



105330

Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023- 35

To : Chiefs, CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads

Subject : BRIGADA ESKWELA 2023 TIMELINE OF ACTIVITIES

Date : July 18, 2023

In anticipation of the opening of classes for school year 2023-2024 in August this year and the conduct of Brigada Eskwela 2023 as a campaign to rally partners and stakeholders for volunteer work and resource generation, the Schools Division of Digos City hereby exhorts all public schools under its jurisdiction to conduct preparatory activities that will ensure the following:

1. Conduct repair and maintenance needs assessment of classrooms and school facilities;
2. Prepare program of works to accomplish repair and maintenance activities;
3. Conduct advocacy and partnership activities to mobilize support from partners, stakeholders, and community organizations;
4. Engage in partnerships to provide support to learners' needs to ensure their readiness for the opening of classes (uniforms, school supplies, and other needs);
5. Provide value- adding services to make the conduct of Brigada Eskwela attractive and festive such as medical/dental missions, parenting sessions, legal aid, "libreng gupit", livelihood seminars, and others.

Attached herein is a timeline which shall serve as a guide to schools in the preparation of their action plans. All schools shall be required to submit their Brigada School Action Plans by July 28, 2023 in hard copies to the records section of the Division Office attention: Reyzen O. Monserate, Education Program Specialist II.

For information and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
OIC- Schools Division Superintendent

DepEd Schools Division of Digos City

Enclosed: As stated.
SGOD/SBO/pjs

23-105330
DATE: 20 JUL 2023



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Enclosure 1

BRIGADA ESKWELA 2023 TIMELINE

ACTIVITY	EXPECTED OUTCOME	PERSONS RESPONSIBLE/PERSONS INVOLVED	TARGET DATE
<p>1. Completion and Submission of Brigada Eskwela <u>Form 1</u> (Physical Facilities and Maintenance Needs Assessment Form), <u>Form 2</u> (School Work Plan), and <u>Form 3</u> (Resource Mobilization Plan)</p>	<p>- BE Forms 1, 2, and 3 completed and submitted to the Schools Division Office.</p>	<p>-School Head, School BE/ASP Coordinator, School BE Committees</p> <p>Monitoring: -PSDS In-Charge, Division BE/ ASP Coordinator</p>	<p>July 28, 2023</p> <p>Submit hard and soft copy to:</p> <p>Peter-Jason C. Senarillos Division BE Coordinator</p> <p>Email: peter.senarillos@deped.gov.ph</p>
<p>2. School Stakeholders' and Partners Meeting.</p>	<p>- School Stakeholders and Partners involved in Brigada Eskwela 2023 planning and resource mobilization.</p>	<p>-School Head, School BE/ASP Coordinator, School BE Committees, Stakeholders (PTA, SGC, Barangay LGU) and Partners (NGOs, NGAs, Private Sector)</p> <p>Monitoring: -PSDS In-Charge, Division BE/ ASP Coordinator</p>	<p>July 28 – August 11, 2023</p>
<p>3. Brigada Eskwela Campaign and Advocacy</p>	<p>- Wide information and education campaign of Brigada Eskwela 2023 thru broadcast (TV/Radio), print (local newspapers), and social media (Facebook, Instagram, Twitter).</p> <p>- Brigada Eskwela recorida, tarp hanging, jingle-playing and public announcements.</p>	<p>-School Head, School BE/ASP Coordinator, School BE Campaign and Advocacy Committee and School BE Documentation Committee.</p> <p>Monitoring: -PSDS In-Charge, Division BE/ ASP Coordinator</p>	<p>July 24 – August 14, 2020</p>

4. Brigada Eskwela 2023 Kick-Off Ceremony	<ul style="list-style-type: none"> - Festive and broadly participated School Brigada Eskwela Kick-Off Ceremony. - Volunteers oriented and participated in the 1st day of brigade 	<ul style="list-style-type: none"> -School Head, School BE/ASP Coordinator, School BE Committees, students, teachers, parents, diverse volunteers, partners, donors, media personnel -PSDS In-Charge, Division BE/ ASP Coordinator 	<p>August 14, 2023</p> <p>(Division Kick – Off is August 11, 2023)</p>
5. Brigada Eskwela Week	<ul style="list-style-type: none"> - Daily participation of diverse volunteers, inflow of relevant donations, and successful implementation of School Work Plan - Daily documentation and submission of records of: <ul style="list-style-type: none"> a. Volunteers: b. Resources Generated: c. Labor Cost (in Pesos): 	<ul style="list-style-type: none"> -School Head, School BE/ASP Coordinator, School BE Committees, volunteers, partners, donors, media personnel -PSDS In-Charge, Division BE/ ASP Coordinator 	<p>August 14-18, 2023</p>