



25-110374

Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2023-266

To : **BASILIO P. MANA-AY, JR. – ASDS - Chairperson**
CLARISSE JOY C. ARNAEZ-LLABAN – Atty. III – Vice Chairperson
CLARENCE S. PILLERIN – PSDS - Member
JESSICA G. LUCERO – PSDS - Member
ELESER D. MATEO - PSDS - Member
ELY G. CATALUÑA – PSDS - Member
STEPHEN R. PASCUAL – ITO - Member

Subject: **DEPARTMENT OF EDUCATION, DIVISION OF DIGOS CITY ELECTION TASK FORCE (ETF) FOR THE 2023 BARANGAY AND SANGGUNIANG KABATAAN ELECTIONS (BSKE)**

Date : **October 13, 2023**

1. This has reference to the 2023 Barangay and Sangguniang Kabataan Elections as provided in Republic Act No. 9164 known as “*An Act Providing For Synchronized Barangay And Sangguniang Kabataan Elections, Amending Republic Act No. 7160, otherwise known as the “Local Government Code Of 1991”*”; and, Republic Act No. 11935 entitled: “*An Act Postponing the December 2022 Barangay and Sangguniang Kabataan Elections, Amending for the Purpose Republic Act No. 9164, as Amended, Appropriating Funds Therefor, and for Other Purposes*” which provides in Section 1 (*Date of Election*) that “*there shall be a synchronized Barangay and Sangguniang Kabataan Elections, which shall be held on the last Monday of October 2023 and every three (3) years thereafter.*”
2. In view of the foregoing legal bases on the conduct of the 2023 Barangay and Sangguniang Kabataan Elections (BSKE), you are hereby directed to compose the Schools Division Office Election Task Force (SDO ETF) in which you shall perform the following functions:
 - a. maintain an Operation and Monitoring Center to document and report all teacher and school-related issues and concerns before, during and after the Elections;
 - b. ensure that teachers are provided with and/or referred to adequate information, technical and legal assistance in the course of the performance of their duties as members of the Electoral Board;
 - c. serve as DepEd institutional link to volunteer organizations and individuals;
 - d. provide close horizontal and vertical coordination and consultation among DepEd, COMELEC and partner agencies involved in the 2023 Philippine Barangay and Sangguniang Kabataan Elections (BSKE); and
 - e. complement the other government agencies' efforts for an honest, orderly and peaceful election.
3. For proper guidance and strict compliance.

Schools Division Office of Digos City
RECORDS SECTION
RELEASED
23-110374
DATE: OCT 16 2023 TIME: 2:07 PM
BY:

MELANIE P. ESTACIO, Ph.D., CESO VI
OIC - Schools Division Superintendent



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375