



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

February 21, 2023

**DIVISION MEMORANDUM**

No. 029 s. 2023

**SKELETAL WORKFORCE OF DEPED RO XI PERSONNEL ON ARAW NG DABAW  
SPECIAL NON- WORKING HOLIDAY**

To : Assistant Schools Division Superintendent Elementary and  
Secondary School Heads Teaching, Non-teaching and Teaching-  
related Personnel  
All other concerned

1. In accordance with Regional Memorandum No. 024, s. 2023, dated February 15, 2023, declaring March 3, 2023, a Special Non-Working Day in Davao City for its celebration for Araw ng Dabaw.
2. In addition to this, the Regional Chiefs of the Regional Office assign a skeletal workforce to render onsite services to the Regional Office to continue the delivery of services to the stakeholders during this local holiday.
3. For immediate dissemination and information.

**CRISTY C. EPE**  
Schools Division Superintendent

Enclosed: As stated.

Reference: RM No. 026, s. 2023  
To be indicated in the Perpetual Index  
under the following subjects:

HR/SAI

DepEd Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
22-97997  
DATE: MAR 01 2023 TIME: 10:09 am  
BY:



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396

RS  
15598



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

DepEd Schools Division of Digos City  
RECORDS SECTION  
**RECEIVED** 97993  
DATE: 16 FEB 2023 TIME: 2:37  
BY: *[Signature]*

Office of the Regional Director

**REGIONAL MEMORANDUM**  
ASD-2023-024

To : Assistant Regional Director  
Schools Division Superintendents / OIC-SDS  
Regional Chiefs of Functional Divisions

Subject: SKELETAL WORKFORCE OF DEPED RO XI PERSONNEL  
ON ARAW NG DABAW SPECIAL NON-WORKING HOLIDAY

Date : February 15, 2023

Herewith is the Proclamation No. 159 dated February 13, 2023 from Malacañan Palace declaring March 03, 2023 a Special Non-Working Day in the City of Davao as the city will mark its 86<sup>th</sup> Araw ng Dabaw celebration.

Anent to this, Regional Chiefs of this Office shall ensure skeletal workforce who will render onsite services on this Regional Office on the above-stated date in order to continue the delivery of services to the stakeholders during this local holiday.

For services rendered, the permanent employees shall be granted one (1) day Compensatory Overtime Credit (COC) for March 03, 2023, provided that he/she must be onsite and shall use the biometrics as means of verification for the claim of the COC after rendering eight (8) hours of duty. The Job Order employees shall be given his/her regular daily rate. Claim for COC or regular pay shall be duly authorized by the Division Chief and approved by the undersigned.

For information and strict compliance.

**ALLAN G. FARNAZO**  
Director IV

By the Authority of the Regional Director

**MARIA INES C. ASUNCION**  
Director III  
Office of the Assistant Regional Director

Enclosed: As stated.

ROA3/PS/ljtj

DEPARTMENT OF EDUCATION RO XI  
RECORDS SECTION  
**RELEASED**

By: *NS98*  
Date: *[Signature]* Time: *Feb 16, 2023*



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-1665; (082) 221-6147

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MALACAÑAN PALACE  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

PROCLAMATION NO. 159

DECLARING FRIDAY, 03 MARCH 2023, A SPECIAL (NON-WORKING) DAY IN  
THE CITY OF DAVAO

WHEREAS, on 03 March 2023, Friday, the City of Davao will mark the  
celebration of its 86<sup>th</sup> Araw ng Dabaw;

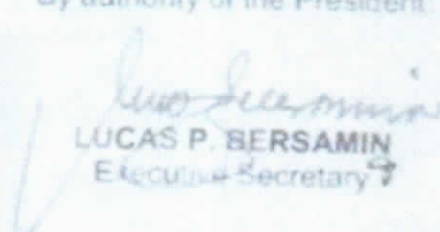
WHEREAS, it is but fitting and proper that the people of the City of Davao be  
given full opportunity to celebrate and participate in the occasion with appropriate  
ceremonies;

NOW, THEREFORE, I, LUCAS P. BERSAMIN, Executive Secretary, by  
authority of the President, FERDINAND R. MARCOS, JR., do hereby declare Friday,  
03 March 2023, a special (non-working) day in the City of Davao

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal  
of the Republic of the Philippines to be affixed.

Done in the City of Manila, this 13<sup>th</sup> day of February, the year of Our Lord,  
Two Thousand and Twenty Three

By authority of the President:

  
LUCAS P. BERSAMIN  
Executive Secretary

