



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-210

To : Assistant Schools Division Superintendent
 Chiefs of SGOD & CID
 SMM&E Personnel (SEPS & EPS II)
 Planning and Research Personnel (SEPS & P.O. III)
 Concerned School Heads
 Concerned School M&E Coordinators

Subject : CONDUCT OF MONITORING AND SUPERVISION RELATIVE TO THE
 HOSTING OF THE REGIONAL FESTIVAL OF TALENTS (RFOT) AND
 REGIONAL SCHOOL PRESS CONFERENCE (RSPC) BY THE DIGOS
 CITY DIVISION

Date : May 31, 2023

In relation to the hosting by this Office of the Regional Festival of Talents (RFOT) And Regional School Press Conference (RSPC) on June 9-11, 2023, the following personnel are hereby directed to conduct monitoring and supervision re. the billeting quarters and contest venues of the said activities:

A. Division Monitoring and Evaluation (M&E) Committee:

<i>Name</i>	<i>Designation</i>
1. Eleser D. Mateo	SEPS-SMM&E
2. Cecile C. Uy	EPS II-SMM&E
3. Marjun B. Rebosquillo	SEPS-Research
4. Airon M. Alejandro	Planning Officer III

B. List of School M&E Coordinators Involved in the Activity:

<i>Name</i>	<i>Designation</i>	<i>School Assignment</i>
Maung, Maria Hilda Lourdes N.	Master Teacher I	Aplaya ES
Piloto, Leizel A.	Teacher II	Dawis ES
Jaime Crispino	Teacher I	Dawis NHS
Acuzar, Jhoanne Ray V.	Master Teacher I	Digos City CES
Albalate, Mary Joy D.	Master Teacher I	Digos City National HS
Joe-an Gonora	Teacher III	Don Mariano Marcos ES
Fernandez, Kim A.	Master Teacher I	Igpit ES
Alvarado, Grace D.	Master Teacher I	Isaac Abalayan ES
Rebuta, Mizraim May P.	Teacher III	Pedro Basalan ES
Lascuna, Rosemarie B.	Teacher-III	Ramon Magsaysay CES



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)

Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

Villapaz, Janet M.	Master Teacher I	Remedios Saplala ES
Cabras, Chloyd John N.	Teacher II	San Miguel ES
Balderaz, Beverly Grace B.	Teacher I	Senior High in DC

The following are the tasks of the M&E Committee Members and School Coordinators:

1. Conduct end of program online evaluation of the billeting quarters, contest venues, opening program and program management team.
2. The M&E Committee Members shall consolidate the online responses and submit results to the PMT and Top Management.
3. The School M&E coordinators shall remind the delegates billeted in their schools and ensure the submission of evaluation responses.

Posting of QATAME links and other M&E materials in the billeting quarters and contest venues shall be done by the abovementioned M&E personnel on June 5-8, 2023.

To discuss the tasking and other related matters, a **virtual meeting** for the Monitoring and Evaluation Committee and School M&E Coordinators involved in the activity shall be conducted on **June 2, 2023 (Friday)** at **1:00 PM to 3:00 PM** via Google Meet: <https://meet.google.com/yzo-jtzb-qeg>.

Following appropriate procedures, a DepEd personnel who have rendered services during a Saturday and/or Sunday relative to the conduct of the RFOT and RSPC activities shall be entitled with Compensatory Overtime Credit (COC) for non-teaching personnel and Service Credits for teaching personnel.

Transportation expenses relative to the conduct of the said activities shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.

DepEd Schools Division of Digos City
 RECORDS SECTION

RELEASED
 DATE: MAY 31 2023 TIME: 3:52 PM

MELANIE P. ESTACIO

Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

Enclosed As stated
 SGOD/smm&e/edm



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
 Telephone Nos.: (082) 553-8375; (082) 553-8396

102048



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023- 154

To : The Assistant Schools Division Superintendent
CID and SGOD Chiefs
Public Schools District Supervisors
Education Program Supervisors
Concerned School Heads

ATTENTION: Committee Chairs/Co-chairs for the Hosting of RFOT and RSPC (Pls. see attached list)

Subject : **ORGANIZATIONAL MEETING FOR THE HOSTING OF REGIONAL FESTIVAL OF TALENTS (RFOT) AND REGIONAL SCHOOLS PRESS CONFERENCE (RSPC)**

Date : May 10, 2023


In pursuance to DepEd Memorandum Nos. 23 & 24, s. 2023, on 2023 National Festival of Talents (NFOT) and National Schools Press Conference (NSPC) respectively, this Office informs all concerned of an Organizational Meeting to be conducted tomorrow, May 11, 2023, 1:30 pm, at the Don Mariano Marcos Elementary School Feeding Center.

The participants in said meeting are the following: a) Committee Chairs and Co-Chairs for RFOT and RSPC Hosting (with list attached hereto), b) the PSDSSs, c) the Principals of identified Billeting Quarters (see attached list), and d) the RFOT and RSPC Focal Persons.

The meeting is aimed at discussing the following: a) important matters relevant to said hosting activity, and b) Terms of Reference for every committee. For this, all committees are expected to have laptops for the encoding of Terms of Reference, which shall be presented/forwarded as one to the Schools Division Superintendent on Monday.

Travel expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

For and in the absence of the
Schools Division Superintendent


BEVERLY S. DAUGDAUG, EdD
CID Chief
Officer-In-Charge

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
23-102048
DATE: MAY 15 2023 TIME: 2:00 PM

Enclosed: As stated.
CID/bsd



LIST OF COMMITTEE CHAIRS/CO-HAIRS

COMMITTEE	CHAIRS/CO-CHAIRS
Billeting Quarter	Neil D. Bongcayao Helen Franconas Heidi Escalona (Beddings)
Contest Venues	Joan Niones Tito Endrina
Security & Transportation	Jayzon Cardines Juvic Sucayre
Child Protection Desk	Francis Jude Alcomendras Maria Leonora Salazar
VIP	Clarence Pillerin Gervasio Salinas, Jr.
Health and Safety	Mae Pearl Hong-Tecson Hazel Marie L. Escabillas
Ways & Means/Finance	Peter Jason Senarillos Reyzen Monserate Noreliza Misal
Monitoring & Evaluation	Eleser Mateo Cecil Uy
Secretariat	Ronielyn Nieves Luzminda B. Jasmin
Socialization Night	Clarence Pillerin Angel Bisaga Jr.
Documentation	Leilani Señires
OPENING PROGRAM (COLISEUM)	
Decoration	Jem Boy Cabrella Elizabetha R. Bueron Melvin Anthony A. Sabio
Program & Invitation	Ida Juezan Cherrie Anne Bohol
Hall Preparation	Cherrie Anne Bohol
Leis/Usherettes	Maria Leonora Salazar
Snacks & Meals (including Meals of Policemen in Contest Venues – for negotiation with caterer by mgt.)	Solie Oliver Ronald Dedace
Grand Entrance	Aimee Porto

LIST OF BILLETING QUARTERS

1. Ramon Magsaysay CES
2. Don Mariano Marcos ES
3. Dawis Elementary School
4. Dawis National High School
5. Aplaya Elementary School
6. Isaac Abalayan Elementary
7. Digos City Central Elementary School
8. Pedro V. Basalan Elementary School
9. Digos City National High School
10. San Miguel Elementary School
11. Remedios Saplala Elementary School
12. Igpit Elementary School
13. Senior High School in Digos City

