



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD -2023- 205

To Assistant Schools Division Superintendent
Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools
All Others Concerned

Subject **ANNUAL MEDICAL EXAMINATION OF TEACHING AND NON-TEACHING PERSONNEL**

Date May 26, 2023

Pursuant to Department of Education Memorandum No. 22 s. 2015 and in compliance with Special Provisions General Appropriation Act of FY 2023, section 13 that states the "Cash allowance to teachers shall be used for 5,000 per classroom teacher for every school year to augment the expenses for teaching supplies and materials, for internet subscription and other communication expenses and an annual medical examination.

In line with this, it is requested that all teaching and non-teaching personnel shall undergo Annual Medical Examination. All laboratory results shall be attached to Form 86- (Medical Health Record) signed by medical officer or any government physician for medical clearance.

The following laboratory is recommended:

1. CBC
2. Chest X-ray
3. Urinalysis

For or those with comorbidities additional laboratory exams may be required upon the recommendation of the medical officer or physician.

Consolidated reports on the annual medical examination shall be incorporated with the quarterly submission of SHD form 5 which is submitted every 10th day of the month of the succeeding quarter.

For information and strict compliance.

Melanie P. Estacio
MELANIE P. ESTACIO

Assistant Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent
Schools Division of Digos City

RECORDS SECTION

RELEASED
27-102686

DATE: MAY 29 2023 TIME: 1:22 PM

BY: *[Signature]*

Enclosure: As stated.
OSDS/HNU/mpght



Address: Roxas cor. Lopez Jaena Street, Zone III Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DAVAO REGION

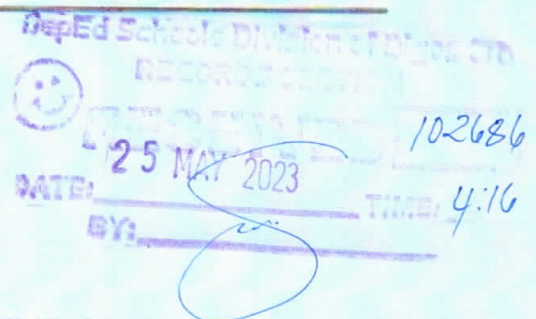
Office of the Regional Director

REGIONAL MEMORANDUM
ESSD-2023-203

To : Schools Division Superintendents

Subject: ANNUAL MEDICAL EXAMINATION OF TEACHING
AND NON-TEACHING PERSONNEL

Date : May 24, 2023



Pursuant to Department of Education Memorandum No. 22 s. 2015 and in compliance with Special Provisions General Appropriation Act of FY 2023, section 13 that states the "Cash allowance to teachers shall be used for 5,000 per classroom teacher for every school year to augment the expenses for teaching supplies and materials, for internet subscription and other communication expenses and an annual medical examination."

In line with this, it is requested that all teaching and non-teaching personnel shall undergo **Annual Medical Examination**. All laboratory results shall be attached to Form 86- (Medical Health Record) signed by medical officer or any government physician for medical clearance.

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Consolidated reports on the annual medical examination shall be incorporated with the quarterly submission of SHD form 5 which is submitted every 10th day of the month of the succeeding quarter.

Immediate and wide dissemination of this Memorandum is desired.

By the Authority of the Regional Director

ALLAN G. FARNAZO
Director IV

REBONFAMIL R. BAGUIO
Director III

ROE/D4/mbm



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

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