



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD -2023- 165

To : Mae Pearl E. Hong-Tecson, RN, MD
 Medical Officer III/ School Disease Surveillance Officer

Joel B. Gomito, RN
 Nurse II/ School Disease Surveillance Officer-Alternate

Subject : **Designation Order**

Date : May 2, 2023

In addition to your duties and responsibilities as Medical Officer III and Nurse II respectively, you are hereby designated as the School Disease Surveillance Officer and Alternate.

The designated School Division Surveillance Officer and Alternate shall:

1. Monitor prevalence and incidence of emerging and re-emerging communicable diseases occurring in the Schools Division Office and schools.
2. Report of notifiable diseases and health events of Public Health Concern (if identified as Category I, should be reported immediately within 24 hours once known; if identified as Category II, should be reported weekly). These diseases should be reported to the respective Local Epidemiology and Surveillance Units (LESUs) of all schools/Schools Division Offices and to the Department of Education Regional Office XI through the Support Services Division.
3. Work in partnership with their respective LESUs in case of a disease outbreak that will happen in school.
4. Disclose patient's information with identified notifiable disease to their respective LESUs as per mandated by Republic Act 11332.

For information and strict compliance.

JepEd Schools Division of Digos City
 RECORDS SECTION

RELEASED
 23-100674

DATE: MAY 08 2023 TIME: 11:41 am

Enclosure as stated.
 OSDS/HNU/mpeht

Melanie P. Estacio
MELANIE P. ESTACIO

Assistant Schools Division Superintendent
 Officer-in-Charge

Office of the Schools Division Superintendent



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
 Telephone Nos.: (082) 553-8375; (082) 553-8396

Rough



Republic of the Philippines
Department of Education
DAVAO REGION

DepEd Schools Division Office - Digos City
RECORDS SECTION
RECEIVED 100624
DATE: 17 APR 2023 TIME: 9:07 am
BY: [Signature]

Office of the Regional Director

REGIONAL MEMORANDUM
ESSD-2023-129

To : Schools Division Superintendents

Subject: DESIGNATION OF SCHOOL DISEASE SURVEILLANCE OFFICERS IN EVERY SCHOOLS DIVISION OFFICES AND SUBMISSION OF REPORTS ON DISEASE SURVEILLANCE

Date : April 14, 2023

To address the request for capacity building among health workers in all disease reporting units in Davao Region with regards to the Training on Basic Epidemiology and Public Health Surveillance, Department of Health – Davao Center for Health Development (DOH-DCHD) in partnership with Department of Education Regional Office XI conducted a Training on Disease Surveillance and Specimen Management on April 13-14, 2023, at The Apo View Hotel, J. Camus Extension, Poblacion District, Davao City.

The training will be followed up by an in-depth course with the Department of Health Central Office on May 2023 and will be attended by the designated School Disease Surveillance Officer (SDSO) in all Schools Division Offices. Such, each SDO is requested to designate a School Disease Surveillance Officer who will attend the training and monitor prevalence and incidence of emerging and re-emerging communicable diseases.

Further, RA 11332 or also known as "Mandatory Reporting of Notifiable Diseases and Health Events of Public Health Concern Act" identified Category I (which need to be reported immediately within 24 hours once known) and Category II (which is reported weekly). These diseases are reported to the respective Local Epidemiology and Surveillance Units (LESUs) of all schools/Schools Division Offices and to the Department of Education Regional Office XI through the Education Support Services Division via Google Spreadsheets using the link: <https://bit.ly/SchoolDseSurveillance> starting April 17, 2023.

It is requested that reporting will be done weekly. However, if the disease identified in school belongs to Category I, the case shall be reported immediately within 24 hours to their respective LESUs and to DepEd Regional Office as well. If ever there will be disease outbreak that will happen in school, outbreak investigation shall be done by the SDSOs in partnership with their respective LESUs.



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

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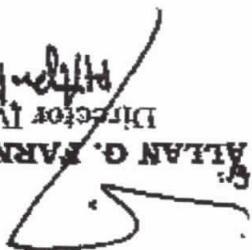
Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

Lastly, all schools/SDOs with identified notifiable diseases can disclose the patient's information to their respective LRSUs as per mandated by Republic Act 11332.

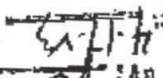
Attached are the following reporting forms that will be use in public health surveillance aside to the consolidation of cases via Google spreadsheets:
1. Event-Based Surveillance and Response (ESR) Logsheet;
2. ESR Verification Report;
3. ESR Follow-up Report.

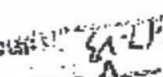
Immediate and wide dissemination of this Memorandum is desired.


ALLAN G. FARNAZO
Director IV

Enclosed: As stated

ROP/smc

REPORT TO REGIONAL DIRECTOR
RECORDS SECTION
RELEASED
BY: 
DATE: 4-17-13 TIME: 1:07 PM

REPORT TO REGIONAL DIRECTOR
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BY: 
DATE: 4-17-13 TIME: 1:07 PM



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

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Epidemiology Bureau
Event-based Surveillance and Response (ESR)

Tel: (962)983-9933
 E-mail: esr.central@gmail.com

**Follow-up
 Report**

Codes: 2021-

Classified Document:

This document is distributed only to limited number of DOH and selected NGO staff in order to improve common awareness on reports and rumours events which may have national/international implications. Please send new or additional information on this or other public health events.

Document Status:	INTERNAL
Type of Internal Document	VERIFIED
1 Report date and time	
2 Update No.	
3 Verification report date	
4 Date of previous report	
5 Type of Health Event	Check what is applicable: <input type="checkbox"/> Suspect <input type="checkbox"/> Clustering <input type="checkbox"/> Outbreak <input type="checkbox"/> N/A if an outbreak, who validated? <input type="checkbox"/> EB-DOH <input type="checkbox"/> DOH-RESU <input type="checkbox"/> LGU <input type="checkbox"/> Others, specify: _____ Was a report made? <input type="checkbox"/> Yes <input type="checkbox"/> No
6 Health event	
7 Location	
8 Start date	
9 Number of cases # Previously Reported # of cases/ <input type="checkbox"/> Added <input type="checkbox"/> Subtracted Total Cases as of date	
10 Updated description of all cases	
11 Number of deaths # Previously Reported # of deaths/ <input type="checkbox"/> Added <input type="checkbox"/> Subtracted Total Deaths as of date	
12 Updated description of all deaths	
13 Laboratory Examination	Is there a procedure done? <input type="checkbox"/> Yes <input type="checkbox"/> None Specimen collected: <input type="checkbox"/> Blood/Serum <input type="checkbox"/> Stool/Racial Swab <input type="checkbox"/> CSF Others: Type of Examination done: Result:
14 IIR Notification decision questions:	Is the public health impact serious? <input type="checkbox"/> Yes <input type="checkbox"/> No Is the event unusual or unexpected? <input type="checkbox"/> Yes <input type="checkbox"/> No Is there a significant risk of international spread? <input type="checkbox"/> Yes <input type="checkbox"/> No Is there a significant risk of international travel or trade? <input type="checkbox"/> Yes <input type="checkbox"/> No

17	Actions taken	
18	Planned Activities	
19	Assistance needed	
20	ESRU Action	
21	Remarks	
22	Who has been informed?	RD and ARD, OPCEN/HEMS, HEPO
23	Source(s) of information	Name, Office and contact numbers (landline/cellphone)
24	Prepared by:	Natibelle Grace P. Hallarsis, RMT - DSO/ESR Designate
25	Reviewed by:	Rachel Joy F. Pasion, MD - RESU/ Medical Officer III
26	Noted by:	Gema M. Manatad, MD, PHSAE, MDM- Asst. Regional Director
27	Approved by:	Annabelle P. Yumang, MD, MCH, CESO III - Regional Director

*Public Health Event of Local (L), Regional (R), National (N) Concern

** Public Health Emergency of International Concern (PHEIC); according to WHO International Health Regulation Definition

***Captured by National ESR Staff

*Entries should be signed prior to release of verification form.

DISCLAIMER: Every effort has been made to provide accurate, up-to-date information. However, the knowledge base is dynamic and errors can occur. By using the information contained in this list, the reader assumes all risks in connection with such use. The EB shall not be held responsible for errors, omission nor liable for any special, consequential or exemplary damages resulting, in whole or in part, from any reader's use or reliance upon this material.



Epidemiology Bureau

Event-based Surveillance and Response (ESR)

Tel: (02) 651-7800 loc 2029

E-mail: esr.central@gmail.com

Verification
Report

Code:

Classified Document:
This document is distributed only to limited number of DOH and selected NGO staff in order to improve common awareness on reports and rumours of events which may have national/international implications. Please send new or additional information on this or other public health events.

Document Status

INTERNAL

Type of Internal Document

1 Report date and time

2 Verification date and time

3 Type of Health Event

Check what is applicable:

Suspect Clustering Outbreak N/A

If an outbreak, who validated? EB:DOH DOH:RESU LGU

Others, specify: _____

Was a report made? Yes No

4 Health event

5 Location

6 Start date

7 Number of cases

8 Description of cases

9 Number of deaths

10 Description of deaths

11 Laboratory Examination

Is there a procedure done? Yes None

Specimen collected: Blood/Serum Stool/Rectal Swab CSF

Type of Examination:
Result:

Others:

12 IHR Notification decision questions:

Is the public health impact serious?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the event unusual or unexpected?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is there a significant risk of international spread?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is there a significant risk of international travel or trade restriction?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Assessment done by:

13 Assessment

14 Status of health event

15 Actions taken

16 Assistance needed

17 ESRU Action

20	Source(s) of information:	
21	Prepared by:	Natibelle Grace P. Hallarsis, RMT-DSO/ ESR Designate
22	Reviewed by:	Rachel Joy F. Pasion, MD- MO IV/ RESU Head
23	Noted by:	Gerna M. Manatad, MD, PHSAE, MDM- Asst. Regional Director
24	Approved by:	Annabelle P. Yumang, MD, MCH, CESO III

*Public Health Event of Local (L), Regional (R), National (N) Concern
** Public Health Emergency of International Concern (PHEIC); according to WHO-International Health Regulation Definition
***Captured by National ESR Staff
*Entries should be signed prior to release of verification form



ESR REPORT LOG SHEET OF REGION XI



February 2023

Code	Date Captured	Time captured	PITRDO	Reporting Source	Health Event	Location	# of Cases	# of Deaths	ESR Assigned	Date Sent	Remarks

Prepared by:

Noted by:

Natibelle Grace Hallarsis, RMT
DSO

Rachel Joy F. Pasion, MD
RESU Head

P
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T
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