



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2023- 062

To : All Personnel

Subject : NATIONAL DEFENSE COLLEGE OF THE PHILIPPINES' CALL FOR NOMINATION FOR THE MASTER IN NATIONAL SECURITY ADMINISTRATION (MNSA) PROGRAM

Date : February 20, 2023

Attached is Regional Memorandum No. HRDD-2023-028 regarding the call for nomination of the National Defense College of the Philippines (NDCP) for their Master in National Security Administration (MNSA) program.

Details regarding submission of accomplished forms are found in the attachments. The same details shall also be posted on the DepEd Digos City website which may be accessed through this link: [www.depeddigoscity.org](http://www.depeddigoscity.org).

For information and guidance.




**CRISTY C. EPE**  
Schools Division Superintendent

*2/20/23*

Enclosed: As stated.

SGOD/SBO/pjs

DepEd Schools Division of Digos City  
RECORDS SECTION  
**RECEIVED**  
73-9744  
DATE: FEB 23 2023 TIME: 10:10am  
BY: 



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

DepEd Schools Division Office - Davao City  
 RECORDS SECTION

**RECEIVED** 97940  
 DATE: 15 FEB 2023 TIME: 3:20p  
 BY: *[Signature]*

Office of the Regional Director

**REGIONAL MEMORANDUM**

HRDD-2023-028

To : Assistant Regional Director  
 All Schools Division Superintendents

Subject: NDCP's CALL FOR NOMINATION FOR THE MASTER  
 IN NATIONAL SECURITY ADMINISTRATION

Date : February 13, 2023

The National Defense College of the Philippines (NDCP) is accepting nominees for the Master on National Security Administration (MNSA) Regular Course No. 59 for Academic Year 2023-2024 which will begin on October 3, 2023, and on September 15, 2024.

The said program aims to "develop competencies, values, and skills of key officials and national security leaders in the formulation and implementation of policies related to national, regional, and global security". Further details and information are provided in the enclosures: DM-OUHROD-2023-0215, and basic communication from the National Defense College of the Philippines.

In view of the foregoing, the deadline for submission of the accomplished application forms of the nominees will be on or before February 17, 2023. Hence, the interested applicants may download the NDCP Registrar Forms 1-5 from <https://www.ndcp.edu.ph/admission/>.

For queries, please contact Mr. Silijohn Rey Salazar of BHROD-HRDD at (02) 8470-6630 or email at [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph).

Immediate dissemination on this Memorandum is desired.

*[Signature]*  
**ALLAN G. FARNAZO**  
 Director I

Enclosed: As Stated.

ROH1/rrb

23-112174

*[Signature]* 02/11/23



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-1665; (082) 221-6147

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Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES, AND  
TEACHER EDUCATION COUNCIL SECRETARIAT

**MEMORANDUM**

**DM-OUHROD-2023-0215**

**TO :** BUREAU/SERVICE DIRECTORS  
REGIONAL DIRECTORS

**FROM :** *[Signature]* **GLORIA JUMAMIL-MERCADO**  
*Undersecretary for Human Resource and Organizational Development,  
National Educators Academy of the Philippines, and  
Teacher Education Council Secretariat*

**SUBJECT :** NDCP's Call for Nomination for the Master in National Security  
Administration (MNSA)

**DATE :** February 7, 2023

27-15762  
13 FEB 2023 2:27

The National Defense College of the Philippines (NDCP) is accepting nominees for the Master on National Security Administration (MNSA) Regular Course No. 59 for Academic Year 2023-2024 which will begin on October 3, 2023, and end on September 15, 2024.

The program aims to "develop competencies, values, and skills of key officials and national security leaders in the formulation and implementation of policies related to national, regional, and global security".

To qualify, applicants must meet the following requirements:

- Must have a bachelor's degree.
- Must be holding at least the position of Section Chief with salary grade 24 or its equivalent;
- Must have at least ten (10) years of service in government (for appointed officials);
- Must not be less than 35 years old, but not more than 55 years old upon admission;
- Must be nominated by the Secretary of the Department or the Head of Agency; and
- Must submit the following documents:
  - Recent 2x2 ID picture ✓
  - NDCP Registrar Forms 1-5 (download from <https://www.ndcp.edu.ph/admission>)
  - Original PSA Birth Certificate;
  - Endorsement letter from respective agencies;



- o Original Transcript of Records;
- o Certified true copy of Diploma/s;
- o Latest Appointment Paper;
- o Latest Performance Evaluation Report (1 year);
- o Service Record;
- o Certificate/s of training/seminars attended;
- o Security clearance from J2/PHS;
- o Medical Certificate from a military or government hospital;
- o Clearances:
  - Non-pending case from respective organizations;
  - Ombudsman;
  - Sandiganbayan;
  - Police;
  - Barangay;
  - NBI;
  - RTC; and
  - CHR

Only those compliant to the above requirements can proceed to MNSA admission test/undergo a series of written and oral examinations. Those who qualify shall be notified by NDCP for further interview, screening and selection by the NDCP Board of Admissions. Expenses of the course will be fully covered by NDCP, except for the costs for board and lodging, thesis writing, and week-long Global Security and Development Studies. In view of this, expenses of three (3) successful applicants who will be selected by NDCP will be shouldered by DepEd through OPDNTF fund, subject to approval and shall be under scholarship contract. (See attached estimated expenses).

Regional Offices and Bureau/Service may submit a maximum of 2 qualified nominees with approved applications & forms on or before 13 February 2023 to [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph), copy furnished to Bureau of Human Resource and Organizational Development - Human Resource Development Division (BHROD-HRDD) through this email: [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph) following this format on the subject line: [NDCP-MNSA59\_Surname, First Name of Nominee\_Region/Office/Bureau].

For queries, please contact Mr. Siljohn Rey Salazar of BHROD-HRDD at (02) 8470-6630 or email at [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph).

For your appropriate action.



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**NATIONAL DEFENSE COLLEGE OF THE PHILIPPINES**  
Camp General Emilio Aguinaldo, Quezon City

Presidential Order No. 1715-13  
No. 138

23-00242

DEC 22 2022

**VICE PRESIDENT SARA VICTORIA Z. DUTERTE-CARPIO**

Secretary  
Department of Education  
2<sup>nd</sup> Floor DepEd Building  
DepEd Meralco Avenue  
Pasig

DEPARTMENT OF EDUCATION  
OFFICE OF THE SECRETARY

JAN 09 2023

Dear Vice President Duterte-Carpio

The National Defense College of the Philippines (NDCP) is pleased to inform you that we are now accepting nominees for the Master in National Security Administration (MNSA) Regular Course No. 59 for Academic Year 2023-2024 which will convene on 03 October 2023 and end on 15 September 2024. It is a one-year full-time government-funded graduate program, conducted through a blended delivery mode of synchronous and asynchronous learning which will include lectures, workshops, thesis writing, as well as local and foreign field studies. Guided by a holistic approach to national security, the NDCP follows a curriculum that integrates the political, economical, socio-cultural, techno-scientific, environmental, and military dimensions of national security. It also includes modules on national security administration, global security and cooperation, and leadership and management.

The MNSA program aims to develop the competencies, values, and skills of key officials and national security leaders in the formulation and implementation of policies related to national, regional, and global security. The students are selected in their capacities as national security leaders with Salary Grade 24 and above or its equivalent. The civilian graduates have the privilege of being commissioned as Lieutenant Colonels or Commanders in the Reserve Force of the Armed Forces of the Philippines.

All expenses for the course will be covered by the College except for the costs to be incurred for board and lodging, thesis writing, and the week-long Global Security and Development Studies. These shall be shouldered by the respective sending agencies of the candidates.

May I invite the Honorable Vice President to submit the names of your qualified candidates along with the duly accomplished application forms by your nominees on or before 17 February 2023. The forms, basic documents, and clearances may be downloaded from the NDCP website at [www.ndcp.dfp.gov.ph](http://www.ndcp.dfp.gov.ph). The MNSA Admission Tests will start on 15-17 March 2023.

For inquiries, your staff may contact Ms Aida A Latag, the College Registrar at 8912-1510 and 8911-6001 local 4652, mobile: 09175807745 and email address: [aidal@ndcp.dfp.gov.ph](mailto:aidal@ndcp.dfp.gov.ph).

Thank you for your interest in our MNSA program. I look forward to your nominations.

Respectfully yours,

**LTGEN FERDINAND M. CARTUJANO PAE (Ret)**  
President



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**NATIONAL DEFENSE COLLEGE OF THE PHILIPPINES**  
Camp General Emilio Aguinaldo, Quezon City

**MASTER IN NATIONAL SECURITY ADMINISTRATION (MNSA) PROGRAM**

Regular Class 59

**ESTIMATED EXPENSES OF LOCAL STUDENTS**


The one-year Master in National Security Administration (MNSA) program is a scholarship grant from the Government of the Republic of the Philippines. Tuition and payment of fees for site visits and the National Security and Development Studies (NSDS) are waived. The NSDS is a week-long visit to select areas in the Philippines.

Students are expected to shoulder the cost of local transportation, meals and personal necessities. It is also expected that the sending agencies/institutions/companies cover the full cost of the Global Security and Development Studies (GSDS), including the Daily Subsistence Allowance (DSA), research/thesis writing expenses and the accommodation at the NDCP Student Dormitory (recommended for those without residence in Metro Manila). The GSDS is a week-long visit to select focus areas outside the Philippines.


Below is a cost estimate

Particular	Estimated Amount (1 USD= Php58.00)
GSDS (Maximum estimate)	Php 275,000.00
Accommodation at the NDCP Student Dormitory (Twin sharing at Php2,500.00 per student per month for 12 months)	Php 30,000.00
Research and Thesis writing (Minimum Estimate)	Php 60,000.00
<b>Total</b>	<b>Php 365,000.00</b>

Prepared by:

  
**MS AIDA A LATAG**  
College Registrar

Noted by:

  
**PROF DR JOSE SANTOS R CARANDANG VI MNSA**  
Vice President for Academic Affairs and Dean

Date:

DEC 28 2022