



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2023-45

To : Selected Teachers of Public Elementary and
Secondary Schools/
BERF Grantees
DEREG Members
SEPS- Planning and Research

Subject : EVALUATION AND SUBMISSION ACTIVITY FOR 2024 BERF
PROPOSALS

Date : October 2, 2023

In reference to the attached, Regional Memorandum PPRD-117, S. 2023, re: "2024 Call for Research Proposals", this Office directs the hereunder selected DEREG Members (Division Education Research Evaluators Group) to participate in the said activity on October 12-13, 2023, 8:00 AM- 5:00 PM at Pedro Basalan Elementary School.

Listed below are the selected participants of the activity:

1. Mizraim May P. Rebuta, Teacher III-PVBES
2. Kremia Katrina C. Thiam, Teacher III-DICNHS
3. Ma. Regina E. Robante, Teacher III- Aplaya ES
4. Marjun B. Rebosquillo, SEPS-P&R - SGOD

Traveling and other incidental expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and procedures, while meals and snacks will be personal.

Further, School Heads of the aforementioned participants shall ensure that all classes/loads of the participating teachers will be handled and taken over. Other contents of the attached memorandum are self-explanatory and explicitly discuss the inclusion of details.

For information, guidance, and compliance.

MELANIE P. ESTACIO

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

For and in the absence of SDS:

Genesis A. Oliver
SOLLIE B. OLIVER

SGOD-Chief
Officer-In-Charge

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED
22-109426

Enclosed: As stated

SGOD/PR/mbr

BY: *[Signature]*

DATE: OCT 03 2023 TIME: 9:28 AM



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DAVAO REGION

23-27492
107967

Office of the Regional Director

REGIONAL MEMORANDUM
PPRD-2023-117

To: Schools Division Superintendents
All Others Concerned

Subject: 2024 CALL FOR RESEARCH PROPOSALS

Date: September, 2023

Pursuant to DepEd Order No. 16, s. 2017, re "Research Management Guidelines", the research management cycle shall start with call for proposals. The Regional Research Committee (RRC) in coordination with Schools Division Research Committee (SDRC) is responsible for the wide dissemination of this activity and may conduct capacity building activities on the preparation of the research proposals and funding possibility.

In accordance with, this Office through the Policy, Planning and Research Division calls for research proposals for fiscal year 2024. Qualified research proposals will be considered for funding under the Basic Education Research Fund as terms and conditions apply. Interested teaching and non-teaching personnel from schools and Schools Division Offices are given until October 13, 2023 to submit the following requirements through <https://bit.ly/BERFproposals>:

1. Application Form and Individual Endorsement of the Immediate Supervisor of the Proponent (Annex 1 of DO No. 16, s. 2017)
2. Research Proposal (Annex 2 of DO No. 16, s. 2017 for minimum requirements of the Research Proposal)
 - a. PDF format
 - b. Uniform BERF cover page (download through <https://bit.ly/EsaliksikInfo>)
 - c. File Name
 - i. For individual author (LASTNAME SDO)
e.g., DELACRUZ MATICITY
 - ii. For multiple authors (LASTNAMEetal SDO)
e.g., DELACRUZetal MATICITY
3. Anti-Plagiarism and Absence of Conflict of Interest (Annex 3 of DO No. 16, s. 2017)

Submitted research proposals will undergo initial screening (see page 7 of the DO No. 16, s. 2017) and those that will not meet the prescribed requirements will no longer be evaluated and will be returned.

Schools Division Research Coordinators (SDRC) are advised to support and guide the proponents on the submission of the research proposals. Further, the



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665, (082) 221-6147

ISO 9001:2015 - Certified



Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

SDRC shall email a summary list of submitted research proposals (see Annex 1) on or before October 20, 2023 through pprd.region11@deped.gov.ph.

All interested teaching and non-teaching personnel are encouraged to join the virtual orientation on Appraising Basic and Action Research Proposals on September 14, 2023, 3:30- 5:30 in the afternoon via Microsoft Teams (<https://bit.ly/2023Research1>).

Queries relative to this can be channeled to **JOMAR BOY A. CUYOS**, Education Program Specialist II through Policy, Planning, and Research Division at (082)-2240-752.

Immediate dissemination of this Memorandum is highly desired.

ALLAN G. FARNAZO
 Director IV

Enclosed: as stated
 ROP4/jbac

By the Authority of the Regional Director:

DEPARTMENT OF EDUCATION
 DIVISION OFFICE
 RELIEF

9/14/23
 23449

Marylyn B. Madrazo 9/14/23
MARYLYN B. MADRAZO, Ed.D.
 Director IV
 Officer-in-Charge





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

(Annex 1 to the Regional Memorandum PPRD-2023-117)

SUMMARY LIST OF SUBMITTED RESEARCH PROPOSALS FY 2024
Schools Division of _____

No.	Proponents Name	School	Research Title	Type
1				
2				
3				
4				
5				

Prepared by:

Approved by:

Schools Division Research Coordinator

Schools Division Superintendent



ANNEX 1: Research Proposal Application Form and Endorsement of Immediate Supervisor

A. RESEARCH INFORMATION

RESEARCH TITLE	
SHORT DESCRIPTION OF THE RESEARCH	
RESEARCH CATEGORY (check <u>only one</u>) <input type="radio"/> National <input type="radio"/> Region <input type="radio"/> Schools Division <input type="radio"/> District <input type="radio"/> School (check <u>only one</u>) <input type="radio"/> Action Research <input type="radio"/> Basic Research	RESEARCH AGENDA CATEGORY (check <u>only one</u> main research theme) <input type="radio"/> Teaching and Learning <input type="radio"/> Child Protection <input type="radio"/> Human Resource Development <input type="radio"/> Governance (check <u>up to one</u> cross-cutting theme, if applicable) <input type="radio"/> DRRM <input type="radio"/> Gender and Development <input type="radio"/> Inclusive Education <input type="radio"/> Others (please specify): _____
FUND SOURCE (e.g. BERF, SEF, others)*	AMOUNT
TOTAL AMOUNT	

**indicate also if proponent will use personal funds*

B. PROPONENT INFORMATION

LEAD PROPONENT / INDIVIDUAL PROPONENT

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION / DESIGNATION:
REGION / DIVISION / SCHOOL (whichever is applicable)		
CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS:

EDUCATIONAL ATTAINMENT (DEGREE TITLE) <i>enumerate from bachelor's degree up to doctorate degree</i>	TITLE OF THESIS / RELATED RESEARCH PROJECT
SIGNATURE OF PROPONENT:	

PROPONENT 2

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION / DESIGNATION:
SCHOOL / OFFICE ADDRESS:		
CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS:
EDUCATIONAL ATTAINMENT (DEGREE TITLE) <i>enumerate from bachelor's degree up to doctorate degree</i>	TITLE OF THESIS / RELATED RESEARCH PROJECT	
SIGNATURE OF PROPONENT:		

PROPONENT 3

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION / DESIGNATION:
SCHOOL / OFFICE ADDRESS:		DIVISION / REGION:

CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS:
EDUCATIONAL ATTAINMENT (DEGREE TITLE) <i>enumerate from bachelor's degree up to doctorate degree</i>	TITLE OF THESIS / RELATED RESEARCH PROJECT	
SIGNATURE OF PROPONENT:		

IMMEDIATE SUPERVISOR'S CONFORME

I hereby endorse the attached research proposal. I certify that the proponent/s has/have the capacity to implement a research study without compromising his/her office functions.

Name and Signature of Immediate Supervisor

Position / Designation : _____

Date: _____

Name and Signature of Immediate Supervisor

Position / Designation : _____

Date: _____

Name and Signature of Immediate Supervisor

Position / Designation : _____

Date: _____



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent
DIVISION MEMORANDUM

SGOD-2023-41

To : Selected Teachers of Public Elementary and
Secondary Schools/
BERF Grantees
DEREG Members
SEPS- Planning and Research

Subject : EVALUATION AND WRITESHOP ACTIVITY FOR 2024 BERF
PROPOSALS

Date : September 11, 2023

In reference to the attached, Regional Memorandum PPRD-117, S. 2023, re: "2024 Call for Research Proposals", this Office directs the hereunder selected teachers to participate in the said activity on September 15, 22, and 27, 2023, 8:00 AM- 5:00 PM at Pedro Basalan Elementary School.

Listed below are the selected participants of the activity:

1. Joselito L. Lim, ALS Teacher- ALS Program
2. Venus B. Flores, Teacher III- PVBES
3. Mizraim May P. Rebuta, Teacher III-PVBES
4. Jay Ann B. Roldan, MT-II, Dawis ES
5. Wellisa P. Milca, MT-II, DICNHS
6. Mara F. Superioridad, Teacher III, PVBES
7. Lorelie Casonete, Teacher III, DMMES
8. John P. Millan, MT-II, DICNHS
9. Kremia Katrina C. Thiam, Teacher III-DICNHS
10. Ma. Regina E. Robante, Teacher III- Aplaya ES
11. Irene T. Cababat, Teacher III- RMCES
12. Marichel P. Dandoy, Teacher III- Balabag NHS
13. Mabele D. Alag, MT-I, PSGES
14. Ferlyn M. Tubice, MT-II, GRCES
15. Rema Ramos, MT-I, Aplaya ES
16. Iris P. Ubungen, Teacher III, DICNHS
17. Marjun B. Rebosquillo, SEPS-P&R - SGOD

Traveling and other incidental expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and procedures, while meals and snacks will be personal.

Further, School Heads of the aforementioned participants shall ensure that all classes/loads of the participating teachers will be handled and taken over. Other contents of the attached memorandum are self-explanatory and explicitly discuss the inclusion of details.

For information, guidance, and compliance.

JepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
23-107967
DATE: SEP 14 2023 TIME: 8:14am
BY: [Signature]

Melanie P. Estacio
MELANIE P. ESTACIO

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

[Signature]