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Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 128, s. 2023

October 20, 2023

**GUIDANCE FOR NON-TEACHING PERSONNEL WHO WILL SERVE AS
POLLWORKERS IN THE CONDUCT OF THE 2023 BARANGAY AND
SANGGUNIANG KABATAAN ELECTIONS**

To: ALL CONCERNED NON-TEACHING PERSONNEL

1. In view of the upcoming Barangay and Sangguniang Kabataan Elections (BSKE), this memorandum is hereby issued as supplementary information for non-teaching personnel who will serve as Electoral Boards (EBs) and Barangay Board of Canvassers (BBOCs).
2. Please be informed that for October 31, 2023, Authority to Travel on Official Time, shall be filed and secured by the concerned personnel for post-election activity purposes and to give copious time for delays and unforeseen occurrences relating thereto.
3. For information, guidance, and compliance.

MELANIE P. ESTACIO, PhD., CESO VI
OIC – Schools Division Superintendent

Schools Division of Digos City

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