANABO	ATTY. ANNALENE A. DACUMOS	1
	Total No. of Participants	21