



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2023- 202

To : Assistant Schools Division Superintendent
Division Chiefs and Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Division Teaching and Non-Teaching Personnel
All Others Concerned

Subject : NOTICE OF VACANT POSITIONS FOR TEACHER I POSITIONS

Date : October 13, 2023

This Office announces the vacancies of Teacher I positions in the Schools Division Office of Digos City. The qualification standards are as follows:

| VACANCY | QUALIFICATION STANDARDS | | | |
|---|---|---------------|---------------|---|
| POSITION TITLE | EDUCATION | TRAINING | EXPERIENCE | ELIGIBILITY |
| TEACHER I (Senior High School) | Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject | None required | None required | * Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring * Applicants for a contractual position: None required *Practitioners (part-time only): None required |
| Plantilla Item No.: OSEC-DECSB-TCH1-751544-2016 SG: 11 | | | | |



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

Monthly Salary: ₱ 27,000.00

No. of Vacancy/ies: 1

Track: Academic

Strand: Science, Technology, Engineering, and Mathematics

Place of Assignment: SENIOR HIGH SCHOOL IN DIGOS CITY-RUPARAN NATIONAL HIGH SCHOOL

JOB SUMMARY:

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

| VACANCY | QUALIFICATION STANDARDS | | | |
|--------------------------------|---|--|---|---|
| | POSITION TITLE | EDUCATION | TRAINING | EXPERIENCE |
| TEACHER I (Senior High School) | ACADEMIC TRACK - Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject TECHNICAL-VOCATIONAL LIVELIHOOD TRACK - Bachelor's degree; or | ACADEMIC TRACK - None required TECHNICAL-VOCATIONAL LIVELIHOOD TRACK - At least NC II appropriate to the specialization | ACADEMIC TRACK - None required TECHNICAL-VOCATIONAL LIVELIHOOD TRACK - None required | * Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring * Applicants for a contractual position: None required *Practitioners (part-time only): None required |



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)

Telephone Nos.: (082) 553-8375; (082) 553-8396

| | | | | |
|---|--|--|--|--|
| | completion of technical-vocational course(s) in the area of specialization | | | |
| <p>Plantilla Item No.: OSEC-DECSB-TCH1-751523-2016 OSEC-DECSB-TCH1-751543-2016 OSEC-DECSB-TCH1-751548-2016 OSEC-DECSB-TCH1-751530-2016 OSEC-DECSB-TCH1-751537-2016 OSEC-DECSB-TCH1-751540-2016 OSEC-DECSB-TCH1-751532-2016 OSEC-DECSB-TCH1-751536-2016</p> <p>SG: 11 Monthly Salary: ₱ 27,000.00 No. of Vacancy/ies: 1 Track: Academic/Track Place of Assignment: SENIOR HIGH SCHOOL IN DIGOS CITY – DIGOS CITY NATIONAL HIGH SCHOOL</p> <p>JOB SUMMARY:</p> <ul style="list-style-type: none"> ▪ Applies mastery of content knowledge and its application across learning areas ▪ Facilitates learning using appropriate and innovative teaching strategies and classroom management practices ▪ Manages an environment conducive to learning ▪ Addresses learner diversity ▪ Implements and supervises curricular and co-curricular programs to support learning ▪ Monitors and evaluates learner progress and undertakes activities to improve learner performance ▪ Maintains updated records of learners' progress ▪ Counsels and guides learners ▪ Works with relevant stakeholders, both internal and external, to promote learning and improve school performance ▪ Undertakes activities towards personal and professional growth ▪ Does related work | | | | |

Filling-up of new items and natural vacancies for Teacher I positions **shall be based on the published SY 2023-2024 Comparative Assessment Result-Registry of Qualified Applicants (CAR-RQA)** per **DepEd Order No. 7, s. 2023** (see *DepEd Order No. 7, s. 2023 Enclosure No. 1, Section D. Comparative Assessment Result, Item 53, and Section E. Appointment*).

School Heads with Teacher I vacant items in their respective schools shall prepare Report of Vacancy and Assignment (ROVA).

This announcement of vacant position shall be valid for filling up **after the 10 day** publication of the item with the CSC per Republic Act 7041.



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

Widest dissemination of this Memorandum is earnestly desired.

Melanie P. Estacio
MELANIE P. ESTACIO, Ph.D, CESO VI
OIC – Schools Division Superintendent

Schools Division of Digos City
RECORDS SECTION
RELEASED
29-110200
DATE: OCT 13 2023 TIME: 1:54 PM
BY: *[Signature]*

OSDS/ADMIN /HR/dbc



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396