



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023- 024

To : ZANDRIA M. SY *ZMS* 3/20/2023
Education Program Supervisor

Subject : DESIGNATION ORDER AS DIVISION FOCAL PERSON FOR SPECIAL
EDUCATION (SPED) PROGRAM

Date : March 15, 2023

Guided with the vision on effective implementation of the Division Education Development Plan (DEDP) and in the exigency of the service, this Office hereby designates you as the new Division Focal Person for Special Education (SPED) Program.

With this new Order served to you, you are expected to do the following:

- a. To orient and acquaint yourself adequately concerning SPED Program implementation;
- b. To ensure availability of all necessary documents/file concerning SPED Program implementation in the Schools Division;
- c. To ensure proper and effective implementation of the SPED Program aligned to DepEd Vision, Mission and Goals;
- d. To represent the Division for any SPED Program concern at the Regional and National levels, as well as in the Local Government Unit and other partner agencies; and
- e. To do other related tasks.

This designation order does not carry with it any additional remuneration nor priority for promotion and subject to recall when deemed necessary.

This designation bears the authority to assume the powers, duties and responsibilities attached to it, thus rescinding Division Memorandum No. 99, s. 2021, served to Mrs. Gemma P. Salanga as the Division Acting Focal Person for SPED Program.



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

The aforementioned designation shall take effect immediately until appropriately revoked or rescinded with a subsequent memorandum.

For compliance.

CRISTY C. EPE
Schools Division Superintendent

Office of the Schools Division Superintendent
Records Section

RELEASED
27-99274
DATE: MAR 20 2023 TIME: 12:58 PM
BY:

Enclosed: As stated.

CID/apm



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



68/20

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 99, s. 2021

February 2, 2021

DESIGNATION ORDER

To: GEMMA P. SALANGA
Education Program Supervisor
This Division

1. In the exigency of the service, and in connection with your appointment as Education Program Supervisor of this Division, you are hereby assigned as Division Focal Person for EPP/TLE, SPED Program, Girl Scout of the Philippines (GSP), and Eco-Friendly Schools Program including Gulayan sa Paaralan Program (GPP).

You shall act on all matters related to these assignments and shall render reports as required.

2. This designation order does not carry with it any additional remuneration nor priority for promotion and subject to recall when deemed necessary.
3. This designation takes effect immediately and shall be valid until appropriately revoked or rescinded through a subsequent memorandum.
4. For compliance.

CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
68129
DATE: 23 FEB 2021 TIME: 9:04
BY: [Signature]