



Republic of the Philippines  
**Department of Education**  
**DIGOS CITY DIVISION**

**OFFICE MEMORANDUM**

OSDS-2023-164

To : ASST. SCHOOLS DIVISION SUPERINTENDENT  
 CHIEF CURRICULUM IMPLEMENTATION DIVISION  
 CHIEF SCHOOL GOVERNANCE OPERATIONS DIVISION  
 ADMINISTRATIVE OFFICER V  
 NEU PRESIDENT  
 FEDERATED TEACHERS LEAGUE - PRESIDENT  
 ALL PUBLIC SCHOOLS DISTRICT SUPERVISORS  
 ALL SCHOOL HEADS  
 ONE (1) NURSE  
 ONE (1) IT

Subject : CONDUCT OF LEGAL ASSISTANCE IN SCHOOLS DIVISION OF  
 DIGOS CITY

Date : August 3, 2023

This is in reference to the Regional Memorandum ORD- 2023-051 dated June 16, 2023, re: Conduct of Legal Assistance in Digos City.

As part of the effort of the Legal Unit to provide efficient service, the Regional Office in collaboration with the Division Lawyers will conduct legal assistance in the Division of Digos City on **August 25, 2023, 8 o'clock in the morning at Avenue One Hotel, Digos City.**

In view thereof, the abovementioned participants are hereby invited to participate in the activity for the discussion regarding grievance, and administrative cases/complaints.

All concerned attendees are advised that meals, travelling expenses, and other incidental expenses relative to the activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For strict compliance.

For and in the absence of the  
 Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

**RELEASED**

DATE: AUG 03 2023 TIME: 4:30 PM

BY: [Signature]

**CLARENCE S. PILLERIN**

Public Schools District Supervisor  
 Officer In-Charge



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002

Telephone No: (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375

RECORDS

23-70659



Republic of the Philippines  
Department of Education  
DAVAO REGION

SCHOOLS DIVISION OF DIGOS CITY  
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DATE: JUN 23 2023 TIME: 8:54a  
BY: [Signature]

Office of the Regional Director

REGIONAL MEMORANDUM  
ORD- 2023-051

To : Schools Division Superintendent of Digos City  
All others concerned

Subject : CONDUCT OF LEGAL ASSISTANCE IN SCHOOLS DIVISION  
OF DIGOS CITY

Date : June 16, 2023

As part of the effort of the Legal Unit to provide efficient service, this Office in collaboration with the division lawyers will conduct legal assistance at the Division of Digos City on August 25, 2023.

In view thereof, all public schools district supervisors, and school heads are hereby invited to participate in the activity for the discussion regarding grievance, and administrative cases/complaints.

Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to the conduct of this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For strict compliance.

ALLAN G. FARNAZO  
Director [Signature]

Enclosed: As stated

ORD/LU 4/mcc

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Address: F. Torres St., Davao City (8000)  
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RECORDS

23-21214



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Schools Division of Digos City  
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RECEIVED 104733  
DATE: 06 JUL 2023 TIME: 11:54  
BY: [Signature]

**Office of the Regional Director**

REGIONAL MEMORANDUM  
ORD- 2023-059

To : School Division Superintendents  
All Others Concerned

Subject : CORRIGENDUM TO REGIONAL MEMORANDUM NO. 051,  
S. 2023 CONDUCT OF LEGAL ASSISTANCE IN SCHOOLS  
DIVISION OF DIGOS CITY

Date : July 04, 2023

Relative to Regional Memorandum No. 051, s. 2023 dated June 16, 2023, titled **Conduct of Legal Assistance in Schools Division of Digos City**, all concerned attendees are advised that meals, traveling expenses, and other incidental expenses relative to the activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

All other details in the previous memorandum remain the same.

Immediate dissemination of this memorandum is advised, for the information and guidance of all concerned attendees.

Enclosed: As stated

ORD/LU 4/mcc

DEPARTMENT OF EDUCATION ROXI  
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By: [Signature] Date: 06.2023  
21214

**ALLAN G. FARNAZO**  
Director IV *lap*

By the Authority of the Regional Director

[Signature]  
**REBONFAMIL R. BAGUIO**  
Director III



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