



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City

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**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**OSDS-2023-049**

To: **ALL DIVISION OFFICE PROPER PERSONNEL**

Subject: **ATTENDANCE TO THE OPENING OF DIGOS CITY ATHLETIC ASSOCIATION MEET 2023**

Date: **March 15, 2023**

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1. In view of the upcoming **2023 Digos City Athletic Association Meet**, all division personnel are hereby instructed to attend and witness its grand opening, tomorrow, March 16, 2023, 4:00 o'clock in the afternoon, at Don Mariano Marcos Elementary School.
2. The Office of the Administrative Officer V is likewise directed to post on the gate the **NOTICE** informing the public (clients) that office transactions are until 4:00 PM only, on the aforesaid date.
3. All personnel shall wear the yellow polo shirt (Hugyaw Shirt).
4. For the attendance, it shall be checked by each unit, and shall be consolidated by the Human Resource Management Office.
5. For compliance.

**CRISTY C. EPE**  
Schools Division Superintendent

