



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

OFFICE MEMORANDUM

OSDS-2023- 096

To : SOLLIE B. OLIVER, JD, MATE- Legal Officer In-Charge
 CATHERINE N. MORAL- Legal Unit Staff

Subject : ATTENDANCE TO QUARTERLY MEETING WITH SDO
 LAWYERS/LEGAL SECTION IN-CHARGE

Date : May 4, 2022

This is in reference to the Regional Memorandum No. 31, s. 2023 - dated March 9, 2023, re: Corrigendum to the Regional Memorandum No. 23 s. 2023 Attendance to Quarterly Meeting with SDO Lawyers/Legal Section In-Charge and Conduct of Legal Assistance in Davao Region.

In view thereof, Division Lawyer and Legal Unit Staff are hereby directed to join the Quarterly Meeting on **May 12 – 13, 2023, at the Division of Davao de Oro.**

Meals shall be chargeable to Regional Office funds while travelling expenses and other incidental expenses relative to the conduct of this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

Participants will be given a Certificate of Participation and will be granted a Compensatory Overtime Credit (COC) in accordance with the provision of CSC DBM Joint Circular No. 2, s. 2004.

For strict compliance of concern.

Melanie P. Estacio
MELANIE P. ESTACIO, PH.D, CESO VI
 OIC-Schools Division Superintendent

JepEd Schools Division of Digos City
 RECORDS SECTION

RELEASED

DATE: MAY 04 2023

TIME: 4:30 PM

BY: [Signature]





Republic of the Philippines
Department of Education
 DAVAO REGION

DepEd Schools Division of Davao City
RECORDS SECTION
RECEIVED 9904
 DATE: 13 MAR 2023 TIME: 11:04
 BY: *[Signature]*

REGIONAL MEMORANDUM
 ORD- 2023-031

To : School Division Superintendents
 Division Lawyers and Legal Assistants
 Regional Legal Unit Attorneys and Staff

Subject : CORRIGENDUM TO THE REGIONAL MEMORANDUM NO. 023
 S. 2023 ATTENDANCE TO QUARTERLY MEETING WITH SDO
 LAWYERS AND LEGAL SECTION IN-CHARGE AND CONDUCT
 OF LEGAL ASSISTANCE IN DAVAO REGION

Date : March 09, 2023

Relative to the Regional Memorandum No. 023, s. 2023 dated February 20, 2023, titled **Attendance to Quarterly Meeting with SDO lawyers and Legal Section In-Charge and Conduct of Legal Assistance in Davao Region**, all concerned attendees are advised to take note that the scheduled date is moved to **May 12 - 13, 2023**.

All other details in the previous memorandum remain the same.

Immediate dissemination of this memorandum is advised, for the information and guidance of all concerned attendees.

For strict compliance.

Enclosed: As stated

ORD/LU 4/mcc

DEPARTMENT OF EDUCATION ROXAS
 RECORDS SECTION
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By: *16637*
 Date: *[Signature]* Time: *MARCH 13, 2023*

ALLAN G. FARNAZO
 Director IV

By the Authority of the Regional Director

[Signature]
MARIA INES C. ASUNCION
 Director III
 Office of the Assistant Regional Director



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REGIONAL MEMORANDUM

ORD- 2023-023

To : School Division Superintendents
Division Lawyers and Legal Assistants
Regional Legal Unit Attorneys and Staff

Subject : ATTENDANCE TO QUARTERLY MEETING WITH SDO
LAWYERS AND LEGAL SECTION IN-CHARGE
AND CONDUCT OF LEGAL ASSISTANCE IN DAVAO REGION

Date : February 20, 2023

As part of the effort of the Regional Legal Unit in improving prompt and efficient resolution of administrative cases, and in enhancing collaboration among Regional and Division lawyers/Legal Officers and Legal Unit Staff, a regular meeting among the aforementioned personnel is deemed important.

In view thereof, all Regional and Division Lawyers/Legal Officers and Legal Unit Staff are hereby directed to join the Quarterly Meeting and the conduct of legal assistance on March 31 to April 1, 2023, at the Division of Davao de Oro.

Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to the conduct of this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

Participants will be given a Certificate of Participation and will be granted a Compensatory Overtime Credit (COC) in accordance with the provision of CSC DBM Joint Circular No. 2 s. 2004.

For strict compliance.

ALLAN G. FARNAZO

Director IV

Enclosed: As stated

ORD/LU 4/mcc