



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2023- 231

To : ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEF EDUCATION SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
EDUCATION PROGRAM SUPERVISORS
SECTIONS AND UNITS HEADS
ELEMENTARY AND SECONDARY SCHOOL HEADS
SCHOOLS DIVISION OFFICE (SDO) PERSONNEL
ELEMENTARY AND SECONDARY NON-TEACHING PERSONNEL

Subject : **Tree-Planting Activity and Pamana ng Lingkod Bayani Drive**

Date : **September 13 2023**

This has reference to the Provincial Memorandum Circular (PMC No.1, series of 2023) issued by Dir. Richard T. Ortiz, Director II, Civil Service Commission Davao del Sur/Davao Occidental Field Offices entitled: ***“Tree-Planting Activity and Pamana ng Lingkod Bayani Drive”***, issued in relation to the celebration of the 123rd Philippine Civil Service Anniversary (PCSA) with the theme: ***“Transforming Public Service in the Next Decade: Honing Agile and Future-Ready Servant Heroes.”***

Part of the Provincial Memorandum of Dir. Ortiz invites us to participate in the Tree Planting Activity to be conducted at the riverside of Tiguman, Digos City on September 22, 2023, Friday. The assembly area will be at the Barangay Tiguman covered court in which the registration and orientation will transpire at 7:00 o'clock in the morning. The tree planting will start at 8:00 o'clock in the morning.

The memorandum also calls benevolent hearts to contribute to the **Pamana ng Lingkod Bayani Drive**. This program will provide assistance to the families of government workers who died in the performance of their duties. The funds of the **Pamana ng Lingkod Bayani Drive** will be taken from the proceeds of the Plant Run Activity which involves a combination of the fun run and tree-planting drive that will require each participant to register with a payment of Php. 550.00.

In view of the foregoing, you are hereby enjoined to join the **Tree Planting Activity** and to pay the Php. 550.00 registration which shall be the source of the funds of the **Pamana ng Lingkod Bayani Drive**. Attached is the copy of the memorandum and the mechanics of the **Tree Planting Activity** and **Pamana ng Lingkod Bayani Drive**.

Registration fee, travel and other incidental expenses related to the attendance of the above-mentioned activity shall be charged to respective local funds or MOOE funds of the school and division office, subject to the usual accounting rules and regulation.

For immediate dissemination and strict compliance.


DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED
23-108318

DATE: SEP 14 2023 TIME: 2:05 PM

BY: 


MELANIE P. ESTACIO, Ph.D., CESO VI
OIC - Schools Division Superintendent





The CSC in Davao del Sur & Davao Occidental Digos City

PMC No. 1, series of 2023

PROVINCIAL MEMORANDUM CIRCULAR

TO : ALL HEADS OF OF THE NATIONAL GOVERNMENT AGENCIES, LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, AND STATE COLLEGES

SUBJECT : TREE-PLANTING ACTIVITY AND PAMANA NG LINGKOD BAYANI DRIVE

In celebration of the 123rd Philippine Civil Service Anniversary (PCSA) in this month of September with the ten-year overarching theme of "Transforming Public Service in the Next Decade: Honing Agile and Future-Ready Servant Heroes", the Civil Service Field Office in the two provinces of Davao del Sur and Davao Occidental joins the whole nation in the CSC Central Office-initiated 2023 Plant Run but with modifications.

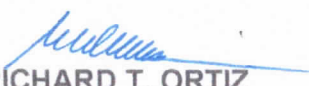
There will be a Tree Planting Activity at the riverside area of Tiguman, Digos City on September 22, 2023, Friday, to which government officials and employees in the province of Davao del Sur are invited to participate. The mechanics for this are attached.

There will also be a Pamana ng Lingkod Bayani Drive seeking contribution of P550 per slot for the Pamana ng Lingkod Bayani, a program of the CSC that provides assistance in various forms for the family of government workers who died in the performance of their duties. Details on this regard are cited on the attached mechanics.

To the Tree Planting Activity, you are requested to send representatives of your agency/office to participate in it, including their family members. And for the Pamana ng Lingkod Bayani Drive, you and your workforce are asked to individually or collectively contribute according to your capacity and willingness for this most noteworthy cause.

For questions on these matters, you may contact the CSC office in Digos through its landline phone at (082) 227 3092 or through its e-mail address at ro11.fo_davaodelsur@csc.gov.ph.

May divine reward be yours for your support and cooperation in these noble undertakings.


RICHARD T. ORTIZ
Director II



The **CSC** in Davao del Sur & Davao Occidental Digos City

MECHANICS OF THE TREE PLANTING **123rd Philippine Civil Service Anniversary**

1. The Tree Planting Activity in Davao del Sur will be conducted on September 22, 2023, Friday, in Barangay Tiguman, Digos City (please see map). Assembly and registration will be at the barangay's covered court close to the barangay hall starting at 7:00 A.M. to be followed by a brief orientation on the activity in the same venue at 7:30 A.M. Actual planting will start at 8:00 A.M.
2. Participants will come from the government sector and the private sector. Those from the government sector will include officials and employees, including casuals and JOs, and including the members of their family whether they are in the government sector or not. Private sector participants will include those in private establishments, self-employed individuals, college students and others wanting to join this activity. In effect, this also serves as an invitation to everyone in the province of Davao del Sur who is willing to join this activity to be there in the appointed venue on the appointed date and time. The more participants there will be, the more tree seedlings to be planted. Every participant, whether from the government or from the private sector, is required to register in order to be able to monitor the number of participants and to get their demographic profile. Registration is without cost or payment to make. Every participant is required to plant at least five tree seedlings.
3. There will be two plant sites: Plant Site A and Plant Site B.
4. Plant Site A is right behind the barangay's covered court. It is recommended to be the site for planting by those with health concerns, those belonging to the PWD sector, the senior citizens, and the pregnant women.
5. Plant Site B is about 300 meters from the barangay's covered court. It is the site for those who do not belong to those classified above who are recommended to choose Plant Site A. Those who will go to Plant Site B will be asked to proceed there slowly running so as to get photos of the participants in that act.
6. In both plant sites, the spot from which the tree seedlings for planting can be taken is separate and nearby the sites.

7. The plant sites will already have holes dug on the ground ready for the planting of the tree seedlings. Hence, there will be no more need for the participants to dig a hole for planting. All that is needed to be brought is any tool or item that can be used to fill in the holes with soil after the seedlings will be placed there.
8. The participants are asked to bring their individual drinking water or snacks, if preferred, as there will be none of these to be provided. They are also asked to wear their most comfortable clothes appropriate to the activity.
9. Once the participants will be through planting, they can immediately go back to their respective work stations to continue the working day.
10. There will be an installed tarpaulin in the barangay's covered court that participants can use as backdrop for photo opportunity. Those intending to post their photos on the social media are requested to insert the tag #pcsa2023 so as the photos can be automatically included in the Civil Service Commission Central Office's photo album on the various activities being held in the occasion of the 2023 Philippine Civil Service Anniversary.
11. Government agencies/offices are encouraged to send as many representatives as possible to join the Tree Planting Activity. The phone number of the CSC office in Digos at (082) 227 3092 or its email address at ro11.fo_davaodelsur@csc.gov.ph may be contacted to provide the information on the prospective number of participants from an agency/office joining the activity so that the appropriate number of tree seedlings can be prepared. For questions, you may call or text Ms. Yvette May Jugadora of the CSC office in Digos at 09988546573.



The **CSC** in Davao del Sur & Davao Occidental Digos City

MECHANICS OF THE PAMANA NG LINGKOD BAYANI DRIVE 123rd Philippine Civil Service Anniversary

1. The Pamana ng Lingkod Bayani Drive in Davao del Sur and Davao Occidental is a modification of the Plant Run being instructed by the Civil Service Commission Central Office as one of the activities highlighting the celebration of the 123rd Philippine Civil Service Anniversary. The Plant Run involves a combination of a fun run and a tree-planting activity requiring participants to register with a payment of P550.00 each. But in Davao del Sur and in Davao Occidental, the tree-planting activity is separated as a distinct activity. The Tree Planting Activity in Davao del Sur is scheduled on September 22, 2023 in any person residing in this province can participate in it, as to be conducted at the riverside area of Barangay Tiguman in Digos City (for details on this, a separate mechanics are provided).
2. The proceeds from the registration of P550 will be gathered at the CSC Central Office as funds for the Pamana ng Lingkod Bayani, which is a program that provides financial assistance to the survivors of government employees who died in the performance of their duty, including a scholarship grant for their children and other forms of assistance. It has been decided that the conduct of a Plant Run in Davao del Sur and in Davao Occidental will two-pronged: a tree planting activity in Digos City on September 22, 2023 and a Pamana ng Lingkod Bayani Drive in both provinces.
3. The Pamana ng Lingkod Bayani Drive will involve a fund drive in which individuals and groups are asked to donate for the Pamana ng Lingkod Bayani fund by registering in the CSC Plant Run although there will be no running to take place. The decision to do this arose from many considerations, among them the conduct of a recent fun run in Digos City that will duplicate the CSC Plant Run, and the logistics required to hold it that seems challenging considering the time constraints and the route to take. Hence, for those who are convinced of the noteworthiness of the Pamana ng Lingkod Bayani cause as a means that assists family members of those whose performance of their duties caused their untimely death, they may contribute for this cause.

4. Individuals can contribute. Groups can also contribute, but the members of the group have to decide who among them will be registered, as that person's name and only that name will be indicated on the registration, as group name cannot be accepted. In a group, members are left to themselves to decide whether they will contribute an equal amount to reach the required P550 or they may decide to contribute according to their capacity and willingness to do it. For example, in an office, the head of office may get one slot while the office staff members may contribute in varying or equal amounts, as they may decide, and may get one or more slots.
5. Whether individual or group, a singlet and a Certificate of COC providing a half-day leave credit will be given to each paid slot of P550. For those in a group, the members will decide who will get the singlet and who will get the Certificate of COC. These will be available for distribution starting September 22, 2023. Those attending the tree planting in Digos City who have already paid the amount of P550 will get these at the planting site while the rest may claim the same at the CSC office at Luna Bataan Christian, Aplaya, Digos City.
6. The registration link provided by the CSC Central Office for this is:
tinyurl.com/2023PCSAPLANTRUN-REGION-11

Those who will register on this link are asked to inform the CSC office in Digos so that the same can be monitored. The deadline for the registration is on September 14, 2023, Thursday. On this regard, the CSC office in Digos will assist those who will register if they will find difficulty in doing it. The CSC office in Digos is also accepting commitments from those who are willing to contribute to the Pamana ng Lingkod Bayani Drive but cannot yet pay the amount for any reason, like distance for one. Once an individual or group will commit to contribute to the Pamana ng Lingkod Bayani Drive, the CSC office in Digos will register the same individual or group, and will wait until the payment is made before an official receipt will be issued and before the singlet and Certificate of COC will be given to the concerned individual or group. The deadline for the payment is set on September 29, 2023, which is the last working day of the Philippine Civil Service Month. It must be noted, however, that only the first 150 individuals/groups who will be able to make the payment will each get a singlet, although all paying individuals/groups will get the Certificate of COC and, of course, the official receipt for the payment.

7. Individuals and/or groups in government agencies/offices are encouraged to contribute as many slots as they are willing to do. For questions on this undertaking, you may call or text Ms. Julie Licudine of the CSC office in Digos at 09096473529.