



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023-034

To : Curriculum Implementation Division Chief
 Education Program Supervisor Concerned (MAPEH)
 Public Schools District Supervisors
 Secondary and Elementary School Heads
 Teachers

Subject : DIRECT PAYMENT TO THE CATERER FOR MEALS AND SNACKS
 OF IDENTIFIED SCHOOLS FOR DIVISION REFRESHER COURSE
 FOR COACHES IN DIFFERENT SPORTS EVENTS

Date : February 8, 2023

In reference to Division Memorandum CID-2023-019, dated February 6, 2023, re: **Division Refresher Course for Coaches in Different Sports Events**, this Office directs the following identified schools to Pay Directly to the Caterer for the Meals and Snacks of their participants in the said activity, to wit:

Name of School/District	No. of Participants
RMCES/Digos Oriental	33
Kibanban ES/Digos Oriental	4
Dawis ES/Digos Oriental	2
Pedro Garcia ES/Digos Oriental	1
Aplaya ES/Digos Oriental	6
Badiang ES/Digos Oriental	4
DMMES/Digos Oriental	19
San Miguel ES/Digos Oriental	10
Cogon ES/Digos Oriental	8
Isaac Abalayan ES/Digos Oriental	5
Dulangan ES/Digos Occidental	4
Balabag ES/ Digos Occidental	2



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Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

Ruparan ES/ Digos Occidental	7
F. J. Alferez ES/ Digos Occidental	7
Jolencio R. Alberca ES/ Digos Occidental	2
DCCES/ Digos Occidental	11
Mahayahay ES/ Digos Occidental	1
Ranao ES/ Digos Occidental	1
Pedro V. Basalan ES/ Digos Occidental	12
Balabag NHS/Secondary Schools	1
Dawis NHS// Secondary Schools	4
Kapatagan NHS/ Secondary Schools	2
Soong NHS/ Secondary Schools	5
DiCNHS/ Secondary Schools	29

The final amount to be paid for each participant per day is P375.00 as reflected in the attached Purchase Order.

Immediate dissemination of this Memorandum is desired.

CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
23-97997
DATE: FEB 16 2022 TIME: 4:04 pm
BY:

Enclosed: As stated.
CID/avb



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PURCHASE ORDER

Department of Education
SCHOOLS DIVISION OF DIGOS CITY

Agency / Procuring Entity

Supplier :	GLORIA'S FUNCTION HALL & CATERING SERVICES	P.R. No.:	23-01-009A
Address :	RIZAL AVE., ZONE 2, DIGOS CITY	P.O. No.:	23-02-0008
Telephone No. :	09997444141	Date:	FEBRUARY 09, 2023
TIN :	906-028-565	Mode of Procurement:	Small Value Procurement

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : **DEPED DIGOS CITY DIVISION**
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY

Date of Delivery : **Within 15 Calendar Days Upon Receipt of Purchase Order**

Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
Lot 1		Meals and Snacks for the Division Refresher Course for Coaching in Different Sports Events on February 10-12, 2023			
	head	February 10, 2023 Snacks AM - Chicken sandwich and fresh fruit juice PM - Chicken spaghetti with fresh fruit juice Lunch - Rice, vegetable soup, garden fresh salad, beef steak, crispy chicken, fresh fruits, and fresh fruit juice	150	375.00	56,250.00
	head	February 11, 2023 Snacks AM - Chicken empanada and fresh fruit juice PM - Chicken siopao with fresh fruit juice Lunch - Rice, vegetable soup, garden fresh salad, beef kare kare, crispy buttered chicken, buko pandan, fresh fruit, and fresh fruit juice	150	375.00	56,250.00
	head	February 12, 2023 Snacks AM - Buko pie with fresh fruit juice PM - Native delicacies with fresh fruit juice Lunch - Rice, native chicken tinola, garden fresh salad, lumpia chicken, fresh juice, and fresh fruits To be delivered at DMMES Gymnasium NOTE: NO POWDERED JUICE, NO CARBONATED DRINKS & NO PORK	150	375.00	56,250.00

SUBJECT TO WITHHOLDING TAX

Total Amount in words: **One Hundred Sixty-Eight Thousand Seven Hundred Fifty Pesos Only** **PHP 168,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,



CRISTY C. EPE
 Schools Division Superintendent

Conforme:


ARNULFO S. AYUNGCO

Signature over printed name of Supplier

2/10/23
 Date

Funds Available:


NORELIZA A. MISAL, CPA
 Accountant III

ORS No:

124

Amount:

168,750.-



PURCHASE REQUEST

Department of Education
DIVISION OF DIGOS CITY
Agency/ Procuring Entity



Department : DepEd, Digos City
Section : Division of Digos City

PR No. 23-01-009
SAI No. _____

Date: January 26, 2023

Stock No.	Unit	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
1		Division Refresher Course For Coaching in Different Sports Events			
		<u>February 10, 2022 - Teachers- 150 pax</u>	150	400.00	60,000.00
		Snacks AM - Chicken sandwich and fresh fruit juice PM - Chicken Spaghetti with fresh fruit juice Lunch - Rice, vegetable soup, Garden fresh salad, beef steak, crispy chicken, fresh fruits, fresh fruit juice			
		<u>February 11, 2023 Teachers - 150 pax</u>	150	400.00	60,000.00
		Snacks AM - Chicken Empanada and fresh fruit juice PM - Chicken siopao with fresh fruit juice Lunch - Rice, vegetable soup, Garden fresh salad, beef kare kare, crispy buttered chicken, buko pandan fresh fruit juice, fresh fruits			
		<u>February 12, 2023 Teachers - 150 pax</u>	150	400.00	60,000.00
		Snacks AM - Buko pie with fresh fruit juice PM - Native delicacies with fresh fruit juice Lunch -Rice, native chicken tinola, garden fresh salad, lumpia chicken, fresh juice, fresh fruits			
		Supplies: Velom Board Paper, Short (10PCS/PACK.)	68	42.00	2,586.00
		G Tech Point 4, Black	21	135.00	2,835.00
		My Gel, SIGN PEN, ST	32	40.00	1,280.00
		NOTE: NO POWDERED JUICE, NO CARBONATED DRINKS & NO PORK			
		SUBJECT TO WITHHOLDING TAX			
		Funds Available: NEPTUNE L. TAMBILAWAN Administrative Officer V - Budget 1/27/23			
		TOTAL			186,971.00

Purpose/ Remarks: For the conduct of Division Refereshor Course for Coaching in Different Sports Events

Signature: Printed Name: Designation: Date:	Requested by: ANGEL V. BISAGA, JR EPS- MAPEH 26-Feb-23	Approved by: CRISTY C. EPE Schools Division Superintendent
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Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023-019

To : Curriculum Implementation Division
Education Program Supervisor Concerned (MAPEH)
Public Schools District Supervisor
Secondary and Elementary School Heads
Teachers

Subject : DIVISION REFRESHER COURSE FOR COACHES IN DIFFERENT
SPORTS EVENT

Date : February 6, 2023

In reference to Regional Memorandum No. 004, s. 2023, dated January 30, 2023, re: Conduct of the 2023 Palarong Pambansa, this Office announcing the Conduct of the **Division Refresher Course for Coaches in Different Sports Event** on February 10-12, 2023 at Don Mariano Marcos Elementary School at 8:00 am to 5:00 pm.

The Refresher Course aims to orient participants on:

- a. To discuss the new policies and guidelines on the return of sports;
- b. To appraise the teachers on how to shape safe and healthy playing environment; and
- c. To provide updates on the current trends in sports coaching.

The target participants of this training are Public and Private Schools Coaches who are currently handling sports teams or varsity teams from Digos City, who meet the following qualification/standards:

- a. Must be physically fit. Pregnant women are discouraged to participate;
- b. Equipped with the knowledge and expertise of the sports; and
- c. Must be handling sports/varsity team in managing sports program.

The participants are enjoined to actively participate the Refresher Course from the first to the last day of the activity. Failure to complete the course will result to non-issuance of the training certificate. They are also encouraged to bring their personal equipment such as rackets, arnis sticks, among others. Tournament



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Mangers and Division nurses are directed to attend the training to facilitate on the conduct of said activity.

The list of the Tournament Managers/Resource Person and Nurses is attached.


The teacher-participant shall adhere to the policy on "No Disruption of Classes" as per DepEd Order No. 9, s. 2005 entitled "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith". School heads are expected to make necessary arrangements ensuring that classes handled by involved teachers will be taken cared of by other teachers.

As per DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers, the participants who shall have their training during Saturday and Sunday shall be eligible for the grant of Service Credits for Teachers and Compensatory Overtime Credits (COC) for non-teaching personnel.

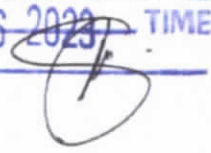
Expenses such as food, supplies and materials for Tournament Managers shall be charged against Division MOOE, while those of Public Schools teacher participants shall be charged against School MOOE/Local Funds including travel expenses which are all subject to the usual accounting rules and regulations. Private Schools teacher participants are encouraged to bring their own meals and snacks.

Immediate dissemination of this Memorandum is desired.

For and in the absence of the
Schools Division Superintendent


BEVERLY S. DAUGDAUG, EDD
CID-Chief
Officer-In-Charge

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
22-07-26
DATE: FEB 06 2023 TIME: 11:55 AM
BY: 

Enclosed: As stated.

CID/aub



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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

List of Tournament Managers/Technical Working Group/Resource Person and Nurses

Name	School	Event
1. Annie Belen Abangan	DiCNHS	Arnis
2. Lito Cagas	RMCES	Arnis
3. Dennis Camanzo	DICNHS	Athletics
4. Rowelem Rosima	Binaton ES	Athletics
5. Virgilio Abing	Pedro Basalan ES	Athletics
6. Rehuel Fabillar	DiCNHS	Badminton
7. Eduardo Paller	Matti ES	Badminton
8. Risa May Binag	DiCNHS	Baseball
9. Michael Timtim	DiCNHS	Basketball
10. Ranel Lou Montefalcon	RMCES	Basketball
11. Raul Barun	RMCES	Basketball
12. Melvin Anthony Sabio	DiCNHS	Chess
13. Marivic Alburo	DiCNHS	Dancesport
14. Nelson Lucero	Colorado ES	Football
15. Rod Ritchie Sacedor	Bagumbuhay ES	Football
16. Jason Abellon	RMCES	Gymnastics



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17. Shane Sorongon	DiCNHS	Gymnastics
18. Cherilyn Montefalcon	RMCES	Gymnastics
19. Honeylene Cabano	RMCES	Gymnastics
20. Delmar L. Abadia	Pedro Basalan ES	Sepak Takraw
21. Ramil Magaway	DCCES	Sepak Takraw
22. R-Jhon Alag	DiCNHS	Speak Takraw
23. Lourdes Angelica Famulagan	DiCNHS	Softball
24. Ronald Jim Dugay	DiCNHS	Swimming
25. Rex Sayson	Dulangan ES	Table Tennis
26. Joel Cartajena	Isaac Abalayan ES	Table Tennis
27. Noryleth Virtudazo	DiCNHS	Taekwondo
28. Jave Endar	DiCNHS	Taekwondo
29. Ma. Luz Amaro	DiCNHS	Tennis
30. Erving Jude Devilleres	Kapatagan NHS	Tennis
31. Jonathan Almacin	SOONG ES	Volleyball
32. Christian Granada	G. Reusura ES	Volleyball
33. Florencio Butaslac Jr.	DiCNHS	Billiards
34. Wilmer Hernan Mabalod	DCCES	Billiards
35. Mario Andales	RMCES	Boxing
36. Al Fernandez	Apolandia ES	Futsal
37. Roel Pantinople	RMCES	Wushu
38. Richillie Solis	RMCES	Special Events
39. Joel Gomito	SDO	Nurse
40. Dhelmie Christine Peñas	SDO	Nurse
41. Ireene Dandoy	SDO	Nurse
42. Raymond Juanir	DiCNHS	TWG
44. Reziel Gutierrez	DiCNHS	TWG

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45.Noel Villarta	DiCNHS	TWG
46.Edmar Lloyd Alimento	DiCNHS	TWG
47.Jay Mark Alocelja	DMMES	TWG
48.Lee Wilson Precellas	DMMES	TWG
49.Ferdinad Magdadaro	SDO	TWG
50.Arníe Montaner	DiCNHS	Resource Person
51.Jerwin Granada	Bagumbuhay ES	Resource Person
52.Tito M. Endrina	SDO	Facilitator
51.Gervasio R. Salinas, Jr.	SDO	Facilitator
52.Clarence S. Pelliren	SDO	Monitoring
53.Cherry Rossette Oliva	SDO	Monitoring
54.Mary Joy Fortun	SDO	Monitoring
55.Ferna Renira Alde	SDO	Monitoring
56.Neil Boncayao	SDO	Monitoring
57.Ida I. Juezan	SDO	Monitoring
58.Ely Cataluña	SDO	Monitoring
59.Jessica Lucero	SDO	Monitoring



Republic of the Philippines
Department of Education
 DAVAO REGION

SCHOOLS DIVISION OFFICE OF Digos
 RECORDS SECTION
RECEIVED 97176
 01 FEB 2023 TIME: 3:30
 BY: *[Signature]*

Office of the Regional Director

January 30, 2023

REGIONAL MEMORANDUM

No. 004, s. 2023

CONDUCT OF THE 2023 PALARONG PAMBANSA

To : Schools Division Superintendents
 School Heads of Public and Private Elementary
 and Secondary Schools
 All Others Concerned

1. Attached is a copy of DepEd Memorandum No. 005, s. 2023 announcing the **Conduct of the 2023 Palarong Pambansa** to be held in **Marikina City** from **July 29 to August 5, 2023**.

2. The annual scholastic multi-sport competition shall be hosted by the Local Government Unit (LGU) of Marikina City together with the DepEd-National Capital Region (NCR) Office and the Schools Division Office (SDO) of Marikina City. The event shall be participated in by 17 DepEd regional athletic associations. Filipino athletes enrolled in recognized schools overseas shall also be allowed to participate under the banner of Philippine Schools Overseas (PSOs).

3. The recommended schedule of activities is as follows:

Activity	Date	Remarks
Division Meets	Feb. 6-10, 2023	Mid-Year Break
Regional Meets	April. 24-28, 2023	End of Academic Qtr 3
Clustered Pre-National Qualifying Meets	July 17-21, 2023	School Break
Palarong Pambansa Culminating Competitions	July 29 to August 5, 2023	School Year Break

4. However, the regional offices (ROs) and schools division offices (SDOs) may opt to deviate from the recommended dates, and conduct their respective meets on a staggered per sport/s basis on a different schedule provided that **no disruption of regular classes** of participating student-athletes is being observed. This is pursuant to DepEd Order (DO) No. 9, s. 200 titled **Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith**.

5. To comply with the provisions of DO 034, s. 2022 titled **School Calendar and Activities for the School Year 2022-2023**, particularly on the prevention



Address: F. Torres St., Davao City (8000)
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Office of the Regional Director

of disruption of classes, and in strict observance of the COVID-19 minimum public health and safety protocols, a modified competition format shall be adopted for the 2023 edition of the Palarong Pambansa.

6. The conduct of all competitions leading to and including the culminating Palarong Pambansa, such as the lower meets (intramurals, division, regional, and pre-national qualifying) shall be guided by the enclosed guidelines on the following:

- Enclosure No. 1 : Implementing Guidelines on the Modified Competition Format for the 2023 Palarong Pambansa;
- Enclosure No. 2 : Guidelines on the Eligibility of Athletes; and
- Enclosure No. 3 : Guidelines on the Health and Safety Protocols, Learner Rights and Protection, and Disaster Risk Reduction Management Relative to the Conduct of the 2023 Palarong Pambansa.

7. Fund support to cover all *Palarong Pambansa*-related expenses shall be downloaded to the ROs and SDOs, and the host DepEd-NCR and SDO Marikina City for hosting the event, charged to the Physical Fitness and School Sports Funds (Continuing and Current) subject to the usual accounting and auditing rules and regulations.

8. The technical guidelines of all sports to be played in the Palarong Pambansa, as provided in Section 27, Rule VI of the IRR of RA 10588, shall be issued in a separate memorandum.

9. For more information, please contact the Palarong Pambansa Secretariat through email at palarong_pambansa@deped.gov.ph or at telephone number (02) 8638-1790.

DEPARTMENT OF EDUCATION ROXI

RECORDS SECTION
RELEASED

13. Immediate dissemination of this Memorandum is desired.

Date: 6-14-22 Time: Feb. 01, 2022
 for: **ALLAN G. FARNAZO**
 Director IV

Enclosed: As stated.

Reference: DO (Nos.: 9, s. 2005; 40, s. 2012; and 034, s.2022)
 DM No. 045, s. 2019

To be indicated in the Perpetual Index under the following subjects:

ATHLETICS OFFICIALS CHANGE RULES & REGULATIONS
 COMMITTEES SPORTS CONTEST STUDENTS

ROE2/ajm



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