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Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023- 016

To : ALL ELEMENTARY AND SECONDARY PROJECT W.A.T.C.H
COORDINATORS

ALL ELEMENTARY AND SECONDARY SCHOOL HEADS

Subject : ORIENTATION ON PROJECT W.A.T.C.H POLICY; SUBMISSION OF
COMPREHENSIVE ANNUAL PLAN OF ACTION FOR SY 2022-2023

Date : January 18, 2023

The Department of Education (DepEd) issued DepEd Memorandum No. 410, s. 2009 entitled Guidelines on the Establishment of W.A.T.C.H in School (We advocate Time Consciousness and Honesty) to strengthen the values of punctuality and honesty in the Department. This office hereby directs **all Elementary and Secondary Project W.A.T.C.H Coordinators** to attend the orientation on **January 28, 2023 (Saturday)** at **DiCNHS-AVR, Digos City** from **8:00 am to 5:00 pm**.

The major goal of the project W.A.T.C.H program is to push forward the recognition of punctuality and honesty as two core values in promoting renewal and development.

Schedule of activities on the day of the event.

Time	Activity
8:30 AM to 11:00 AM	Orientation on Project W.A.T.C.H Policy
1:00 PM to 3:00 PM	Presentation of Comprehensive Annual Plan of Action for SY 2022-2023
3:00 PM TO 5:00 PM	Reporting of accomplishment reports

All participants are advised to bring laptop, meals and snacks. Likewise, minimum health standard is strictly observed during the whole duration of the meeting.

Travelling and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and procedures.

Compensatory Overtime Credit (CTO) of 1 day shall be granted for the services rendered beyond regular hours and /or those rendered on Saturdays, Sundays, and Holidays, or scheduled days off without the benefit of overtime pay (CSC & DBM Joint Circular No. 2, s. 2004 " Non-Monetary Remuneration for Overtime Services Rendered" and DepEd Order Number 53 series 2003 " Updated guidelines on Grant of Vacation Service Credits to teacher", attendance/participation in DepEd activities which are short-time duration if such are held during summer vacation or during weekends.

For information and compliance.

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
23-96716
DATE: JAN 19 2023 TIME: 4:00 PM


CRISTY C. EPE
Schools Division Superintendent

Enclosed: As stated.
SGOD/mlps

BY: 



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