



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2023-182

To : **ELY G. CATALUÑA**
Public Schools District Supervisor

Subject: **REASSIGNMENT ORDER**

Date : August 11, 2023

1. In the exigency of the service, you are hereby **REASSIGNED** as **PUBLIC SCHOOLS DISTRICT SUPERVISOR** from **DIGOS OCCIDENTAL DISTRICT** to **DIGOS SOUTH DISTRICT** of this Schools Division Office.
2. As such you shall perform the duties and responsibilities of a Public Schools District Supervisor enshrined in Republic Act 9155 known as "*AN ACT INSTITUTING A FRAMEWORK OF GOVERNANCE FOR BASIC EDUCATION, ESTABLISHING AUTHORITY AND ACCOUNTABILITY, RENAMING THE DEPARTMENT OF EDUCATION, CULTURE, AND SPORTS AS THE DEPARTMENT OF EDUCATION, AND FOR OTHER PURPOSES*"
3. It is understood that, aside from this Order, you shall be given additional assignments/tasks and/or reassigned/deployed within the Division of Digos City as the need arises.
4. Please clear yourself of money and property responsibilities and accountabilities from your District Assignment before assumption to duty. Consequently, you are advised to submit to the office of Administrative Officer V your clearance with the date of assumption to duty of your new assignment for purposes of updating our Human Resource Information System (HRIS).
5. This **Reassignment Order** shall take effect on August 18, 2023, and remains valid until revoked by the Schools Division Superintendent.
6. For strict compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, Ph.D., CESO VI
OIC - Schools Division Superintendent

Conforme:

[Signature]

8/15/2023
Date

DepEd Schools Division of Digos City
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