



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2023- 175

To : Assistant Schools Division Superintendent
 Division Chiefs and Unit Heads
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 Division Teaching and Non-Teaching Personnel
 All Others Concerned

Subject : NOTICE OF VACANT POSITION FOR TEACHER I POSITION

Date : JULY 4, 2023

This Office announces the vacancies of Teacher I position in the Schools Division Office of Digos City. The qualification standards are as follows:

VACANCY	QUALIFICATION STANDARDS			
	POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE
TEACHER I	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	LET/PBET/R.A.1080 (Teacher)
Plantilla Item No.: OSEC-DCSB-TCH1-755310-2018 SG: 11 Monthly Salary: ₱27,000.00 No. of Vacancy/ies: 1 Place of Assignment: ELEMENTARY EDUCATION (ALTERNATIVE LEARNING SYSTEM) JOB SUMMARY:				



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

Filling-up of new items and natural vacancies for Teacher I positions **shall be based on the published SY 2022-2023 Registry of Qualified Applicants (RQA)** per DepEd Order No. 7, s. 2015, as amended.

School Heads with Teacher I vacant items in their respective schools shall prepare Report of Vacancy and Assignment (ROVA).

This announcement of vacant position shall be valid for filling up after the 10 day publication of the item with the CSC per Republic Act 7041.

Widest dissemination of this Memorandum is earnestly desired.

Melanie P. Estacio
MELANIE P. ESTACIO, Ph.D, CESO VI
 OIC – Schools Division Superintendent

DepEd Schools Division of Digos City
 RECORDS SECTION

RELEASED

DATE: JUL 05 2023 TIME: 10:24 AM

BY: *[Signature]*

OSDS/ADMIN / HR/dbc



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