



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023- 360

To : All Schools Division Office Personnel

Subject : PARTICIPATION TO DIGOS CITY DIVISION 2023 BRIGADA ESKWELA

Date : August 8, 2023

1. Pursuant to DepEd Order No. 021, series of 2023 entitled "2023 Brigada Eskwela Implementing Guidelines", the Department of Education (DepEd) will conduct **Brigada Eskwela** from August 14-19, 2023. This year's theme is "**Bayanihan Para sa Matatag na Paaralan Tara na Magbrigada na Tayo!**" which aims to bring together education stakeholders, government and community partners to participate and contribute their time, effort, and resources to ensure that public school facilities are ready for the incoming school year.
2. In connection with the above, **all Schools Division Office personnel** are enjoined to participate in Brigada Eskwela activities by rendering one (1) day of volunteer service.
3. Participation shall be by section or unit. They shall **choose one school in a district within the Division to render volunteer service on a schedule of their choosing** provided a skeleton force shall be set up so as not to hamper the delivery of services. The schedule must be coordinated with the PSDS concerned. The groupings by unit are as follows:
 1. CID (PSDS, EPS, LRMDs, ALS)
 2. SGOD (HNU, PRS, SMM&E, SMN, HRD, EFD, YFP, DRRM, SBM)
 3. OSDS (SDS, ASDS, IT, Legal)
 4. Admin (Cash, Supply, HRMO, Admin)
 5. Budget & Finance
4. Below is the assignment of SDO units by District:
 1. CID Secondary Schools District
 2. SGOD Mount Apo District
 3. OSDS Digos Oriental District
 4. Admin Digos Occidental
 5. Budget & Finance Digos South District



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
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5. All personnel shall render Brigada volunteer services for the Division Office on August 18, 2023. It is advised that all personnel shall bring working clothes and tools on that day.

6. Participation on weekdays shall be on official time while those who are scheduling it on a Saturday shall receive a compensatory overtime credit (COC/CTO) pursuant to DepEd Order 53, series of 2003.

7. For your information and guidance.

M. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
OIC - Schools Division Superintendent

8/8/23

Enclosed: As stated.

SGOD/rom

DepEd Schools Division of Digos City
RECORDS SECTION
23-106392
DATE: 09 AUG 2023 TIME: 9:44
[Signature]



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