



Republic of the Philippines  
**Department of Education**  
 DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2023- 450

To : Chiefs, CID and SGOD  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads

Subject : SUBMISSION OF BRIGADA ESKWELA ACCOMPLISHMENT REPORT

Date : September 27, 2023

The Schools Division of Digos City commends the school heads and their respective Brigada Eskwela Committees in the success of the conduct of Brigada Eskwela 2023.

As part of program management and monitoring, all schools are hereby instructed to prepare their accomplishment reports and submit to the Division Office not later than October 13, 2023.

The report should be accomplished using the BE School Forms 1 to 7. It should be submitted using A4 paper and should be softbound to be well-organized. Additional inclusions are the school profile, organizational structure, assignment of teachers in different committees, and at the back of the report, a narrative on the learnings and best practices observed during Brigada Eskwela 2023. Submit it to Mr. Reyzen O. Monserate, Education Program Specialist II, through the Records Office.

For information and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

**RELEASED**  
 23-109701  
 DATE: OCT 02 2023 TIME: 11:27 AM  
 BY: *[Signature]*

Enclosed: As stated.  
 SGOD/SBO/pjs



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