



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2022- 136

To : All Public and Private School Heads  
All Child Protection Coordinators  
Division Youth Formation Coordinators

Subject : CHILD PROTECTION POLICY PROGRAM: UPSKILLING AND  
CAPABILITY BUILDING FOR SCHOOL-BASED CPP COORDINATORS

Date : April 18, 2023

This is in relation to DepEd Order No. 40 s. 2012 re: "Child Protection Policy" and in strengthening the Child Protection Policy Program in schools, the Division Child Protection Committee shall conduct a **"Child Protection Policy Program: Upskilling and Capability Building for School-based Coordinators"** on **May 09-10, 2023** at **Benrose Nature Park, Brgy. Soong, Digos City** and on **May 13, 2023** via **Google Meet**.

This office hereby directs all school-based Child Protection Policy Program Coordinators to attend the 3-day training program. Likewise, all Private Schools CPP Coordinators are also highly encouraged to join and participate in the activity. Minimum health standards shall be strictly observed for the whole duration of the activity.

For all interested private schools' participants, there shall be a registration fee of Php 1,200.00 per head. This is for the venue and meals on the two-day face to face delivery of training. Payment shall be made on the first day of training.

For public schools' participants, travelling and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Compensatory Overtime Credit (CTO) of 1 day shall be granted beyond regular hours and/or those rendered on Saturdays, Sundays, and Holidays or scheduled days off without the benefit of overtime pay (CSC & DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered" and DepEd Order No. 53 Series 2003" "Updated guidelines on Grant of Vacation Service Credits to teacher" attendance/participation in DepEd activities which are short-time duration if such are held during summer vacation or during weekends.

For immediate dissemination and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
23-100782

DATE: APR 20 2023 TIME: 9:00am



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