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Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE MEMORANDUM**

OSDS-2023- 616

To : ATTY. CLARISSE JOY C. ARNAEZ-LLABAN

SUBJECT : DIRECTIVE TO CONDUCT OCULAR INSPECTION ON SCHOOL SITES FOR TITLING

Date : September 14, 2023

1. In preparation for the Survey and Titling of School Sites included in PO No. 22-12-0193, the Legal Officer, shall conduct an ocular inspection to check on the area of the school site.
2. The legal officer shall also check and see if the pertinent documents necessary for titling, which are in the custody of the subject schools are complete and in order.
3. Attached herewith is the schedule and list of the following schools for ocular inspection.
4. The School Heads and their respective Public Schools District Supervisors are hereby directed to assist the Legal Officer,
5. For information and compliance of all concerned.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, Ph.D., CESO VI**  
OIC – Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
22-108414  
DATE: SEP 18 2023 TIME: 2:14 PM  
BY: *[Signature]*





Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**SCHOOLS WITH SCHEDULED OCULAR INSPECTION**

<b>School</b>	<b>Date</b>
PEDRO BASALAN ELEMENTARY SCHOOL	September 25, 2023
ARCAFLOR MANIAPAO ELEMENTARY SCHOOL	
LUNGAG ELEMENTARY SCHOOL	

<b>School</b>	<b>Date</b>
BAGUMBUHAY ELEMENTARY SCHOOL	September 26, 2023
DOMINGO ABAWAG ELEMENTARY SCHOOL	
ISAAC ABALAYAN ELEMENTARY SCHOOL	

<b>School</b>	<b>Date</b>
GAUDIOSO REUSORA ELEMENTARY SCHOOL	October 03, 2023
SOONG ELEMENTARY SCHOOL	