



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-253

To : Lalaine D. Mortalla, Master Teacher II- DICNHS

Subject : PROCESSING OF REFUND FOR THE RESEARCH GRANT AT DEPED
REGION XI- POLICY PLANNING RESEARCH DIVISION (PPRD)

Date : June 14, 2023

In reference to DepEd Order Number 16, s. 2017 Re: "Research Management Guideline", the above-mentioned teacher is requested to process the refund of her Basic Education Research Fund grant at the Policy Planning Research Division (PPRD) office of DepEd Region XI on June 22, 2023.

Additionally, the directed DepEd personnel who will participate in the activity shall adhere to the policy on "No Disruption of Classes" per DepEd Order No. 9, s. 2005 entitled: "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith".

For information, guidance, and compliance.

MELANIE P. ESTACIO

Assistant Schools Division Superintendent

Officer-In-Charge

Office of the Schools Division Superintendent

For and in the absence of SDS

FRANCIS JUDE D. ALCOMENDRAS

Administrative Officer V

Officer-In-Charge

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED

DATE: JUN 20 2023 TIME: 1:57 PM

BY:

Enclosed: As stated.

SGOD/PR/mbr

19-06-2023



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)

Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

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DepEd ORDER

No. 16, s. 2017

20 MAR 2017

RESEARCH MANAGEMENT GUIDELINES


To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. In support of the Department's policy development process, research agenda, and policy and program development and implementation, the Department of Education (DepEd) continues to promote and strengthen the culture of research in basic education. DepEd hereby establishes the **Research Management Guidelines (RMG)** to provide guidance in managing research initiatives in the national, regional, schools division, and school levels. The enclosed policy also improves support mechanisms for research such as funding, partnerships, and capacity building.

2. This policy which is built on the gains in evidence-based decision-making from various education reforms or initiatives shall strengthen the culture of research in the Department. In addition, it improves the fund-sourcing mechanisms, and reinforces the link of research to education processes through research dissemination, utilization, and advocacy.

3. This issuance repeals DepEd Order (DO) No. 43, s. 2015 and DO 4, s. 2016 and other issuances, rules and regulations, and provisions which are inconsistent with this policy. These provisions shall be rescinded or modified accordingly.

4. Immediate dissemination of and strict compliance with this Order is directed.


ATTY. ALBERTO T. MUVOT
Undersecretary
Officer-in-Charge

Encl.:

As stated

References:

DepEd Order: Nos. 43, s.2015; and 4, s. 2016

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
BUREAUS AND OFFICES
FUNDS
PARTNERSHIPS

POLICY
RESEARCH
SCHOOLS

MCDJ/ R DO Research Management Guidelines
0274/March 14-16, 2017



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Republic of the Philippines
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Office of the Planning and Research

January 16, 2023

ALLAN G. FARNAZO

Regional Director
DepEd- Region XI
Office

Through: **MARILYN B. MADRAZO**
Chief, PPRD
Office of the PPRD- RO XI

Sir:

Greetings of Peace and Safety!

The writer of the approved propose title "Improving the Competence Level of The Grade-7 Students in Science through SIT (Science Intervention Teaching In New Normal)", LALAIN DIGAP MORTALLA of Digos City National High School, BERF 2021, would like to return the received amount of Twenty-four Thousand Pesos (Php 24, 000.00) as BERF Grant. It is observed that the grantee can no longer continue the completion and submission of the BERF deliverables due to her expressed reasons.

Attached herewith is her letter of intent noted by her school principal.

May this communication be given merit and favor.

Thank you very much and God bless.

Respectfully,

MARJUN B. REBOSQUILLO
SEPS- Planning and Research

Noted:

CRISTY C. EPE
Schools Division Superintendent



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Republic of the Philippines
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DIGOS CITY DIVISION

Office of the Schools Division Superintendent



January 9, 2023

CRISTY C. EPE
Schools Division Superintendent
Digos City Division

Ma'am:

Greetings!

I would like to inform your good office that I am a BERF Grantee and was able to receive the first tranche of the research fund amounting to Twenty-Four Thousand Pesos (P24,000.00) sometime in September 2021.

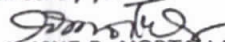
I wrote this letter with respect to apologetically inform you that I have not completed the deliverables of my action research due to the following reasons;

1. I was designated in November 2021 up to the present as the OIC Department Head of the Science Department of DiCNHS with 48 teachers
2. Adjustment to the new assignment and my teaching loads was my focus and unfortunately, deliverables of my action research was left unfinished.

In this regard, I would like to ask an advice from you as to whom and how could I directly return the said cash fund.

Thank you very much for your kind consideration and guidance.

Sincerely yours,


LALAIN D. MORTALLA
OIC-Science Department Head
BERF Grantee

Noted:


ELIZABETHA R. BUERON
School Principal



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