



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



**REQUEST FOR QUOTATION**

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 TIN No. \_\_\_\_\_

RFQ No. **23-03-024**  
 Date: **March 6, 2023**  
 Date and Time of Opening: **March 10, 2023, 9:30 AM**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

  
**BEVERLY S. DAUGDAUG, EdD**  
 BAC CHAIRMAN

**NOTE:**

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.
3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
4. PAYMENT TERM: WITHIN 30 DAYS
5. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

**REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:**

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)

**NOTE:** For CY 2023, bidders shall submit these documents to DepEd Digos City Division only ONCE.

6. Approved Budget: **P 63,609.00**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Marine plywood - 1/4 x 4 x 8'	pc	13		
	#3 CWN	kg	2		
	Finishing nails	kg	1		
	Quick dry enamel paint (white)	gal	5		
	Quick dry enamel paint (brown)	gal	3		
	Paint thinner	gal	5		
	# 7 paint roller	pc	2		
	# 3 paint brush	pc	2		
	Paint tray	pc	2		
	Entrance cap 3/4"	pc	1		
	RSC pipe 3/4"	length	2		
	LB conduit 3/4"	pc	1		
	RSC clamp 2 holes 3/4	pc	6		
	Electrical tape	roll	5		
	Panel board 8 branches w/ center main flush type, plug in	set	1		
	70A, 2P Circuit breaker, plugin	pc	1		
	30A Circuit breaker, 2P, plugin	pc	5		
	20A Circuit breaker, 2P, plugin	pc	2		
	3 gang switch, surface type w/ box	set	2		
	2 gang switch, surface type w/ box	set	1		
	Convenience outlet for aircon, surface type	pc	3		
	Convenience outlet 2 gang, 3 prong, surface type, box type	set	10		
	PVC pipe 1"	length	17		
	PVC Junction box 4"x4"	pc	12		
	PVC clamp	pc	70		
	3/4 Plastic molding	length	5		
	1/2 Plastic molding	length	40		
	No more Nails adhesive	pc	8		
	14mm2 THW wire	m	18		
	5.5mm2 THHN wire	m	300		
	3.5mm2 THHN wire	m	100		
	#12 PDX wire	m	40		
	Insulated U nails 1" staple	box	2		
	RSC coupling 3/4	pc	3		
	Secondary rack 2 way	set	1		
	1x18 watts, Led light, industrial type	set	12		
	Plastic receptacle	pc	2		
	15 watts bulb	pc	2		
	1 gang switch w/ box	pc	2		
	3/8 anchor bolt	pc	14		
	<b>SUBJECT TO WITHHOLDING TAX</b>				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

**RUBEN EVARRETTA / DOMINADOR ESPACIO / DIANA GRACE V. AMIGO**

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Telephone/Cellphone Number

\_\_\_\_\_  
 Printed Name/Signature of Authorized Representative

Date: \_\_\_\_\_

\_\_\_\_\_  
 Date