



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-77

To : **RIZZA VILLALUNA, Ph.D**
Principal
Chairperson, Food and Kitchen Committee

ZANDRIA SY
Education Program Supervisor
Food Safety and Distribution Committee

HAZEL MARIE ESCABILLAS, RN
Nurse II
Food Safety Focal – Food Safety Compliance Officer
Resource Speaker

JOEL GOMITO, RN
Nurse II
Food Safety Focal - Alternate

Subject : **ATTENDANCE TO THE CONDUCT OF VIRTUAL ORIENTATION
ON BASIC FOOD SAFETY IN PREPARATION FOR THE CONDUCT
OF 2023 DAVAO REGIONAL ATHLETIC (DAVRAA) MEET**

Date : April 17, 2023

In reference to the Regional Memorandum No. ESSD-2023-123 re Conduct of Virtual Orientation on Basic Food Safety in Preparation for the Conduct of 2023 Davao Regional Athletic (DAVRAA) Meet on April 19, 2023, at 8:15 am to 4:00 pm via Virtual Platform, hereby directed the above-mentioned to attend the Conduct of Virtual Orientation on Basic Food Safety in Preparation for the Conduct of 2023 Davao Regional Athletic.

This virtual orientation aims to equip the participants on the proper handling, storage, and preparation of food to ensure the safety and well-being of the athletes, and attendees during the event. It is also part of this Office's efforts to promote the health and safety protocols in all activities.

Attached is the Program Matrix for your guide.

For further details, Ms. Reissa T. Silda, Regional SBFP Focal Person, may be contacted at (082) 224-0748.

For information and compliance.

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED
23-100J37

DATE: APR 19 2023 TIME: 4:30 p

BY:

SGOD/HNU/hmle

MELANIE P. ESTACIO, Ph.D, CESO VI
Schools Division Superintendent

4/17/23



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

**REGIONAL VIRTUAL ORIENTATION ON BASIC FOOD SAFETY
IN PREPARATION FOR DAVRAA MEET
APRIL 19, 2023
8:15 – 4:00 PM**

TIME	ACTIVITY	DETAILS/ DISCUSSANT
8:15-8:30 AM	Registration and Attendance	Technical Team
8:30 am – 9:00 am	PRELIMINARIES: National Anthem Opening Prayer Quality Policy	Technical Team
	Acknowledgement of Participants	Reissa T. Silda
	Welcome Message	Warlito E. Hua, EdD Chief, ESSD
9:00 am – 9:15 am	PRE-TEST	Reissa T. Silda
9:15 am – 11:45 am	Topic 1: Food Sanitation and Safety	Desiree Loren L. Barabat
	Topic 2: Food Preparation	Desiree Loren L. Barabat
	Topic 3: Sanitation and Waste Management	Hazel Marie L. Escabillas
	LUNCH BREAK	
1:30 – 3:00 pm	Topic 4: Protocol in Case of an Outbreak of Food Borne Illness	Hazel Marie L. Escabillas
	Topic 5: Monitoring on Food Safety	Reissa T. Silda
3:00 pm – 3:30 pm	Open Forum	Maureen Ava B. Acuna
3:30 – 3:45pm	Post-Test	Reissa Silda
3:45 – 4:00 pm	Closing Activity	Technical Team



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Records



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DepEd Schools Division of Digos City
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23-18046
RECEIVED 10537
DATE: 14 APR 2023 TIME: 9:44 am
BY: [Signature]

Office of the Regional Director

REGIONAL MEMORANDUM
ESSD-2023-123

To : All Schools Division Superintendents

Dr. Warlito E. Hua, ESSD Chief
Dr. Nelma Lyn R. Barnija, HRDD Chief
This Region

Subject: CONDUCT OF VIRTUAL ORIENTATION ON BASIC FOOD SAFETY IN PREPARATION FOR THE CONDUCT OF 2023 DAVAO REGIONAL ATHLETIC (DAVRAA) MEET

Date : April 13, 2023

In preparation for this year's conduct of the 2023 DAVRAA Meet, this Office, through the Education Support Services Division (ESSD), will conduct a **Virtual Orientation on Basic Food Safety in Preparation for the Conduct of 2023 Davao Regional Athletic Association (DAVRAA) Meet on April 19, 2023, at 8:15am to 4:00pm via Virtual Platform.** The Link for this activity will be forwarded a day before to the various Oplan sa Kalusugan sa DepEd group chats.

Relative to this, it is requested that the following personnel shall attend and participate in the said activity, to wit:

No.	TARGET PARTICIPANTS	NO. OF EXPECTED PARTICIPANTS
1	Division Food Safety Focal Person	1 pax per SDO
2	Division Food Safety Focal Alternate	1 pax per SDO
3	Food and Kitchen Committee Chairperson	1 pax per Delegation
4	Food Safety and Distribution Committee Chairperson	1 pax per Delegation
5	Resource Persons	1 pax SDO Digos City 1 pax SDO Panabo City
6	Technical Team	3 pax RO XI

This virtual orientation aims to equip the participants on the proper handling, storage, and preparation of food to ensure the safety and well-being of the athletes and attendees during the event. It is also part of this Office's efforts to promote health and safety protocols in all its activities.

Moreover, the technical team and resource persons are advised to conduct preparatory meetings and other related activities (*Enclosure 3*) via virtual or face-to-



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face mode to ensure successful conduct of the said activity. Strict implementation and observation of minimum required safety and health protocols shall be required when conducting face-to-face activities.

Members of the Regional Technical Team and Resource Persons who will serve in this activity are entitled to two (2) days Service Credit for the services rendered during Saturday and Sunday, in accordance with DO 53, s. 2003, Updated Guidelines on Vacation Service Credits to Teachers and CSC Circular No. 2, s. 2004.

Further, attached are the programme (*Enclosure 1*) of the said activity and the list of resource persons and technical working group (*Enclosure 2*).

Travel and other incidental expenses for this activity will be charged against local funds and/or Program Support Funds (PSF) for SBFP subject to existing accounting and auditing rules and regulations.

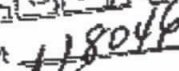

For further details, Ms. Reissa T. Silda, Regional SBFP Focal Person, may be contacted at (082) 224-0748.

Immediate and wide dissemination of this memorandum is desired.


ALLAN G. FARNAZO
 Director IV

ROE/rts

DEPARTMENT OF EDUCATION ROXI
 RECORDS SECTION
RELEASED

By: 
 Date:  Time: Apr. 14, 2027





Republic of the Philippines
Department of Education
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Enclosure 1

**REGIONAL VIRTUAL ORIENTATION ON BASIC FOOD SAFETY
 IN PREPARATION FOR DAVRAA MEET**

APRIL 19, 2023

8:15 - 4:00 PM

TIME	ACTIVITY	DETAILS/ DISCUSSANT
APRIL 19, 2023		
8:15am-8:30am	Registration and Attendance	Technical Team
8:30am-9:00am	PRELIMINARIES: National Anthem Opening Prayer Quality Policy	Technical Team
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	Welcome Message	Warlito E. Hua, EdD Chief, ESSD
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	Topic 5: Monitoring Food Safety	Reissa T. Silda
3:00pm-3:30pm	Open Forum	Maureen Ava B. Acuña
3:30pm-3:45pm	POST-TEST	Reissa T. Silda
3:45pm-4:00pm	Closing Activity	Technical Team



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Enclosure 2

LIST OF RESOURCE PERSONS AND TECHNICAL TEAM

No.	OFFICE	NAME	ROLE
1	SDO Digos City	Hazel Marie L. Escabillas	Resource Person
2	SDO Panabo City	Desiree Loren L. Barabat	Resource Person
3	Regional Office XI	Dr. Marra B. Medrano	Technical Team
4		Rcissa T. Silda	Technical Team
5		Maureen Ava B. Acuña	Technical Team



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Enclosure 3

**REGIONAL TECHNICAL TEAM
TIMELINE OF ACTIVITIES**

DATE	ACTIVITY	REMARKS
April 4, 2023	Initial virtual meeting re: program flow and topics assignment	Virtual Platform
April 15-16, 2023	Preparatory meeting on: 1. Finalization of PowerPoint presentation 2. Finalization of Pre- and Post-Test 3. Drafting and Finalization of additional guidelines for Food Safety during the conduct of DAVRAA Meet 4. Technical run for the program flow of the virtual orientation	Davao City/ Virtual Platform
April 19, 2023	Conduct of Virtual Orientation on Basic Food Safety in Preparation for the Conduct of 2023 DAVRAA Meet	DepEd RO XI/ Virtual Platform



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