



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2023- 010

To: Human Resource Merit Promotion and Selection Board
Division Health and Nutrition Personnel
All Concerned Applicants

Subject: **SCHEDULE OF WRITTEN EXAMINATION, OPEN ASSESSMENT AND INTERVIEW OF APPLICANTS FOR EDUCATION PROGRAM SUPERVISOR, HEAD TEACHER III, TEACHER II, MEDICAL OFFICER III AND ADMINISTRATIVE ASSISTANT II POSITIONS.**

Date: January 10, 2023

1. The schedule of written examination, open assessment, and interview of applicants for Education Program Supervisor, Head Teacher III, Teacher II, Medical Officer III and Administrative Assistant II will be on **January 12, 2023** at **Digos City National High School – Audio Visual Room** from **8:30 AM to 5:00 PM**.
2. The schedule of interview per items/positions are as follows:


Activity	Items/Positions	Schedule	Venue
Examination, Open Assessment of Documents and Interview	Education Program Supervisor	9:00 AM-11:00 AM	Digos City National High School – Audio Visual Room
	Head Teacher III	11:00 AM-12:00 NN	
	Teacher II	1:00 PM-2:00 PM	
	Medical Officer III	2:00 PM-3:00 PM	
	Administrative Assistant II	3:00 PM-5:00 PM	

3. Bring the original copy of the documents you submitted. Only those with original copy of documents will be given points.

4. Attached herewith is the list of applicants and time details.
5. Minimum Health protocols shall be observed during the conduct of this activity.
6. For information, guidance, and compliance.



CRISTY C. EPE
Schools Division Superintendent

eped Schools Division of Digos City
RECORDS SECTION
RELEASED
96204
DATE: 10 JAN 2023
BY: 

Enclosed: As stated.

OSDS/HR/mfl

9:00 AM – 11:00 AM

VACANT POSITION:	EDUCATION PROGRAM SUPERVISOR
ITEM NUMBER:	OSEC-DECSB-EPSVR-750045-2010
PLANTILLA/STATION:	Curriculum and Implementation Division (vice Tabanao, Mary Glor D.)
1. GULTIANO, ANGELYN P.	
2. ROLDAN, JAY ANN B.	
3. SEÑIRES, LEILANI T.	
4. SOLANO, IVY F.	
5. SY, ZANDRIA M.	

11:00 AM – 12:00 NN

VACANT POSITION:	HEAD TEACHER III (Secondary Grades)
ITEM NUMBER:	OSEC-DECSB-HTEACH3-750385-1998
PLANTILLA/STATION:	Digos City National High School-MAPEH (vice Presto, John)
1. ALQUIZAR, JANICE S.	
2. CARILLO, NEIL MICHAEL C.	
3. POLICARPIO, RENEVIC MAE L.	

1:00 PM – 2:00 PM

VACANT POSITION:	TEACHER II
ITEM NUMBER:	OSEC-DECSB-TCH2-750188-2014
PLANTILLA/STATION:	ELEMENTARY EDUCATION (vice PEDRESO, EDITHA M.-I. Abalayan ES)
1. GUTIERREZ, EVA P.	

2:00 PM – 3:00 PM

VACANT POSITION:	MEDICAL OFFICER III
ITEM NUMBER:	OSEC-DECSB-MDOF3-750006-2017
PLANTILLA/STATION:	Office of the Schools Division Superintendent (vice Hong, Mae Pearl)
1. HONG, MAE PEARL	
2. LIMBUJAN, CHRISTINE P.	

3:00 PM – 5:00 PM

VACANT POSITION:	ADMINISTRATIVE ASSISTANT II (Clerk IV)
ITEM NUMBER:	OSEC-DECSB-ADAS2-750101-2017
PLANTILLA/STATION:	DIVISION OFFICE/ELEMENTARY EDUCATION (vice Ethel Calva)
1. DELA CRUZ, HAZEL MAE B.	
2. DURAN, INA ABIGAIL A.	
3. ESCANER, GWENDOLYN MARA L.	
4. LAPINID, AUDREY R.	
5. OPLAS, RINILGIN B.	

