

Republic of the Philippines

## Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM OSDS-2023- 007

To : **ROWENA A. MALAHAY** Master Teacher I Subject : REASSIGNMENT ORDER

Date : January 5, 2023

In exigency of service, you are hereby **REASSIGNED** as a Master Teacher I of SAN MIGUEL ELEMENTARY SCHOOL, Barangay San Miguel, Digos City to **PEDRO V. BASALAN ELEMENTARY SCHOOL**, Barangay Tres de Mayo, Digos City effective upon assumption of duty.

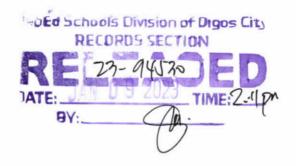
It is understood that, aside from this Order, you shall be given additional assignments/tasks and or reassigned/deployed within the Division of Digos City as need arises.

It is enjoined that you shall clear yourself of money and property responsibilities from your current School assignment; and submit the said Clearances to the Administrative Officer V of this Schools Division Office and the School Head of Pedro V. Basalan Elementary School upon assumption to duty.

This Reassignment Order shall remain valid until revoked by the Schools Division Superintendent.

For immediate dissemination and strict compliance.

CRISTY C. EPE Schools Division Superintendent



Conforme:

Date

OSDS/PS/mfl



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002) Telephone Nos.: (082) 553-8375; (082) 553-8396