

10/9/23



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2023-43

To : Assistant Schools Division Superintendent  
Division Chiefs and Unit Heads  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Division Teaching and Non-Teaching Personnel  
All Others Concerned

Subject : NOTICE OF VACANT POSITIONS FOR TEACHER I POSITIONS

Date : JULY 11, 2023

This Office announces the vacancies of Teacher I positions in the Schools Division Office of Digos City. The qualification standards are as follows:

VACANCY	QUALIFICATION STANDARDS			
	POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE
<b>TEACHER I (Secondary Grades)</b>	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	LET/PBET/R.A.1080 (Teacher)
<b>Plantilla Item No.:</b> OSEC-DECSB-TCH1-755069-2018 OSEC-DECSB-TCH1-750179-2005 OSEC-DECSB-TCH1-779537-1998  <b>SG:</b> 11 <b>Monthly Salary:</b> ₱27,000.00 <b>No. of Vacancy/ies:</b> 3				



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396

<p><b>Subject/s:</b> MAPEH (2)  Social Studies (1)  TLE/TVE</p> <p><b>Place of Assignment:</b> DAWIS NATIONAL HIGH SCHOOL (1)  DIGOS CITY NATIONAL HIGH SCHOOL (2)</p> <p><b>JOB SUMMARY:</b></p> <ul style="list-style-type: none"> <li>▪ Applies mastery of content knowledge and its application across learning areas</li> <li>▪ Facilitates learning using appropriate and innovative teaching strategies and classroom management practices</li> <li>▪ Manages an environment conducive to learning</li> <li>▪ Addresses learner diversity</li> <li>▪ Implements and supervises curricular and co-curricular programs to support learning</li> <li>▪ Monitors and evaluates learner progress and undertakes activities to improve learner performance</li> <li>▪ Maintains updated records of learners' progress</li> <li>▪ Counsels and guides learners</li> <li>▪ Works with relevant stakeholders, both internal and external, to promote learning and improve school performance</li> <li>▪ Undertakes activities towards personal and professional growth</li> <li>▪ Does related work</li> </ul>
--

VACANCY	QUALIFICATION STANDARDS			
	POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE
TEACHER I	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	LET/PBET/R.A.1080 (Teacher)

<p><b>Plantilla Item No.:</b> OSEC-DECSB-TCH1-777387-1998  OSEC-DECSB-TCH1-777446-1998</p> <p><b>SG:</b> 11</p> <p><b>Monthly Salary:</b> ₱27,000.00</p> <p><b>No. of Vacancy/ies:</b> 2</p> <p><b>Place of Assignment:</b></p> <p><b>JOB SUMMARY:</b></p> <ul style="list-style-type: none"> <li>▪ Applies mastery of content knowledge and its application across learning areas</li> <li>▪ Facilitates learning using appropriate and innovative teaching strategies and classroom management practices</li> <li>▪ Manages an environment conducive to learning</li> </ul>
---



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396

- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

VACANCY	QUALIFICATION STANDARDS			
POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
<b>TEACHER I (Senior High School)</b>	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	At least NC II appropriate to the specialization	None required	* Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring * Applicants for a contractual position: None required *Practitioners (part-time only): None required

**Plantilla Item No:** OSEC-DECSB-TCH1-751522-2016

**SG:** 11

**Monthly Salary:** ₱27,000.00

**No. of Vacancy/ies:** 1

**Track:** TECHNICAL-VOCATIONAL-LIVELIHOOD TRACK

**Strand:** HOME ECONOMICS STRAND

**Place of Assignment:** SENIOR HIGH SCHOOL IN DIGOS CITY

**JOB SUMMARY:**

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)

**Telephone Nos.:** (082) 553-8375; (082) 553-8396

- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

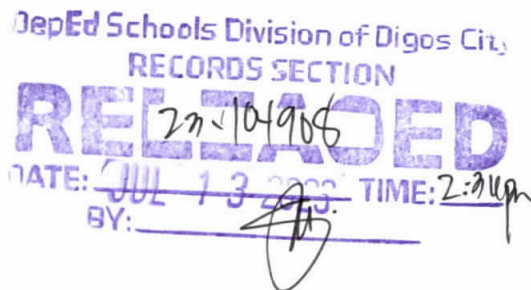
Filling-up of new items and natural vacancies for Teacher I positions **shall be based on the published SY 2022-2023 Registry of Qualified Applicants (RQA)** per DepEd Order No. 7, s. 2015, as amended.

School Heads with Teacher I vacant items in their respective schools shall prepare Report of Vacancy and Assignment (ROVA).

This announcement of vacant position shall be valid for filling up after the 10 day publication of the item with the CSC per Republic Act 7041.

Widest dissemination of this Memorandum is earnestly desired.

  
**MELANIE P. ESTACIO, Ph.D, CESO VI**  
OIC – Schools Division Superintendent



OSDS/ADMIN /HR/dbc



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396