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Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023-506

To : ELIZABETH R. BUERON
Principal IV
DIGOS CITY NATIONAL HIGH SCHOOL

ATTENTION:

MELVIN ANTHONY A. SABIO, MT II
Digos City National High School

Subject : **ATTENDANCE TO THE CHRISTMAS LIGHTING CEREMONY MEETING**

Date : November 28, 2023

1. This is in reference to the letter dated November 28, 2023, signed by Hon. Josef F. Cagas, JD RN, City Mayor, re: Attendance to Meeting on Christmas -Lighting Ceremony.
2. In view thereof, Mr. Melvin Anthony A. Sabio, MT II is directed to attend the meeting on November 29, 2023, at 2:00 P.M. at SP Cagas Office, Digos City.
3. Travel expenses of the participant shall be charged to the local/school MOOE/and other sources of funds, all subject to the usual government accounting and auditing rules and regulations.
4. For strict compliance of concern.

For and in the absence of the
Schools Division Superintendent:

FRANCIS JUDE D. ALCOMENDRAS
Administrative Officer V
Officer In-Charge

Enclosed: As stated.

CID/jgl

DepEd Schools Division of Digos City
RECORDS SECTION

23-112844

DATE: 29 NOV 2023 TIME: 9:00
BY:





Republic of the Philippines
Province of Davao del Sur
City of Digos



November 28, 2023

DR. MELANIE P. ESTACIO, CESO VI
Schools Division Superintendent
DepEd Schools Division of Digos City

DepEd Schools Division Office - Digos City
28 NOV 2023
1/28/44
2:24

Dear Madame:

Christmas Greetings!

We are grateful for the DiCNHS- Marching Band's support on the upcoming Christmas Lighting Ceremony on December 1, 2023 at Rizal Park as one of the group performers.

To ensure a seamless performance, we are inviting **Mr. Melvin Sabio** or any representative to attend the meeting tomorrow, **November 29, 2023, 2:00PM at SP Cagas Office.**

Thank you once again for your constant cooperation of the Digos City's programs, projects and activities making it A City of Choice, to live, to work and to do business.

Sincerely yours,

Hon. JOSEF F. CAGAS, JD RN
City Mayor