



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023- 121

To : JOHN MILLAN – MT 11, Digos City National High School
INAMAE ROMITMAN – MT 1, Digos City National High School
HAZEL CAHILES - Teacher III, Digos City National High School
GINA BUSTAMANTE – Teacher III, Digos City National High School
DENISE IMARI CASILAC –Teacher III, Digos City National High School
RIOCRIS V. PERALTA–Teacher II, Digos City National High School
DOMINADOR O. ESPACIO – ADA IV (Driver), Schools Division Office

Subject : DECORATION COMMITTEE OF DIGOS CITY BILLETING QUARTER
FOR THE 2023 DAVRAA MEET

Date : April 13, 2023

Pursuant to DepEd Regional Memorandum No. 005, s. 2023 entitled “Conduct of the 2023 Davao Region Athletic Association (DAVRAA) Meet”, the personnel mentioned above are hereby directed to prepare/decorate the mess hall/school gym at Rizal Elementary School, Tagum City for the 2023 DAVRAA Meet on April 15-16, 21-23 & 28, 2023. You are also in-charge for the restoration.

Teachers involved shall adhere to the policy on “No disruption of Classes” as per DepEd Order No. 9, s. 2005 entitled “Institutionalizing Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith”. Concerned School Head is expected to make necessary arrangements ensuring that classes handled by involved teachers will be taken care of by other teachers.

Meals, snacks, and incidental expenses shall be charged to local funds, all subject to the usual government accounting and auditing rules and regulations. DepEd van shall be used for transportation.

As per DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers, the participants who shall have their activity during holiday, Saturday and Sunday shall be eligible for the grant of Service Credits for Teachers and Compensatory Overtime Credits (COC) for non-teaching personnel.

For information, guidance and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
23-10516

DATE: APR 17 2023 TIME: 1:05 PM

BY: *[Signature]*

Enclosed: As stated.

SGOD/rom



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
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