



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2023-207

To : CID Chief  
Public Schools District Supervisors  
Elementary and Secondary Public School Heads  
Elementary and Secondary Public School Teachers

Subject : **TASKS OF THE DECORATION COMMITTEE AND OTHER TEACHING AND NON-TEACHING PERSONNEL FOR THE REGIONAL FESTIVAL OF TALENTS (RFOT) AND REGIONAL SCHOOLS PRESS CONFERENCE (RSPC)**

Date : June 5, 2023

In reference to Regional Memorandum CLMD-2023-214 regarding the conduct of 2023 Regional Festival of Talents this June 8 to 12, 2023 in Digos City,” this Office requests the Decoration Committee to perform the following tasks from June 6 to 12, 2023, to wit:

Date	Tasks / Activities	Persons Involved
June 6, 2023	Preparation of the decors and bringing all the decors to Davao del Sur Coliseum	Decoration Committee chairpersons, co-chairperson and members
June 7 – 8, 2023	Stage decoration at Davao del Sur Coliseum	
June 9, 2023	Bringing all the decors and stage decoration at Digos City Gym	
June 10 – 12, 2023	Restoration at Digos City Gym	

Stipulated in Enclosure 1 is the list of members of the Decoration Committee.

Additionally, the following teachers have given the indicated tasks below to ensure that solidarity meal and other activities for RFOT and RSPC be done smoothly, to wit:

Date	Tasks / Activities	Persons Involved
June 9, 2023 1:00 PM – 5:00 PM	Preparation of the Division Office venue for the solidarity meal	Iname Romitman Denise Imare Casilac Gina Bustamante
June 10 – 12, 2023 8:00 AM – 5:00 PM	Final Touches and Restoration at the Division Office	Hazel Ann Cahiles John P. Millan Michael L. Timtim

Teachers shall adhere to the policy on “No Disruption of Classes” as per DepEd Order No. 9, s. 2005 entitled “Institutionalizing Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.” School head is expected to make necessary



arrangements ensuring that classes handled by the involved teachers will be taken care of by other teachers.

Service credits shall be granted to all public school teacher-participants and teacher-trainers while compensatory overtime credits (COC) shall be granted to supervisors, school heads, and non-teaching personnel from division for the services rendered during Saturdays, Sundays, or holidays (DepEd Order No. 53, s. 2003).

For immediate dissemination and compliance.

For and in the absence of the  
Schools Division Superintendent

  
**NORELIZA A. MISAL**  
Accountant III *46*

DepEd Schools Division of Digos City  
RECORDS SECTION

**RECEIVED** *29-109224*

DATE: JUN 06 2023 TIME: 2:56 pm

BY: 

Enclosed: As stated.

CID/jbc



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**DECORATION COMMITTEE**

Chairpersons:

Jem Boy B. Cabrella	SDO/CID
Elizabetha R. Bueron	Digos City National High School

Co-Chairperson:

Melvin Anthony A. Sabio	Digos City National High School
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Members:

1	Janeliza Marajan	Digos City National High School
2	Diosa Torifel	Digos City National High School
3	Lilibeth Sayson	Digos City National High School
4	Rosali Legazpi	Digos City National High School
5	Michael Timtim	Digos City National High School
6	Rio Peralta	Digos City National High School
7	Marlon Mercader	Digos City National High School
8	Dennis Camanzo	Digos City National High School
9	Clarissa Laco	Digos City National High School
10	Catherine Zapanta	Digos City National High School
11	Gelacio Ariel Florentino	Digos City National High School
12	Francisco Cabrillos	Digos City National High School
13	Johannes Sabio	Digos City National High School
14	Ronald Salape	Digos City National High School
15	Sergio Castro	Digos City National High School
16	Sherwin Alonzo	Dawis Elem. School
17	Jupaloyd Arellano	Ruparan Elem. School
18	Greco Dasmariñas	Digos City Central ES
19	Marvie Grace Carillo	Digos City National High School
20	Lhen Rioja	Digos City National High School
21	Keith Weisly Villegas	Digos City National High School
22	Juvic Sucayre	Balabag National High School

