



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023- 277

To : Public Schools District Supervisors
School Heads of ALIVE Implementing Schools
Madrasah Education Program – ALIVE Asatidz

Subject : **CONDUCT OF DIVISION LAC SESSION FOR ASATIDZ FOR SY 2023**

Date : Jul7 17, 2023

In pursuance to DepEd Order No. 35, s. 2016, dated June 7, 2016, entitled *The Learning Action Cell (LAC) as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement Teaching and Learning*, the Madrasah Education Program will conduct series of Division LAC Sessions for the Arabic Language and Islamic Values Education (ALIVE) Asatidz at Ramon Magsaysay Central Elem. School – ALIVE Classroom on **July 21, 2023, September 29, 2023, and November 17, 2023.**

The conduct of this activity aims:

1. to improve the teaching-learning process of the asatidz that will lead to improved learning among the students; and
2. to enable teachers to support each other to continuously improve their content and pedagogical knowledge, practice, skills, and attitudes.

The participants in this activity are the following:

Name	Designation	School
1. Lourdes Mampao	Teacher-1	Aplaya Elem. School
2. Sitty-Nor Mampao	Teacher-3	Badiang Elem. School
3. Amroden Alim	COS-Asatidz	Badiang Elem. School
4. Farhana Alauya	Teacher-2	Digos City Central ES
5. Normalia Guiamalodin	COS-Asatidz	Digos City Central ES
6. Saipoden Ansary	COS-Asatidz	Digos City Central ES
7. Montasser Lagunsay	Teacher-2	Don Mariano Marcos ES
8. Johaira Ansa	Teacher-1	Pedro Garcia ES
9. Salambae Rajamoda	COS-Asatidz	Pedro Garcia ES
10. Hedaya Macarimbang	COS-Asatidz	Pedro Garcia ES
11. Aliah Macarimbang	Teacher-2	R. Magsaysay Central ES
12. Salamona Baruang	COS-Asatidz	R. Magsaysay Central ES
13. Omaira Buat	COS-Asatidz	R. Magsaysay Central ES
14. Cherry Rossette E. Oliva	PSDS/Division MEP Coordinator	CID-SDO





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Teacher-participants shall be granted service credits as per DepEd Order No. 53, s. 2003, re: "Updated Guidelines on Grant of Vacation Service Credits", and the existing CSC-DBM Joint Circular no. 2 on non-monetary remuneration for the overtime services rendered, or for training that falls on summer, holidays, Saturdays and Sundays.

Food shall be charged to MEP downloaded PSF funds FY 2023 while travelling and other expenses relative to the attendance of participants to the said activity shall be charged to School/local funds, all subject to the usual accounting and auditing rules and regulations.

For information, guidance, and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
OIC - Schools Division Superintendent

DEPED Schools Division Office of Digos City
23-105290
DATE: 20 JUL 2023
BY: *[Signature]* 1:36

Enclosed: As stated.
Reference: DO No. 35, s.2016

CID/creo



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