

22-95337



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 717, s. 2022

December 14, 2022

**NEW SCHEDULE OF THE CONDUCT OF QUARTER 4 DIVISION MONITORING,
EVALUATION AND ADJUSTMENT, AND FUNCTIONAL DIVISION MONITORING,
EVALUATION AND ADJUSTMENT (FD-MEA) FOR CID, SGOD & OSDS
PRESENTATION OF ACCOMPLISHMENTS FOR FY 2022**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors & Education Program Supervisors
Schools Division Office Unit/Section Heads/Program Holders
School Heads of Public Elementary & Secondary Schools

1. In reference to Division Memorandum No.198, s. 2022 entitled "Conduct of Quarterly RMEA, DMEA, DiSMEA, and SMEA Programs For FY 2022", the field is hereby informed on the New Schedule of the Conduct of Quarter 4 Division Monitoring, Evaluation and Adjustment (DMEA) and Functional Division Monitoring, Evaluation and Adjustment (FD-MEA) for CID, SGOD & OSDS Presentation of Accomplishments For FY 2022, as follows:

Activity	Date	Mode / Venue
Conduct of Virtual FD-MEA by the CID, SGOD & OSDS	December 20-27, 2022	Virtual
Submission of FDMEA Report to SMM&E personnel (Excel & Powerpoint Files)	Dec. 28, 2022	Email: eleser.mateo001@deped.gov.ph
Conduct of DMEA	January 4, 2023	Arnaldo's Hotel and Restaurant

2. For information, guidance, and strict compliance.

Schools Division of Digos City
RECORDS SECTION
RELEASED
22-95337
DATE: DEC 14 2022 TIME: 3:49 PM
BY: [Signature]

CRISTY C. EPE
Schools Division Superintendent
14/12/22

Encl: as stated
References: as stated
To be indicated in the Perpetual Index under the following subjects:
GOVERNANCE M&E DMEA



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2.1 The softcopy (excel file with electronic signatures) of the **SMEA, DisMEA, FDMEA, and Adjusted Plan Reports** shall be submitted on the dates indicated above via email at eleser.mateo001@deped.gov.ph, attn: Eleser D. Mateo, SEPS-SMM&E.

2.2 In line with the COVID-19 public health standards, all schools, districts, and division offices are encouraged to conduct the above-mentioned activities via an online platform.

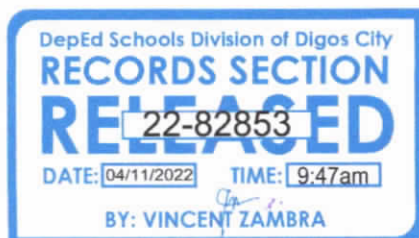
2.3 The District Monitoring and Evaluation Team (DisMET) and Division Quality Management Team DQMT are encouraged to participate in the DisMEA Activity to provide feedback/technical assistance to schools.

2.4 Templates (Excel and Slide Decks) for the SMEA, DisMEA, FDMEA, and DMEA can be downloaded from the DepEd Digos City Website (<http://www.depeddigoscity.org/downloads> - MEA Templates CY 2022 (SMEA, DisMEA, FDMEA, DMEA)) or through this link: <https://tinyurl.com/MEA-Templates-DigosCity-2022>

2.5 Participants in the RMEA-DMEA activities are the following:

Schools Division Superintendent	Cristy C. Epe
Assistant Schools Division Superintendent	Basilio P. Mana-ay, Jr.
SGOD Chief	Sollie B. Olive, JD, MATE
CID Chief	Beverly S. Daugdaug, EdD
M&E Focal Person/DMEA Focal Person	Eleser D. Mateo
Budget Officer	Neptune Tambilawan
Planning Officer	Airon Alejandro
SEPS-Planning & Research	Xavier S. Fuentes

- Expenses by the Schools Division Offices, schools, schools districts, and the Division Quality Management Team (DQMT) for the conduct of the MEA activities, shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
- Attached is the Regional Memorandum No. 023, s. 2022 on the Conduct of Quarterly RMEA, DMEA, DisMEA, and SMEA Programs for SY 2022.
- For information, guidance, and compliance.




CRISTY C. EPE 2022-04-4
 Schools Division Superintendent

Encl: as stated
 References: as stated

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Republic of the Philippines
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REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 198, s. 2022

April 6, 2022

**CONDUCT OF QUARTERLY RMEA, DMEA, DisMEA, AND
SMEA PROGRAMS FOR FY 2022**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors & Education Program Supervisors
Schools Division Office Unit/Section Heads/Program Holders
School Heads of Public Elementary & Secondary Schools
School M&E Coordinators
All Others Concerned

1. The Regional Office, through the Quality Assurance Division (QAD), will conduct the **Quarterly Online Regional Monitoring, Evaluation, and Adjustment (RMEA)** and informs the field on their monitoring of the conduct of **Division, District, and School Monitoring, Evaluation, and Adjustment (DMEA, DisMEA, and SMEA)** via online/face-to-face/blended scheme.
2. The following are the schedules of SMEA, DisMEA, FDMEA, and DMEA for FY 2022:

Activity	Quarter			
	Q1	Q2	Q3	Q4
Conduct of Virtual SMEA by the Schools	March 31 - April 1, 2022	July 4-6, 2022	October 3-5, 2022	December 1-2, 2022 (including Year-End)
Conduct of Virtual DisMEA by the District Offices	April 5 - 6, 2022	July 7-8, 2022	October 6-7, 2022	December 5-6, 2022
Submission of SMEA, DsMEA, and School Operational Plan (SOP) Reports to the Division Office	April 12, 2022	July 12, 2022	October 11, 2022	December 8, 2022
Conduct of Virtual FD-MEA by the CID, SGOD & OSDS	April 7-8, 2022	July 11-12, 2022	October 10-11, 2022	December 7-8, 2022
Conduct of Virtual DMEA	April 13 (AM Only)	July 14, 2022	October 13, 2022	December 13, 2022
Submission of the Adjusted Plan to PRME	April 22, 2022	July 22, 2022	October 21, 2022	December 16, 2022
Submission of DMEA Reports to ROXI-QAD and QA of submitted reports	April 19-22, 2022	July 18-22, 2022	October 17-21, 2022	December 12-16, 2022
Planning Conference (ROXI)	April 18, 2022	July 19, 2022	October 17, 2022	December 12, 2022
RMEA-DMEA (RO-FDs & SDOs)	May 3-5, 2022	August 2-4, 2022	October 25-27, 2022	December 27-29, 2022

