



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

SGOD-2022-404

To: : Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Education Program Supervisor
Public School Heads
Public School Teachers

Subject : **INFORMATION DISSEMINATION ON THE UPCOMING FREE SEMINAR
FOCUSED ON CLASSROOM MANAGEMENT AND LESSON PLANNING**

Date : September 5, 2023

This is in reference to Regional Memorandum HRDD-2023-221 dated August 30, 2023 signed by Allan G. Farnazo, Regional Director IV, re: **Information Dissemination on the Upcoming Free Seminar Focused on Classroom Management and Lesson Planning** on September 9, 2023 at 245 Banawe Street, PPSTA Main Building, Quezon City, Philippines, 8:00 a.m to 5:00 p.m.

This Office interposes no objection to the above-mentioned activity and that the participation of DepEd Personnel is voluntary in nature and adherence to the policy on “No Disruption of Classes” per DepEd Order No. 9, s. 2005 entitled “Instituting Measures to Increase Engaged Time-on-Task and no government funds must be incurred.

All other details of the said activity are found in the enclosures for ready reference.

For the dissemination and information.

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED

DATE: SEP 11 2023 TIME: 12:14 am

BY: [Signature]

[Signature]
MELANIE P. ESTACIO

SCHOOLS DIVISION SUPERINTENDENT

Enclosed: As stated
SGOD/rbd



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RECORDS



Republic of the Philippines
Department of Education
DAVAO REGION

DepEd Schools Division of Digos
RECORDS SECTION

RECEIVED
DATE: 01 SEP 2023 TIME: 10:17
BY: [Signature]

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Office of the Regional Director

REGIONAL MEMORANDUM
HRDD-2023-221

To : Assistant Regional Director
Schools Division Superintendents

Subject: INFORMATION DISSEMINATION ON THE UPCOMING
FREE SEMINAR FOCUSED ON CLASSROOM
MANAGEMENT AND LESSON PLANNING

Date : August 30, 2023

The Philippine Public School Teachers' Association, invites the Department of Education (DepEd) to the **Upcoming Free Seminar Focused on Classroom Management and Lesson Planning** which is scheduled on September 9, 2023 at 245 Banawe Street, PPSTA Main Building, Quezon City, Philippines, 8:00 a.m. to 5:00 p.m.

The on-site seating participants of the training are limited only to 150 pax with free lunch while the online attendees catered only to 3,000 on a first-come, first-served basis. For inquiries, contact marketing@ppsta.net. Further details and information are provided in the enclosures.

Further, be reminded that the participation of DepEd Personnel is voluntary in nature, and adherence to D.O. 9, s. 2005 on Instituting measures to increase engaged Time-on-Task, and D.O. 030, s. 2021, on the Multi-Year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders shall be strictly observed.

Immediate and wide dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

By the Authority of the Regional Director:

Enclosed: As Stated.

ROH07/jib

By: [Signature]
Date: Sept. 01, 2023
29133

[Signature]
ROY T. ENRIQUEZ
Chief Administrative Officer
Officer-In-Charge



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**PPSTA****Philippine Public School Teachers Association**

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Cell No.: 09185448046, 09055355858 • email: support@ppsta.com
Facebook Page: <https://www.facebook.com/PhilippinePublicSchoolTeachersAssociation/> • Twitter: @ppstaorg

"Bayani ka, gurong Pilipino. Ang PPSTA, kumakalinga sa iyo!"

Greetings from Philippine Public School Teachers' Association!

As the new school year approaches, we are thrilled to extend a special invitation to the Department of Education to attend our **upcoming FREE seminar focused on Classroom Management and Lesson Planning**. This seminar, designed to empower educators, aligns perfectly with the opening of the school year and our commitment to educational advancement.

Event Details:

Date: September 9, 2023 (Saturday)

Time: 8:00am to 5:00pm

Venue: 245 Banawe Street , PPSTA Main Building, Quezon City (Capacity: 150 pax with free lunch)

Online: Link will be sent thru email to the registered participants (Capacity: Up to 3,000 pax)

*****Registration is until September 7, 2023 only**

Seminar Topics:

1. Essentials of Lesson Planning
2. Mastering the Art of Classroom Management

Our seminar aims to equip educators with the **essential tools and strategies** needed to create effective classroom management plans and engaging lesson plans that cater to diverse student needs. As part of our advocacy for educational excellence, this seminar is offered at no cost, making it accessible to a wide range of teachers.

Registration Process:

To secure a spot at the seminar, interested teachers are required to complete the following steps:

1. **Online Form Registration:** Teachers can easily register by filling out the online registration form available at <https://forms.gle/QPi6h5iz1x5dQATv5> . This step helps us manage the attendance and logistics effectively.

2. **Follow Our Facebook Page:** To stay updated on event details, important announcements, and speaker profiles, we encourage teachers to follow our Facebook page at <https://www.facebook.com/ppstaqc/>
3. **Spread the Word:** To extend the benefits of this seminar to as many educators as possible, we request that participants share the event post on their social media channels. Sharing the post will contribute to a wider dissemination of valuable knowledge.


Due to limited on-site seating (150 pax) and the potential to host up to 3,000 attendees online, registration will be on a first-come, first-served basis. We advise interested participants to register early to secure their spot.

At PPSTA, we are committed to supporting educators in their professional development journey. This seminar is a testament to our dedication to educational excellence and our belief that strong classroom management and effective lesson planning are foundational to successful teaching and learning.

For any inquiries, assistance with registration, or additional information, please feel free to contact us at marketing@ppsta.net

We genuinely appreciate your consideration of this invitation and look forward to the opportunity to collaborate with the Department of Education in our joint pursuit of educational advancement.

Warm regards,



Atty. Marilyn V. Gallanosa
General Manager
Philippine Public School Teachers Association