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Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2023- 044

To : **JULIUS C. CASTAÑARES**
School Principal I

Subject : **REASSIGNMENT ORDER**

Date : February 23, 2023

In the exigency of service, you are hereby **REASSIGNED** as **SCHOOL HEAD** of, **Aplaya Elementary School and Digos City National High School-Aplaya Extension**, Digos Oriental District, Barangay Aplaya, Digos City (proposed to be Aplaya Integrated School).

It is understood that, aside from this Order, you shall be given additional assignments/tasks and/or reassigned/deployed within the area of responsibility of the Division of Digos City as the need arises.

You are to inform the Administrative Officer V your date of installation for purposes of updating the Human Resource Information System and your 201 file.

Your receipt of this Order, you shall commence your application for fidelity bond, and shall continue to receive the counterpart, MOOE from Digos City National High School until such time that the Aplaya Integrated School shall have been formally established.

This **Reassignment Order** shall take effect March 1, 2023 and remains valid until revoked by a subsequent memorandum from the Office of the Schools Division Superintendent.

For strict compliance.

CRISTY C. EPE
Schools Division Superintendent

Cc: Concerned PSDS

Conforme:

Date

JepEd Schools Division of Digos City
RECORDS SECTION

RELEASED

DATE: FEB 28 2023 TIME: 4:14pm

BY: _____

OSDS/ADMIN /HR/ mfl



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