



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2023- 157

To : **Cherrie Anne B. Bohol**  
Education Program Supervisor

Subject : **DESIGNATION AS DIVISION CONTINUOUS IMPROVEMENT (CI)  
FOCAL PERSON**

Date : May 2, 2023

In the exigency of service and in addition to your current duties and functions, you are hereby designated as Division Continuous Improvement (CI) focal person.

In view hereof, you are expected to do the following:

1. provide technical assistance to schools and monitor the implementation of the Continuous Improvement (CI) Program
2. represent the Division for any CI concern at the National and Regional levels
3. to do other related tasks

This function does not carry with it any additional remuneration nor priority in promotion and shall take effect immediately, unless sooner revoked by the approving authority.

For information, guidance and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

**RELEASED**  
23-101528  
DATE: MAY 04 2023 TIME: 7:28 PM

BY: *[Signature]*

Enclosed: As stated.  
SGOD/cab



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