



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

DIVISION MEMORANDUM
No. 129, s. 2023

October 20, 2023

**EXHIBIT AND CONVERGENCE OF BEST PRACTICES ON CREATIVE
PEDAGOGIES, LITERACY, AND NUMERACY (MATATAG AGENDA)
AND BASIC EDUCATION ACHIEVEMENTS OF NOTABLE EDUCATORS
AND GENUINE INDIVIDUALS AWARDS (B.A.N.G.A.)**

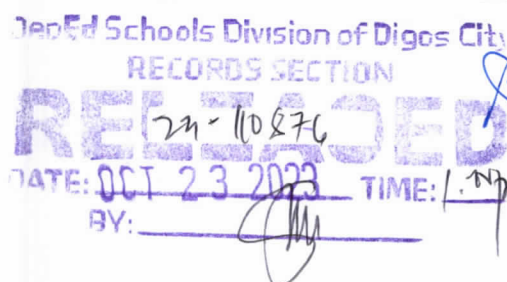
To: Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Public School Heads
Concerned Public School Teachers
Concerned SDO Personnel

1. The Schools Division Office **B**asic Education **A**chievements of **N**otable Educators and **G**enuine Individuals **A**wards (**B.A.N.G.A.**) recognizes the outstanding contributions and exemplary achievements of public basic education teachers, academic leaders, and the non-teaching personnel, regardless of sex and gender, age, civil status, physical characteristics and attributes, religion, belief, creed, race, family background, political affiliation, socio- economic standing, following the principle of equal opportunity. The awards recognize those who strive to create deep and meaningful developments anchored on the principle of equitable service for the greater good of the offices/schools/communities one serves.
2. Attached are the Technical Working Group (TWG) and Schedule of Activities for ready reference.
3. All other details of the said awarding ceremony shall be communicated in a subsequent Division Memorandum.
4. For information, guidance, and compliance.

For and in the absence of the OIC-SDS:

PETER-JASON C. SENARILLOS
SEPS

Officer-In-Charge





Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



TECHNICAL WORKING GROUP

Exhibit and Convergence of Best Practices on Creative Pedagogies, Literacy and Numeracy (MATATAG Agenda) and BANGA Awarding Ceremony

Date: December 7, 2023

Venue: Within Digos City

COMMITTEE	TERMS OF REFERENCE	CHAIRPERSON	MEMBERS
Proposal/Procurement	To prepare project proposal (PR, venue, materials)	Ronald B. Dedace	
Program and Invitation	Prepare and deliver program and invitations to all invited guests, visitors, districts, schools	Cherrie Anne Bohol	Ruben Evarretta Janice Alquizar
Floor Director	To direct the overall flow of the program To prepare technical script	Clarence Pillerin	Frances Millicent Durano Hazel Marie Escabillas Ronald B. Dedace
Voice Over		Gervasio Salinas, Jr.	
Hall Preparation and Restoration/Food	To prepare and restore the venue To prepare the snacks and early dinner	Supplier	Supplier's Staff
Stage Decoration	To decorate the stage	Dave Markniel Saturnino	Sergie Loon Philip Deluao Miraluz Siase Quinde Liwanan
VIP Table/ Buffet Table	To decorate/arrange the VIP/buffet table	John Millan	Michael Timtim Iname Romitman
Usherettes	To usher the visitors To help in the distribution during the awarding	Dheltie Christine Peñas	April Rose Alcala Maria Leonora Salazar Irene Dandoy
Intermission Number	To communicate/request SPA students/teachers to perform	Ronald Dedace	Teachers/students
Technical	In-charge of the technical preparations like the video teasers, musical accompaniment. To coordinate with the Director and Podium Master To document the celebration by taking videos and photos To design the program, plaques, and certificates	Stephen Pascual	Jay Mark Alocelja Thonver Sampaga Lee Wilson Precellas Jose Israel Maravilles Ruben Evarretta Jessrael Bengil Ferdinand Magdadaro Demosthenes Cajés Niño Dabalos
Health & Safety	To ensure health and safety of the participants	Lyra Pilarte	2 Nurses on-duty
Secretariat	To prepare attendance sheets and Cas	Janice Alquizar	Marieflor Ibañez
Focal	To conduct coordination meeting from time to time	Ronald B. Dedace	Janice Alquizar
Overseer	To oversee the overall flow of the celebration	Melanie P. Estacio Basilio P. Mana-ay, Jr.	Sollie B. Oliver Beverly S. Daugdaug

SCHEDULE OF ACTIVITIES

DATES	ACTIVITIES	PERSONS TO BE INVOLVED
October 24, 2023 (Tuesday)- 2:00pm Venue-Division Office	In-person meeting Initial planning	TWG
October 27, 2023 (Friday)- 1 st version November 3, 2023 (Friday)- 2 nd version November 10, 2023 (Friday)- 3 rd and final version November 17 & 24, 2023 Venue-Division Office (ITO Room)	Design the program, plaques, and certificates To prepare video teasers Arrange all the technical requirements (video/teasers, musical accompaniment, nominees) To consider the feedback of the top management	Technical
November 3 & 10, 2023 (Friday)- 1 st and final version Venue-Division Office (ITO Room)	To prepare technical script To consider the feedback of the top management	Director
November 27- December 1, 2023	Final touches	TWG
December 1-5, 2023	Final touches- technical	TWG
December 6, 2023	Technical run at the venue	TWG
December 7, 2023-Morning	Final technical run	TWG
December 7, 2023- Afternoon (2:00pm-5:00pm)	Awarding Ceremony	TWG

Note: Teachers involved shall shift to the various blended learning modalities (i.e. modular distance, asynchronous) on the above-mentioned dates.