



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



NOTICE TO PROCEED

APR 29, 2022

ENGR. ANICETO L. BRETaña
Authorized Representative
Bretaña Surveying Office
3 Capricorn Street, GSIS Heights, Matina
Davao City

Dear Engr. Bretaña:

The undersigned wishes to inform you that the Contract Agreement for "*Project No.22-01-06: Procurement Of Services For Survey, Transfer Of Title/Tidling Of School Sites And Registration Of Special Patents*" at Digos City, with the contract price of One Million One Eight Thousand Pesos (Php 1,008,000.00).

You are now hereby notified to commence the execution of services within seven (7) calendar days from the issuance of this notice and shall complete the delivery in accordance with the terms and conditions as reflected in the Agreement.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Kindly return the original copies in three (3) to the BAC Secretariat of this Division.

Very truly yours,

CRISTY C. EPE
Office of the Schools Division Superintendent
Head of Procuring Entity

Receipt of NTP is hereby acknowledged:

By:

(Contractor's Signature over Printed Name)

Date: May 5, 2022



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

CONTRACT

This AGREEMENT, made this April 29 2022, 2022 at Digos City, Province of Davao del Sur by and between:

DEPARTMENT OF EDUCATION – SCHOOLS DIVISION OF DIGOS CITY represented by **Cristy C. Epe**, Schools Division Superintendent, with office address at Roxas corner Lopez Jaena Streets, Barangay Zone II, Digos City, Davao del Sur, hereinafter called “**the Entity**”,

and

BRETAÑA SURVEYING OFFICE represented by **ENGR. ANICETO L. BRETAÑA**, Authorized Representative with business address located at 3 Capricorn Street, GSIS Heights, Matina, Davao City, Philippines hereinafter called “**the Supplier**”;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly Project No.22-01-06: Procurement Of Services For Survey, Transfer Of Title/Titling Of School Sites And Registration Of Special Patents” and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million One Eight Thousand Pesos (Php 1,008,000.00)**, hereinafter called “the Contract Price”.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including

corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **One Million One Eight Thousand Pesos (Php 1,008,000.00)** or such other sums as may be ascertained, **Bretaña Surveying Office** agrees to **deliver Services for Survey, Transfer of Title/Titling Of School Sites And Registration Of Special Patents** in accordance with its Bid.

3.1. The price specified above is inclusive of all other charges including payment for taxes, duties, levies and charges assessed on it in connection with this Contract.

4. The **Department of Education – Schools Division of Digos City** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

5. Delivery

5.1. The Supplier hereby covenants to deliver said **services** at the place of business/office address of the Entity with the duration of **120 days**. Cost of delivery is deemed included in the price specified above;

5.2. In case of failure to deliver the said services within the stipulated period, the Supplier shall be liable to the Entity for Liquidated Damages equivalent to at least one tenth (1/10) of one percent (1%) of the value of the unperformed portion of the contract every day of delay or breach of the delivery schedule by the Supplier. The Supplier however, may request that the period be extended on valid and reasonable grounds, subject to the Entity's approval. If so, the Supplier shall give a written notice at least one (1) week ahead of the schedule.

6. Inspection and Acceptance

6.1. The Entity or its representative shall have the right to inspect and/or test the services at the identified locations and the Supplier shall facilitate such inspection and provide required assistance;

6.2. The Entity shall have fifteen (15) days after proper inspection of the completed services procured to inspect them and either accept or reject them as non-conforming with this Contract.

6.3 The Supplier agrees that the Entity's payment under this Contract shall not be deemed acceptance of any services delivered hereunder.

6.4. The Supplier agrees that any acceptance by the Entity does not release the Supplier from any warranty or other obligation under this Contract;

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.



CRISTY C. EPE

Schools Division Superintendent

for:

Department of Education – Schools Division
of Digos City



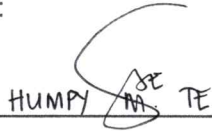
ENGR. ANICETO J. BRETaña

Authorized Representative

for:

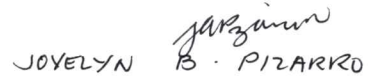
Bretaña Surveying Office

Witness:



HUMPY M. TE

Witness:




JOVELYN B. PIZARRO

Allotment Available:



NEPTUNE L. TAMBILAWAN
Budget Officer III



NORELIZA A. MISAL, CPA
Accountant III

Acknowledgment

Republic of the Philippines...)


LAGOS CITY ...) S.S
X.....X

BEFORE ME appeared this APR 29 2022 day of LAGOS CITY, 2022 in LAGOS CITY, Philippines personally appeared the parties to this instrument through Competent Evidence of Identity indicated above as defined by the 2004 Rules on Notarial Practice, known to me to be the same persons who voluntarily executed and signed for the purpose stated in the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed, and if the parties herein act in a representative capacity, they have the authority to sign in that capacity.

This instrument, refers to a Contract Agreement for the delivery of Services For Survey, Transfer Of Title/Titling Of School Sites And Registration Of Special Patents consisting of four (4) pages including the page on which this acknowledgement is written, has been signed on the left margin of each and every page thereof by the parties and their witnesses, and sealed with my notarial seal.

WITNESS MY SEAL, the day, year and place above written.

Doc No. 05
Page No. 01
Book No. 136
Series of 2022


BENJAMIN P. FERNANDEZ
NOTARY PUBLIC
UNTIL APR 30 2022
TIN: 177-530-996
ID NO. 8401230





Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



NOTICE OF AWARD

March 25, 2022

ENGR. ANICETO L. BRETaña

Authorized Representative
Bretaña Surveying Office
3 Capricorn Street, GSIS Heights, Matina
Davao City

Dear Engr. Bretaña:

In accordance with the Bids and Awards Committee (BAC) Resolution to Award No. 0013, s. 2022, as approved by the Head of the Procuring Entity (HOPE), we are pleased to confirm your award for "**Project No.22-01-06: Procurement Of Services For Survey, Transfer Of Title/Titling Of School Sites And Registration Of Special Patents**" at Digos City, with the contract price of **One Million One Eight Thousand Pesos (Php 1,008,000.00)**.

Kindly affix your signature on the space provided below to indicate your formal acceptance of this award.

For purposes of entering into contract with DepED, Division of Digos City, you are advised to submit within ten (10) days from receipt hereof the following:

- a. Performance Security in the form of Cash or Cashier's/Manager's Check or Bank Guarantee issued by the Universal Commercial Bank (10% of the Contract Price), or Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security (30% of the Contract Price);
- b. Contract signed by you and your instrumental witness


Failure to comply with the foregoing requirements within the prescribed time will be ground for cancellation of your Award.

Very truly yours,


CRISTY C. EPE

Office of the Schools Division Superintendent
Head of Procuring Entity *jl*

Awards Accepted by:


ANICETO L. BRETaña
(Contractor's Signature over Printed Name)
Date: April 6, 2022



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION NO. 013, s. 2022

**A RESOLUTION RECOMMENDING TO THE SCHOOLS DIVISION
SUPERINTENDENT THE AWARD OF THE CONTRACT FOR
FOR PROJECT NO. 22-01-006: PROCUREMENT OF SERVICES FOR SURVEY,
TRANSFER OF TITLE/TITLING OF SCHOOL SITES AND REGISTRATION OF
SPECIAL PATENTS TO BRETaña SURVEYING OFFICE**

WHEREAS, Republic Act No. 9184 provides for the modernization, standardization and regulation of the procurement activities of the Government;

WHEREAS, for “*Project No.22-01-06: Procurement Of Services For Survey, Transfer Of Title/Titling Of School Sites And Registration Of Special Patents*”, Digos City Division, with the ABC of *One Million Twenty Thousand Pesos (Php 1,020,000.00)* through the Bids and Awards Committee (BAC), proceeded with Procurement observing the procurement procedures as provided for in R.A. 9184;

WHEREAS, on March 2, 2022, the Opening of Bids, which was participated by Bretaña Surveying Office was done;

WHEREAS, Bretaña Surveying Office was the sole bidder to submit a bid and was declared complying with the Eligibility and Technical Requirements based on the documents submitted and quoted the amount of One Million One Eight Thousand Pesos (Php 1,008,000.00);

WHEREAS, on March 4, 2022, the Technical Working Group (TWG) conducted Detailed Bid Evaluation and after their thorough evaluation of the submitted bid documents Bretaña Surveying Office was considered as the lowest calculated bidder as read offering the amount of One Million One Eight Thousand Pesos (Php 1,008,000.00);

WHEREAS, the Technical Working Group (TWG) conducted Post Qualification and after their thorough evaluation, Bretaña Surveying Office was declared post-qualified;

WHEREAS, during the BAC meeting held on March 11, 2022, taking into consideration the report of the Technical Working Group, and on motion of BAC Member Mrs Cherry Rossette Oliva, which was seconded by BAC Member Mrs. Jessica Lucero, **Bretaña Surveying Office** was declared as the Lowest Calculated Responsive Bidder as read for “*Project No.22-01-06: Procurement Of Services For Survey, Transfer Of Title/Titling Of School Sites And Registration Of Special Patents*”;

NOW, THEREFORE, WE, the Members of the Bids and Awards Committee, hereby resolved to recommend to the Schools Division Superintendent the award of the contract for “*Project No.22-01-06: Procurement Of Services For Survey, Transfer Of Title/Titling Of School Sites And Registration Of Special Patents* to **Bretaña Surveying Office** with business address at 3 Capricorn Street, GSIS Heights, Matina, Davao City, as the Lowest Calculated

Responsive Bidder in the amount of **One Million One Eight Thousand Pesos (Php 1,008,000.00)**.


RESOLVED at DepEd Digos City Division, Corner Roxas and Lopez Jaena Sts., Digos City, this 15th day of March 2022.

We hereby certify to the correctness of the above Resolution.


IDA I. JUEZAN
Member


JESSICA G. LUCERO
Member


MARY GLOR D. TABANAO
Member


CHERRY ROSSETTE E. OLIVA
Vice-Chairperson


NEIL BONGCAYAO
Provisional Member


BASILIO P. MANA-AY, JR. EdD
Chairperson



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION NO. 012 s. 2022

DECLARING BRETaña SURVEYING OFFICE AS THE LOWEST CALCULATED RESPONSIVE BIDDER FOR PROJECT NO. 22-01-006: PROCUREMENT OF SERVICES FOR SURVEY, TRANSFER OF TITLE/TITLING OF SCHOOL SITES AND REGISTRATION OF SPECIAL PATENTS; AND RECOMMENDING ITS APPROVAL TO THE SCHOOLS DIVISION SUPERINTENDENT

WHEREAS, Republic Act No. 9184 provides for the modernization, standardization and regulation of the procurement activities of the Government;

WHEREAS, for “*Project No.22-01-06: Procurement Of Services For Survey, Transfer Of Title/Titling Of School Sites And Registration Of Special Patents*”, Digos City Division, with the ABC of *One Million Twenty Thousand Pesos (Php 1,020,000.00)* through the Bids and Awards Committee (BAC), proceeded with Procurement observing the procurement procedures as provided for in R.A. 9184;

WHEREAS, on March 2, 2022, the Opening of Bids, which was participated by Bretaña Surveying Office was done;

WHEREAS, Bretaña Surveying Office was the sole bidder to submit a bid and was declared complying with the Eligibility and Technical Requirements based on the documents submitted and quoted the amount of One Million One Eight Thousand Pesos (Php 1,008,000.00);

WHEREAS, on March 4, 2022, the Technical Working Group (TWG) conducted Detailed Bid Evaluation and after their thorough evaluation of the submitted bid documents Bretaña Surveying Office was considered as the lowest calculated bidder as read offering the amount of One Million One Eight Thousand Pesos (Php 1,008,000.00);

WHEREAS, the Technical Working Group (TWG) conducted Post Qualification and after their thorough evaluation, Bretaña Surveying Office was declared post-qualified;

WHEREAS, during the BAC meeting held on March 11, 2022, taking into consideration the report of the Technical Working Group, and on motion of BAC Member Mrs Cherry Rossette Oliva, which was seconded by BAC Member Mrs. Jessica Lucero, **Bretaña Surveying Office** was declared as the Lowest Calculated Responsive Bidder as read for “*Project No.22-01-06: Procurement Of Services For Survey, Transfer Of Title/Titling Of School Sites And Registration Of Special Patents*”;

NOW, THEREFORE, WE, the Members of the Bids and Awards Committee, hereby resolved to declare **Bretaña Surveying Office** as the Lowest Calculated Responsive Bidder for “*Project No.22-01-06: Procurement Of Services For Survey, Transfer Of Title/Titling Of School Sites And Registration Of Special Patents*” in the amount of **One Million One Eight Thousand Pesos (Php 1,008,000.00)**, and to recommend approval of said declaration to the Schools Division Superintendent.

RESOLVED at DepEd Digos City Division, Corner Roxas and Lopez Jaena Sts., Digos City, this 15th day of March 2022.

We hereby certify to the correctness of the above Resolution.


IDA I. JUEZAN
Member


JESSICA G. LUCERO
Member


MARY GLOR D. TABANAO
Member


CHERRY ROSSETTE E. OLIVA
Vice-Chairperson


NEIL BONGCAYAO
Provisional Member


BASILIO P. MANA-AY, JR. EdD
Chairperson