



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2023- 0104

To : Assistant Schools Division Superintendent  
SGOD & CID Chiefs  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All others concerned

Subject : **Request of DSWD Field Office XI for Organization of the Local Verification Committee and Certification Request of Potential Beneficiary for the Pantawid Pamilyang Pilipino Program (4Ps)**

Date : February 22, 2023

This is in reference to Regional Memorandum ESSD-2023-039 dated February 14, 2023, signed by RD Allan G. Farnazo, Director IV re: Request of DSWD Field Office XI for Organization of the Local Verification Committee and Certification Request of Potential Beneficiary for the Pantawid Pamilyang Pilipino Program (4Ps).

Attached to the aforementioned memorandum is a copy of the communication letter from DSWD Field Office XI, requesting the counterpart in the field to enjoin and support the necessary preparations in support of the Provincial/City/Municipal Operations with the following activities:

1. **Organization of the Local Verification Committee** for the initial validation of potential households and determine their eligibility in the program; this shall compose of members from the BLGU, DSWD, DepEd, DOH and other relevant stakeholders in the locality; and
2. **Certify the children** upon the request of the potential beneficiary, who are enrolled in Kinder, Elementary, and High School (Junior and Senior) for compliance monitoring.

In line with this, **all schools in this Division are advised to ensure the support needed for the said activities in the field provided such support will not compromise the department's objective of reducing and non-teaching workload of teachers.**

Immediate and wide dissemination of this Memorandum is desired.

**CRISTY C. EPE**  
Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**

DATE: FEB 28 2023 TIME: 10:44 am

BY:

Enclosed: As stated.  
SGOD/cab



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396

Records



Republic of the Philippines  
Department of Education  
DAVAO REGION

DepEd Schools Division of Digos  
RECORDS SECTION

RECEIVED 97900

DATE: 16 FEB 2023 TIME: 4:20p

BY: [Signature]

Office of the Regional Director

REGIONAL MEMORANDUM  
ESSD-2023-039

To : All Schools Division Superintendents

Subject: REQUEST OF DSWD FIELD OFFICE XI FOR ORGANIZATION OF THE LOCAL VERIFICATION COMMITTEE AND CERTIFICATION REQUEST OF POTENTIAL BENEFICIARY FOR THE PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps)

Date : February 14, 2023

Attached is a copy of the communication letter from DSWD Field Office XI, requesting this Office through the counterpart in the field to enjoin and support the necessary preparations in support of the Provincial/City/Municipal Operations with the following activities:

1. **Organization of the Local Verification Committee** for the initial validation of potential households and determine their eligibility in the program; this shall compose of members from the BLGU, DSWD, DepEd, DOH, and other relevant stakeholders in the locality; and
2. **Certify the children** upon the request of the potential beneficiary, who are enrolled in Kinder, Elementary, and High School (Junior and Senior) for compliance monitoring.

In this regard, **all SDOs are advised to ensure the support needed for the said activities in the field provided such support will not compromise the department's objective of reducing the non-teaching workload of teachers.**

For further details, Ms. Reissa T. Silda, Regional 4Ps Focal Person, may be contacted at (082) 224-0748.

Immediate and wide dissemination of this Memorandum is desired.

RECORDS SECTION  
RELEASED

By: [Signature]  
Date: 2-15-23

ALLAN G. BARNAZO  
Director IV

[Signature]

ROB7/rtb



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-1665; (082) 221-6147

ISO 9001:2015 - Certified



January 16, 2023

**DR. ALLAN G. FARNAZO, CESO III**  
Regional Director  
Department of Education, XI  
F. Torres Street, Davao City

f 27-15186

2023 2:45

*Dear Director Farnazo:*

The Department is set to register and serve a total of 4.4 million Pantawid Pamilya households, of which Field Office XI has a target share of 284,166 households for CY 2023.

As of 30 November 2022, the Field Office XI already covers a total of **262,440** households (250,090 are from RCCT and 12,350 are from MCCT) or 92.35% of the 2023 annual physical target (284,166) are registered and still active in the program. Given this, the program still needs to cover a total of **21,726** households to complete the target annual share. However, there are **about 20,000 households that are already validated and recommended for delisting** upon actual validation of the identified first batch of Listahanan 3 (L3) Non-Poor households by the National Household Targeting Office (NHTO). Therefore, **about 23,000 households need to be registered as replacement households to complete the program's physical target**.

Further, this number may change due to the dynamic nature of the client status management which involves deactivation/delisting and the reactivation of households and the ongoing validation and assessment of unassessed and second batch of non-poor households.

The replacement of households who exited from the program has already been institutionalized through the approved DSWD MC No. 12 Series of 2019, which allows the continuous replacement of CCT households to be covered by the program.

To cover the target shortfall for the 4.4M annual physical target, the National Program Management Office (NPMO) identified new poor households in the Listahanan 3 database as the new set of potential beneficiaries for replacement. Upon completion of the data quality checking and the Eligibility Check Routine (ECR) process for the replacement households and shall be registered under Set 12-A with a target of **73,598** as potential households subject for rigorous validation.

However, in order to successfully implement these activities, the DSWD XI would like to humbly request from your office thru your counterpart in the field to enjoin and support the necessary preparations in support of the Provincial/City/Municipal Operations with the following activities: