



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2023-149

To : Division Private Schools Focal Person  
Private School Heads  
Division PRME Personnel  
Division Planning Officer

Subject : **REGULAR QUARTERLY MEETING**

Date : May 9, 2023

To ensure compliance to standards and guidelines for private schools' operation in basic education, this Office, through the Curriculum Implementation Division (CID), in partnership with School Governance and Operations Division (SGOD), informs all private schools of the conduct of In-Person Conference on May 17, 2023 (Wednesday) at 1:30 to 5:00 PM at **Digos Central Adventist Academy, Inc.**, with office address at **Lapu-lapu Ext., Digos City**.

The conference shall include the following agenda:

- a. Division Mancom Update
- b. Curriculum Implementation Division Time
  - Graduation Rites
  - DepEd Issuances
  - SHS Updates
- c. PRME/Planning Officer Time
- d. Other Issues and Concerns

The participants to this conference are Private School Heads, Division Private School Focal Person, Division SHS Focal Person, Division Planning Officer, and Division PRME Representative.

A registration fee of One Hundred Pesos (Php 100.00) will be collected from each participant to defray expenses for the snacks and other incidental expenses. Travel and registration fee is chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For the information and compliance with by all concerned.

For and in the absence of the  
Schools Division Superintendent:

DepEd Schools Division of Digos City

RECORDS SECTION

**RELEASED**  
23-101984

DATE: MAY 12 2023 TIME: 1:15 PM

BY: [Signature]

**BEVERLY S. DAUGDAUG, Ed**

Chief- Curriculum Implementation Division  
Officer-In-Charge