



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023- 157

To : **JAYZON T. CARDINES**
Division DRRM Coordinator


Subject : ATTENDANCE IN THE 3-DAY BASIC INCIDENT COMMAND SYSTEM
(ICS) TRAINING

Date : May 02, 2023

In reference to the invitation letter of The City Disaster Risk Reduction and Management dated April 24, 2023 from Samuel J. Miralles, Executive Officer, you are hereby requested to participate in the **"3-day Basic Incident Command System (ICS) Training"** from **May 03-05, 2023 at Fabian's Catering Service, Burgos Street, Digos City.**

The training course primarily aims to capacitate the RDRRMC XI member agencies on the application of basic concepts and principles of ICS in any disaster situation.

For information and compliance.


MELANIE P. ESTACIO
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

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SGOD/DRRM/jtc



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Republic of the Philippines
Province of Davao del Sur
City of Digos



**CITY DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL
OPERATION CENTER**

April 24, 2023

MELANIE P. ESTACIO, CESO IV

Assistant Schools Division Superintendent
Officer-In-Charge
Digos City Division Office

Dear Ma'am Estacio:

The City Disaster Risk Reduction and Management Office (CDRRMO) will conduct a 3-Day Basic Incident Command System (BICS) Training to be conducted by the Office of Civil Defense R.O. XI.

In view of the foregoing, please be inform that your office will have one (1) slot for the training to be held on May 3-5, 2023 at Fabian's Catering Service. Burgos Street, Digos City, Davao del Sur.

Please send the names of your participant on or before April 26, 2023, for queries, please contact OUR Chief Admin & Training, ALLAN S. CORTEZ thru 0928-535-4488

Your favorable response is highly appreciated.


SAMUEL J. MIRALLES
Executive Officer