



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**

SGOD-2023- 082

To: : Assistant Schools Division Superintendent  
Division Chiefs  
Public Schools District Supervisors  
Education Program Supervisors  
Public School Heads  
Public School Heads

Subject : **CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4 LUNDUYAN SA KAHUSAYAN AND CYCLE 2 OF SEAMEO INNOTECH BATCH 2 COURSES**

Date : March 3, 2023

This is in reference to Regional Memorandum HRDD-2023-039 dated February 27, 2023 signed by Maria Ines C. Asuncion, Director III, Office of the Assistant Regional Director, re: Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses.

The following are the courses offered for School Leaders and Teachers:

Lunduyan sa Kahusayan	1. Teacher's Program 2. School Head's Program 3. Coaching Program
SEAMEO Innotech Batch 2 Courses	Course 1: Essentials of Strategic Thinking and Innovation  Course 2: Charting an Innovative School Strategy  Course 3: Leading and Sustaining Change  Early Literacy Instruction for k-3 Teachers  Becoming a Better Teacher Everyday (BBTE)  Teach On: Keeping the Passion Alive

Enclosed: As stated  
SGOD/rbd



Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  
(082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375  
(082) 553-8396 | (082) 553-8376  
www.depeddigoscity.org | digos.city@deped.gov.ph



Please keep in touch with the Division SEPS-HRD to facilitate the preparation of the Letter of Intent (LOI) and Contract.

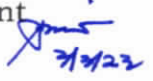
All other details are found in the enclosures for ready reference.

For the information and guidance by all concerned.



**CRISTY C. EPE**

Schools Division Superintendent



DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**

22- 98457  
DATE: MAR 13 2023 TIME: 2:57 PM

BY: 





Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

DepEd Schools Division of Digos City  
 RECORDS SECTION



**RECEIVED** 98457

DATE: 27 FEB 2023 TIME: 4:11 pm  
 BY:

Office of the Regional Director

**REGIONAL MEMORANDUM**  
 HRDD-2023-039

To : All Schools Division Superintendents

Subject: CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4  
 LUNDUYAN SA KAHUSAYAN AND CYCLE 2 OF SEAMEO  
 INNOTECH BATCH 2 COURSES

Date : February 27, 2023

The National Educators Academy of the Philippines (NEAP) through its Professional Development Division (NEAP-PDD) announces the **Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and cycle 2 of SEAMEO Innotech Batch 2 Courses.**

For reference, kindly check the following enclosures:

- Enclosure 1- **Schedule of Nomination and other related activities**  
Shows the suggested timeline and details for the call of nomination. Regions are welcome to submit nominations before the deadline.
- Enclosure 2- **Remaining slots per region** – shows the remaining number of slots per region.
- Enclosure 3- **NEAP-PDD Scholarship Google Drive Links.**

For any questions and concerns, please contact Mr. Florentino Varron, Jr of (Lunduyan Focal Person) through [pdd.pdi@deped.gov.ph](mailto:pdd.pdi@deped.gov.ph). Kindly use this format in the subject line of the email for easier tracking: [LUNDUYAN OR SEAMEO] <subject of the email>.

Immediate dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION ROXI  
 RECORDS SECTION

**RELEASED**

By: 15992

Date: Feb. 27, 2023

**ALLAN G. FARNAZO**  
 Director IV

By the Authority of the Regional Director

**MARIA INES C. ASUNCION**  
 Director III  
 Office of the Assistant Regional Director

Enclosed: As Stated.

ROH9/maba



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-1665; (082) 221-6147

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OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES, AND  
TEACHER EDUCATION COUNCIL SECRETARIAT

MEMORANDUM  
DM-OUHROD-2023-0231

27-15734  
20 FEB 2023 2:10

TO : **Regional Directors**  
**Schools Division Superintendents**  
**Human Resource Development Division (HRDD) Chiefs**  
**NEAP in the Region (NEAP-R) Focal Persons**  
**SDO Lunduyan and SEAMEO INNOTECH Focal Persons**  
**All others concerned**

FROM : **GLORIA JUMAMIL-MERCADO** *[Signature]*  
*Undersecretary for Human Resource and Organizational Development,*  
*National Educators Academy of the Philippines, and*  
*Teacher Education Council Secretariat*

SUBJECT : **CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4**  
**LUNDUYAN SA KAHUSAYAN AND CYCLE 2 OF SEAMEO**  
**INNOTECH BATCH 2 COURSES**

DATE : February 10, 2023

1. The National Educators Academy of the Philippines through its Professional Development Division (NEAP-PDD) announces the **Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses.**
2. The nomination aims to fill in the remaining slots of Lunduyan sa Kahusayan and SEAMEO INNOTECH Batch 2 courses, and ensure that more DepEd teachers and school leaders can avail of various Professional Development Programs (PDP).
3. Relative to this, NEAP in the regions are requested to disseminate the following in their respective regions.
  - a. **Enclosure 1: Schedule of nomination and other related activities** - shows the suggested timeline and details for the call of nomination. Regions are welcome to submit nominations before the deadline.
  - b. **Enclosure 2: Remaining slots per region** - shows the remaining number of slots per region
4. In case a region will not be able to cover all the slots assigned until **March 28, 2023**, the unfilled slots may be given to other regions who still have other nominees in their roster. The scanned and signed copies of the Letter of Intent





(LOI) and Contract of nominated participants should be submitted to NEAP CO until **May 26, 2023**.

5. Moreover, the regional and division focal persons are requested to update the participant tracker and ensure that participants from previous cohorts and cycles have submitted their LOI and contracts. Scanned and signed copies of the documents should be uploaded in their designated Google drive folders. Important links are found in **Enclosure 3**.
6. For any questions or concerns, please contact **Mr. Florentino Varron Jr (Lunduyan focal person)** or **Ms. Richie Vesagas (SEAMEO Innotech focal person)** through [pdd@deped.gov.ph](mailto:pdd@deped.gov.ph). Kindly use this format in the subject line of the email for easier tracking: [LUNDUYAN OR SEAMEO] <subject of the email>.
7. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

*[NEAP-PDD/ Varron/ Vesagas]*



**SCHEDULE OF NOMINATION AND OTHER RELATED ACTIVITIES**

1. Suggested schedule of the nomination and other activities for cohort 4 Lunduyan Training Program, and Cycle 2 of SEAMEO INNOTECH Batch 2 courses:

<b>Activities</b>	<b>Schedule</b>	<b>Details</b>
RO to inform the SDO regarding the memorandum	until 3rd week of January 2023	The RO focal person shall inform the division focal persons regarding this memorandum and inform them of the allotted number of slots for their division.
Announcement of SDO Registration for the remaining slots of Lunduyan and SEAMEO INNOTECH batch 2 courses	4th week of January 2023 until the 1st week of February 2023	The SDO focal person shall facilitate the announcement of the registration in their respective division. The SDO may utilize an online registration process where interested participants can register through a form provided by SDO, or they may nominate participants under their division.
Accomplishment of the list of nominees  <i>NOTE: Kindly ensure that nominees have been informed of their participation.</i>	February 2023 until 2nd week of March 2023	The SDO focal person shall accomplish the list of nominees from their division and submit it to the RO focal person.
Submission of the SDO list of nominees to the RO	2nd to 3rd week of March 2023	The SDO focal person shall submit the list of nominees from their respective divisions to the RO focal person
<b>Submission of collated list of nominees per region to NEAP CO</b>	<b>March 28, 2023</b>	The RO focal person shall collate the submitted list from the SDOs, and submit the summary to the NEAP CO email at <a href="mailto:ped@deped.gov.ph">ped@deped.gov.ph</a> using this template:  <a href="https://bit.ly/CollatedEDUParticipants">https://bit.ly/CollatedEDUParticipants</a>
Onboarding Activities	To be announced separately by program	Details of the onboarding activity shall be communicated through separate issuances per PD program.
Implementation Dates of Programs and Courses	To be announced separately by program	Details of the dates of implementation shall be communicated through separate issuances per PD program.



2. All participants will receive an email notification from NEAP, NTC or SEAMEO INNOTECH confirming their participation in their chosen PD program.
3. All participants must attend the onboarding activities for Lunduyan and SEAMEO INNOTECH courses. The invitation and details of the activities shall be sent to the participants through their indicated email address.



**Enclosure 2**

**Remaining Slots per Region**

**A. Lunduyan sa Kahusayan**

Region	Allocated Slots (Teacher's Program)	Allocated Slots (School Head's Program)	Allocated Slots (Coaching Program)	Total Allocated Slots
All regions except BARMM	96 pax per region	87 pax per region	40 pax per region	223 pax per region

**B. SEAMEO INNOTECH Batch 2 Courses**

Region	Strategic Thinking and Innovation for School Leaders (Flexible Course with Synchronous and Asynchronous Classes)			Massive Open Online Courses for Teachers (Asynchronous Classes)		
	Course 1: Essentials of Strategic Thinking and Innovation	Course 2: Charting an Innovative School Strategy	Course 3: Leading and Sustaining Change	Early Literacy Instruction for K-3 Teachers	Becoming a Better Teacher Everyday (BBTE)	Teach On: Keeping the Passion Alive
I	104	260	274	-	-	-
II	253	288	291	646	440	604
III	240	285	287	812	677	732
IV- A	151	252	259	322	-	8
IV - B	293	297	298	818	761	812
V	197	257	252	300	287	301
VI	229	282	287	351	317	267
VII	208	279	287	552	498	544
VIII	239	280	287	61	123	163
IX	277	294	290	867	826	822
X	282	296	293	882	765	850





XI	276	297	282	838	810	760
XII	245	283	276	581	180	520
CARAGA	246	290	295	403	325	415
NCR	257	286	284	838	689	763
CAR	276	288	277	913	964	951





