



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2023-018

To : School Heads of Madrasah Education Program-ALIVE implementing Schools

**Attention:**

**Ustadza Normalia M. Guiamalodin**  
Digos City Central Elem. School

**Ustadz Amroden Alim**  
Badiang Elem. School

**Ustadz Saipoden B. Ansary**  
Digos City Central Elem School

**Ustadza Salambae H. Rajamoda**  
Pedro Garcia Elem. School

**Ustadza Salamona M. Baruang**  
R. Magsaysay Central Elem. School

**Ustadza Hedaya P. Macarimbang**  
Pedro Garcia Elem. School

**Ustadza Omaima H. Buat**  
Ramon Magsaysay Cent. Elem. School

Subject : **ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION (ALIVE) TEACHERS UNDER CONTRACT OF SERVICE**

Date : January 30, 2023

In reference to DepEd Order No. 51, s. 2004 and DepEd Order No. 40, s. 2011, this Office hereby designates you as Arabic Language and Islamic Values Education (ALIVE) Teachers under Contract of Service (COS) for Calendar Year 2023, with an honorarium of Php 7,000.00 and Php 1,000.00 for Instructional Material Allowance from Madrasah Education Fund (MEP) starting January 3 to December 31, 2023 in Digos City Schools Division, Digos City.

You are expected to render 4 hours per day, a total of 20 hours per week inclusive of instructional preparations as stipulated in DepEd Order No. 41, s. 2017. However, in the exigency of the service, you are expected to render services beyond 20 hours.

As ALIVE Teacher, your functions and duties are:

- Conduct ALIVE classes among Muslim pupils in the school where you are assigned by the City Schools Division Superintendent;





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- b. Educate and teach Muslim pupils on the subjects regarding Islamic Values and Arabic Language as provided in DepEd Order No. 51, s. 2004, which was amended through DepEd Order No. 40, s. 2011;
- c. Conduct and participate in any school activities gearing towards the development of the Muslim school children;
- d. Sustain quality education and socio-cultural growth;
- e. Attain Christian-Muslim solidarity among school children in the Schools Division of Digos City in particular and in Region XI in general; and
- f. Do related work.

For your information, guidance and compliance.

**CRISTY C. EPE**  
Schools Division Superintendent

DepEd Schools Division of Digos City  
**RECORDS SECTION**

**RELEASED**  
DATE: FEB 03 2023 TIME: 4:11pm  
BY:

Reference: DepEd Order No. 51, s. 2004 and DepEd Order No. 40, s. 2011

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