



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



REQUEST FOR QUOTATION

Company Name _____
 Address _____
 Contact No. _____
 TIN No. _____

RFQ No. **23-10-107A-A**
 Date: **October 18, 2023**
 Date and Time of Opening: **October 25, 2023, 9:30 AM**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

BEVERLY S. DAUGDAUG, EdD
 BAC CHAIRMAN

Cherry Rossette E. Olma
CHERRY ROSSETTE E. OLMA
 Public Schools District Supervisor

NOTE:

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.
3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
4. PAYMENT TERM: WITHIN 30 DAYS
5. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
6. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFO:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)
- e) Bank Account Number (Photocopy of any Proof of Bank Account)

NOTE: For CY 2023, bidders shall submit these documents to DepEd Digos City Division only ONCE.

7. Approved Budget: **P 605,485.00**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 1	Human torso model, 42cm	piece	8		
	Compound Microscope, vertical monocular head, eyepiece #10x, nosepiece outward triple nosepiece, separate coarse and fine adjustment, dimension 35cm x 18cm x 22cm, case and manual	piece	8		
	Triple Beam Balance, mechanical, stainless steel, flat, round pan, scale weight set 6210 g at 0.1 g calibration, 3-notched and tiered beams with center reading	piece	8		
	Beaker, borosilicate glass, heat resistant, low form, 500 mL	piece	80		
	Beaker, borosilicate glass, heat resistant, low form, 250 mL	piece	112		
	Thermometer, red alcohol, 0-100 °C, with plastic case	piece	40		
	Test tubes, 15 x 100 mm, glass	piece	155		
	Test tube brush	piece	80		
	Graduated Cylinder, transparent plastic, 100 mL	piece	40		
	Graduated Cylinder, transparent plastic, 10 mL	piece	80		
	Word factory	piece	11		
	Scrabble	piece	11		
	Scientific Calculator, FX-991ES Plus 2nd Edition	piece	68		
	Display				
	Display type: 31 * 96 FULL DOT				
	Natural Display				
	Algebraic input logic: Natural V.P.A.M.				
	Number of characters/lines: 16/1+10/1				
	Significant function: 10+2				
	Memory				
Repeat function					
Variable memory: 9					
(Continue on the next page...)					
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

DOMINADOR ESPACIO / DIANA GRACE V. AMIGO / JOEL E. ESTOMO / RAE S. TAGULAO

Date

Company Name

Telephone/Cellphone Number

Printed Name/Signature of Authorized Representative

Date: _____

