



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Roxas Street, Digos City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 006, s. 2022

January 03, 2022

RECALL ORDER OF APPROVED FORCE LEAVE

To: LUZMINDA B. JASMIN

1. In the exigency of the service, you are hereby directed to report to work on August 2 - 3, 2022, to attend the Development / Enhancement of Learning Resources Self-Learning Modules for Senior High School and EPP/TLE.
2. In view hereof, your Approved Force Leave is/are hereby recalled. Hence, the Human Resource Management Office is likewise directed to reinstate the said leave to your total accumulated Vacation Leave for CY 2022.
3. For compliance.


CRISTY C. EPE,

Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED

DATE: JAN 06 2023 TIME: 3:47pm

BY: 





Republic of the Philippines
Department of Education
Schools Division of Digos City
Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002

Stamp of Date of Receipt

APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT CID	2. NAME : (Last) JASMIN	(First) LUZMINDA	(Middle Name) B.
3. DATE OF FILING July 25, 2022	4. POSITION Education Program Supervisor	5. SALARY Php. 72113	

6. DETAILS OF APPLICATION

<p>6.A TYPE OF LEAVE TO BE AVAILED OF</p> <p><input type="checkbox"/> Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)</p> <p><input checked="" type="checkbox"/> Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)</p> <p><input type="checkbox"/> Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)</p> <p><input type="checkbox"/> Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)</p> <p><input type="checkbox"/> Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)</p> <p><input type="checkbox"/> Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)</p> <p><input type="checkbox"/> Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)</p> <p><input type="checkbox"/> Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)</p> <p><input type="checkbox"/> 10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)</p> <p><input type="checkbox"/> Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)</p> <p><input type="checkbox"/> Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)</p> <p><input type="checkbox"/> Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)</p> <p><input type="checkbox"/> Adoption Leave (R.A. No. 8552)</p> <p>Others: _____</p>	<p>6.B DETAILS OF LEAVE</p> <p><i>In case of Vacation/Special Privilege Leave:</i></p> <p><input type="checkbox"/> Within the Philippines _____</p> <p><input type="checkbox"/> Abroad (Specify) _____</p> <p><i>In case of Sick Leave:</i></p> <p><input type="checkbox"/> In Hospital (Specify Illness) _____</p> <p><input type="checkbox"/> Out Patient (Specify Illness) _____</p> <p>_____</p> <p><i>In case of Special Leave Benefits for Women:</i></p> <p>(Specify Illness) _____</p> <p>_____</p> <p><i>In case of Study Leave:</i></p> <p><input type="checkbox"/> Completion of Master's Degree</p> <p><input type="checkbox"/> BAR/Board Examination Review</p> <p><i>Other purpose:</i></p> <p><input type="checkbox"/> Monetization of Leave Credits</p> <p><input type="checkbox"/> Terminal Leave</p>
<p>6.C NUMBER OF WORKING DAYS APPLIED FOR 2 day</p> <p>INCLUSIVE DATES August 2-3, 2022</p>	<p>6.D COMMUTATION</p> <p><input checked="" type="checkbox"/> Not Requested</p> <p><input type="checkbox"/> Requested</p> <p style="text-align: center;"> LUZMINDA B. JASMIN (Signature of Applicant)</p>

7. DETAILS OF ACTION ON APPLICATION

<p>7.A CERTIFICATION OF LEAVE CREDITS</p> <p>As of: 28 JUL 2022</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Vacation Leave</th> <th>Sick Leave</th> </tr> </thead> <tbody> <tr> <td>Total Earned</td> <td style="text-align: center;">8</td> <td></td> </tr> <tr> <td>Less this application</td> <td style="text-align: center;">6</td> <td></td> </tr> <tr> <td>Balance</td> <td style="text-align: center;">2</td> <td></td> </tr> </tbody> </table> <p style="text-align: center;"> FRANCIS JUDE D. ALCOMENDRAS Administrative Officer V</p>		Vacation Leave	Sick Leave	Total Earned	8		Less this application	6		Balance	2		<p>7.B RECOMMENDATION</p> <p><input checked="" type="checkbox"/> For approval</p> <p><input type="checkbox"/> For disapproval due to _____</p> <p>_____</p> <p style="text-align: center;"> BEVERLUS DAUGDAUG, EDD Chief Supervisor, Curriculum Implementation Division</p>
	Vacation Leave	Sick Leave											
Total Earned	8												
Less this application	6												
Balance	2												

<p>7.C APPROVED FOR:</p> <p>2 days with pay</p> <p>_____ days without pay</p> <p>_____ others (Specify)</p>	<p>7.D DISAPPROVED DUE TO:</p> <p>_____</p> <p>_____</p> <p>_____</p>
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BASILIO M. MANA-AY, JR.
Assistant Schools Division Superintendent



Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

22-1092

REGIONAL MEMORANDUM
 CLMD-2022-163

To : Schools Division Superintendents

Subject: DEVELOPMENT/ENHANCEMENT OF LEARNING
 RESOURCES-SELF-LEARNING MODULES
 FOR SENIOR HIGH SCHOOL AND EPP/TLE

Date : July 25, 2022

Pursuant to the adoption of the Basic Education Continuity Plan (BE-LCP) specifically on the provision of access to appropriate and quality assured learning resources in various formats, this Office through the Curriculum and Learning Management Division Learning Resource Management Section (CLMD LRMS) will conduct the **Development/Enhancement of Learning Resources-Self-Learning Modules for Senior High School and EPP/TLE** at the Ritz Hotel at Garden Cases, 30. Obrero, Davao City following the given schedule:

Date	Activities
July 31-August 4, 2022	Development/Enhancement of Self-Learning Modules for Senior High School
August 12-16, 2022	Development/Enhancement of Self-Learning Modules for EPP/TLE

The objectives of this activity are the following:

- 1) Conduct inventory of existing learning resources for EPP/TLE and Senior High School;
- 2) Enhance the existing Self-Learning Modules;
- 3) Identify LR gaps;
- 4) Develop new LRs compliant to the needs of the TLE and SHS SLMs; and
- 5) Prepare metadata of all enhanced/developed SLMs;

The participants of this event are the Curriculum and Learning Management Division Chief and Supervisors, Learning Resource Management Teams of the Regional Office and Schools Division Offices (SDOs), SDO SHS and TLE Development Teams, and the Regional Quality Assurance Teams (please see attached list for allocation).

The participants are required to bring laptops, extension cords, copies of the developed Self-Learning Modules, and references.



Address: F. Torres St., Davao City (8000)
 Telephone Nos : (082) 291-1665, (082) 221-6147

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Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
 No. 507 s. 2022

July 27, 2022

**DEVELOPMENT/ENHANCEMENT OF LEARNING RESOURCES SELF-LEARNING
 MODULES FOR SENIOR HIGH SCHOOL AND EPP/TLE**

To: **CID Chief**
Education Program Supervisor Concerned
Elementary and Secondary School Heads
Identified Elementary, Secondary and SHS Teachers

- Pursuant to Regional Memorandum CLMD-2022-163 pertaining to the conduct of **Development/Enhancement of Learning Resources- Self-Learning Modules for Senior High School and EPP/TLE**, this office informs the identified participants to attend the following activity on the indicated dates below at Ritz Hotel, Garden Oasis, Bo. Obrero, Davao City.

Date	Activities
July 31-August 4, 2022	Development/Enhancement of Self-Learning Modules for Senior High School
August 12-16, 2022	Development/Enhancement of Self-Learning Modules for EPP/TLE

- The objectives of the activity are the following:
 - Conduct inventory of existing learning resources for EPP/TLE and Senior High School.
 - Enhance the existing Self-Learning Modules.
 - Identify LR gaps.
 - Develop new LRs compliant to the TLE and SHS SLMs; and
 - Prepare metadata of all enhanced/developed SLMs.
- Participants to this activity are all Education Program Supervisor in Science, LRMS personnel and identified Regional Quality Assurance Team Members (see attached list).
- Participants are required to bring their own laptop, extension cords and copies of the Self-Learning Modules and references.
- Participants for the Development/Enhancement of SHS SLMs are expected to arrive at the venue on July 31, 2022, at 9:00 a.m. while the participants for the Development/Enhancement of EPP/TLE SLMs are expected to arrive at the venue on August 12, 2022 at 9:00 a.m. First meal to be served is snacks in the morning and the last meal is breakfast.
- Board and lodging of the participants will be charged against FLO 2022 (OSEC-11-22-077) while traveling expenses shall be charged against school MOOE for the teacher participants and Division MOOE for SDO personnel. subject to the usual government accounting and auditing rules and regulations.
- For immediate dissemination and compliance.

DepEd Schools Division of Digos City
 RECORDS SECTION

RELEASED
 22-887577

DATE: AUG 01 2022 TIME: 1:15 am



Roxas Street cor. Jaena Street, Zone II, Digos City 8002
 (082) 553-8376 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375
 (082) 553-8396 | (082) 553-8376
 www.depeddigoscity.org | digos.city@deped.gov.ph

CRISTY C. EPE
 Schools Division Superintendent

LIST OF PARTICIPANTS

Date	Activities	Participants	School/Office
July 31-August 4, 2022	Development/Enhancement of Self-Learning Modules for Senior High School	Rowena A. Malahay	San Miguel ES
		Ramon Gravino	DiCNHS
		Carrillo, Ritchie	DiCNHS
		Daño, Gemma	Dawis ES
		Cababat, Irene	RMCES
		Robin Charles Ramos	SHSDC
		Gina Fe Nazareno	SHSDC
		Irene Amisola	SHSDC
		Juvy Comaingking	SDO
		Myleen Robiños	SDO
		Mishel Cadungog	SDO
		August 12-16, 2022	Development/Enhancement of Self-Learning Modules for EPP/TLE
Frederick Dumagan	DiCNHS		
Jaymark Alocelja	DMMES		
Ramon Gravino	DiCNHS		
Rowena Malahay	RMCES		
Juvy Comaingking	SDO		

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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

Participants for the Development/Enhancement of SHS SLMs are expected to arrive at the venue on July 31, 2022 at 9:00am, while the participants for the Development/Enhancement of EPP/TLE SLMs are expected to arrive at the venue on August 12, 2022 at 9:00am. First meal to be served is snacks in the morning and the last meal is breakfast.

Board and lodging of the participants will be charged against FLO 2022 (OSEC-11 22-0771) while the travelling expenses shall be charged against local funds subject to the usual government accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.


ALLAN G. FARNAZO
Director IV

Enclosure: As stated.

8/27/22 am



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Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

**Development/Enhancement of Learning Resources-Self-Learning Modules
 for Senior High School
 July 31-August 4, 2022
 Ritz Hotel at Garden Oasis, Bo. Obrero, Davao City**

A) Participants

A.1 Management Teams

NAME	DESIGNATION	STATION/DIVISION
Mary Jeanne B. Aldeguer	Chief, CLMD	ROXI
George N. Wong	EPS in MTB	ROXI
Mary Jane M. Mejorada	EPS in Filipino	ROXI
Manuel P. Vallejo	EPS in English	ROXI
	EPS in Araling	ROXI
Danilo R. Dohinog	Panlipunan	
	EPS in Edukasyon sa	ROXI
Ma. Cielo D. Estrada	Pagpapakatao	
Maria Liza I. Berandoy	EPS in Science and Math	ROXI
Jeselyn B. Dela Cuesta	EPS in MAPEH	ROXI
Pedelina O. Huevos	EPS in EPP/TLE	ROXI
Analiza C. Almazan	EPS LRMDs	ROXI
Maria Edith C. Ibanez	Librarian II	ROXI
Mary Ann H. Acosta	Teaching Aid Specialist	ROXI
Aurora I. Lagrama	Administrative Assistant	ROXI
Renato N. Pacpakin	EPS Mathematics, OIC - LR Manager	Davao de Oro
Cherry Ann E. Eling	PDO	Davao de Oro
Leah L. Baruiz	Librarian-II	Davao de Oro
Aris B. Juanillo	EPS	Davao City
Angelica M. Mendoza	PDO	Davao City
Rosalie G. Antipuesto	Librarian II	Davao City
Venus L. de Castro	Librarian I	Davao City
Ernie M. Aguan	EPS	Davao del Norte
Neil Edward D. Diaz	PDO II	Davao del Norte
Charline V. Udani	Librarian II	Davao del Norte
Christopher P. Felipe	EPS	Davao del Sur
Patrick John P. Peresores	PDO	Davao del Sur
Alpha Amor Manglicmot	Librarian	Davao del Sur
Ernie E. Agsaulio	EPS	Davao Occidental
Althea S. Llamag	PDO	Davao Occidental
Arlene U. Lastimoso	Librarian	Davao Occidental
Susan N. Salazar	EPS	Davao Oriental



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